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STUDIES IN EDUCATION NUMBER
(Twenty-seventh of the Series)

AN INVESTIGATION OF THE GOVERNMENTAL
AGENCIES OF THE STATE OF KANSAS

By
DON E. DAVIS



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TABLE OF CONTENTS

CHAPTER	PAGE
I. INTRODUCTION	7
The Nature of the Study	7
Previous Studies	7
The Scope of the Study	7
Method of Procedure	7
Sources of Data	9
Types of Data Collected	9
Definition of Terms	9
II. GENERAL GOVERNMENT	10
Attorney General	10
Budget Director, State	11
Canvassers, State Board of	12
Civil Service, State Board	12
Executive Council	14
Interstate Coöperation Commission, Kansas	14
Governor	16
Legislative Council	17
Lieutenant Governor	18
Revenue and Taxation, State Commission of	19
Revisor of Statutes	22
Secretary of State	23
Sinking Fund Commissioners	24
State Auditor	24
State Printer	25
State Treasurer	26
Treasury Examiners, State Board of	27
III. PROTECTION TO PERSON AND PROPERTY	28
Abstracters, Board of Examiners	28
Accountant, State	28
Athletic Commission, State	30
Architect, State	30
Banking Board, State	31
Bank Commissioner, State	32
Brand Board, State	32
Building and Loan Board, State	33
Building and Loan Associations, State Supervisor of	34
Bureau of Investigation, State	35
Charter Board, State	35
Corporation Commission, State	36
Council of Defense, State	37
Court Reporters, State Board of Examiners of	38
Engineers, Registration and Examining Board, State	38

CHAPTER	PAGE
Fire Marshal, State	39
Grain, Chief Inspector of.....	40
Housing Board, State	41
Insurance, Commissioner of, State.....	42
Labor Department, State	43
Law Examiners, State Board of.....	44
Military Advisory Board	44
Mine Examining Board, State.....	45
Municipal Accounting Board, State	46
National Guard, Kansas	47
Review, State Board of.....	48
Safety Council, Kansas	48
State Guard, Kansas	49
Soldiers' Compensation Board	50
Workmen's Compensation Commissioner, State	50
Veterinary Examiners, State Board of.....	51
IV. DEVELOPMENT AND CONSERVATION OF NATURAL RESOURCES	
Agriculture, State Board of	52
Entomological Commission, State	53
Forestry, Fish and Game Department, State.....	54
Historical Society, State	56
Horticultural Society, State	57
Industrial Development Commission, State	57
Interstate Oil Compact Commissioner, State.....	58
Planning Board, State	58
Soil Conservation Committee, State.....	59
V. SOCIAL WELFARE AND CARE FOR THE HANDICAPPED	61
Administration, State Board of.....	61
Crippled Children's Commission, State	62
Social Welfare, State Department of.....	63
State Soldiers' Home, Board of Managers of.....	64
VI. HEALTH AND SANITATION	
Barber Examiners, State Board of.....	66
Chiropractic Examiners, State Board of.....	66
Cosmetologists, State Board of Registration for.....	67
Dental Examiners, State Board of.....	68
Embalming, State Board of	68
Health, State Board of	69
Hotel and Restaurant Board, State.....	71
Live Stock Sanitary Commissioner, State.....	72
Medical Registration and Examination, State Board of.....	73
Optometry, State Board of Examiners in.....	74
Osteopathic Examination and Registration, State Board of.....	74
Pharmacy, State Board of	75
Podiatry Examiners, State Board of	76
Trained Nurses, State Board for Examination of.....	76

Table of Contents

5

VII. LIBRARIES	
Librarian, State	78
Traveling Libraries Commission, State.....	79
VIII. PUBLIC EDUCATION	81
Education, State Board of	81
Public Instruction, State Superintendent of.....	83
Regents, State Board of	84
School Fund Commissioners, State	85
School Retirement Board, State	85
IX. HIGHWAYS	
Highway Commission, State	87
Highway Patrol, State	89
Port of Entry Board, State.....	90
X. SUMMARY AND CONCLUSIONS	91
Summary	91
Conclusions	91
INDEX	93

EDITOR'S INTRODUCTION

Since its beginning in 1930, *Studies in Education* has tried to give to its readers, mostly citizens of Kansas, a thorough, concise discussion of some topic which has possibilities of being of interest to a large number of persons. It has avoided highly academic topics although these would have tended to give it recognition by the colleges and universities of the nation which are on its mailing lists. It has tried to keep in mind that it is a publication of a tax-supported institution of higher learning, and that its support as well as its readers come from the citizenry of Kansas. That the publication is one of the few in the country released by either college or university, which has consistently stayed monograph in form has added to the difficulty of selecting subjects.

In the issue of *Studies in Education* herewith presented, Don E. Davis offers a clear, forthright presentation of a subject which should interest every tax-paying citizen of Kansas. There are eighty-five governmental agencies in Kansas. These come under eight functional heads: General Government, Protection, Development and Conservation, Social Welfare, Health and Sanitation, Libraries, Public Education, and Highways. These agencies were created in one of three ways: By the constitution of the state, by statute, or by executive decree. Mr. Davis has worked diligently to secure the date of the original creation of each agency. He has not always been able to do this with certainty in the case of those created by statute. An agency is infrequently created by implication, forgotten for years, and re-created or resurrected in a more specific, definite way as the need for the agency becomes greater.

In presenting the legal basis for the agency, the date of its creation, its authorization, its organization, the method by which it is selected, the qualifications required of members, the term of office of members, the ways by which a member may be removed, the compensation of members, their duties, and the method by which the agency is financed, Mr. Davis gets at the salient facts.

To the careful reader he makes evident that there is an overlapping of functions. That there may be agencies which serve no one in a really specific way, he makes clear although he never editorializes. That agencies have been created largely, it would seem, that persons might be honored by being appointed to positions on them, Mr. Davis points out forcefully to the between-the-lines reader. An analysis of the "Duties" of many agencies tells the story. That there may be duties not stated anywhere in writing is admitted. An editorial comment would imply that these may be the more important ones. It should be pointed out, however, that a vast majority of the agencies as indicated by the analysis have been wisely created and serve splendidly the function for which they were designed.

The study gives indication of being carefully planned, efficiently executed; *Studies in Education* believes it is valid and reliable. However, due to the difficulties inherent in making such a comprehensive compilation, *Studies in Education* and the Kansas State Teachers College, Emporia, assume no responsibility for any error which may have inadvertently been made.

EDWIN J. BROWN, *Editor*.

CHAPTER I

INTRODUCTION

THE NATURE OF THE STUDY

This investigation has as its main objective an analysis of the governmental agencies of the state of Kansas as they existed on January 1, 1943. It is not intended to be a comprehensive or exhaustive treatise on the government of Kansas. The contents have been carefully assembled and care has been exercised in making the study as accurate and authoritative as possible. No attempt has been made to treat the subject historically.

PREVIOUS STUDIES

A handbook concerning the agencies of the state of Alabama, compiled and published by the Bureau of Public Administration, University of Alabama, 1942, was used as a guide and a basis of comparison.

THE SCOPE OF THE STUDY

The scope of this investigation includes eighty-five governmental agencies of the state of Kansas.

METHOD OF PROCEDURE

The agencies listed herein are classified under eight broad functional groups, namely: General Government, Protection to Person and Property, Development and Conservation of Natural Resources, Social Welfare and Care for the Handicapped, Health and Sanitation, Libraries, Public Education, and Highways. Since many of these agencies perform a variety of functions, the allocation of a given agency to a specific class is arbitrary, but for the most part their functions are clearly enough defined to enable the classification to be self-explanatory.

The agencies are summarized in terms of seven descriptive factors, some of which are further subdivided. A brief analysis of these seven factors will prove useful to the reader.

1. **LEGAL BASIS:** Each agency of the state government rests upon one of three bases: it was created by the constitution, it was established by statute, or it was set up by executive decree.

2. **DATE OF CREATION:** An effort has been made to ascertain the date when each agency was originally created. Usually this factor is determined by quoting the date of the earliest prior legislation cited in the general statutes with reference to the agency itself or the function which it performs. In the case of the elective offices, no difficulty is encountered in establishing the date of creation as the Kansas constitution, or the amendments thereto, make specific provision for them.

1. *A Handbook of Alabama State Agencies* (Birmingham: Bureau of Public Administration, University of Alabama, 1942), 203 pp.

3. **AUTHORIZATION:** Under this head have been listed the important constitutional and statutory provisions relative to each agency.

4. **ORGANIZATION:** Some agencies are composed entirely of *ex officio* members and no elaborate organizational explanation is necessary. Where the members of an agency are appointed or elected, organization is described in terms of the supervising agent or agency, and in the internal organization with regard to each supervising agent or agency, six factors are noted:

(1) *Method of selection:* Ordinarily this point is clearly designated by the source of information used.

(2) *Qualifications:* In instances where constitutional, or statutory provisions are made for the qualifications of members, suitable citations are used. Frequently no mention is made relative to qualifications of a candidate for an office. The phrase, "None specified," indicates that fact.

(3) *Term of office:* The constitution of Kansas states that the elected officials designated therein shall hold their offices for a term of two years. The statutes usually designate what the length of the term of office of a particular official is to be, although occasionally they are silent on this point.

(4) *Method of removal:* There are four possible procedures which may be employed in the removal of an official from public office. By the terms of the constitution, elected officials may be removed by either impeachment or recall. Appointed officials are usually subject to removal by the governor or by the agency which appointed them. A section in the statutes (G. S. 60:1609) makes provision for the ouster of any public official for specified reasons.

(5) *Compensation:* Compensation of officials is generally specified by law. Where the statutes are silent on this point, the method by which compensation is determined is indicated where possible.

(6) *Duties:* In certain agencies of the state the duties of the director, or other designated executive official, and those of the agency itself differ. This is true because the function of the agency is broadly supervisory and deliberative whereas the director executes the active functions of the board or commission in placing its policies into effect. An effort has been made to indicate these differences of function where they exist.

5. **METHOD OF FINANCING:** Since the legislature of Kansas meets biennially, the agencies which are financed directly from funds drawn from the state treasury operate under biennial appropriations. By the terms of the constitution of Kansas, no money shall be drawn from the state treasury, except in pursuance of a specific appropriation made by law, and no appropriation shall be for a longer term than two years. Since this is true, specific appropriation bills must be passed once in two years for the financing of certain state agencies. Many agencies are financed entirely by fees; others are financed in part by federal funds. The intent has been to indicate as far as possible the source of funds at the disposal of each agency.

6. **DUTIES:** Under this heading is listed every important function ascribed by law to each agency.

7. **STATUS:** Each agency has been marked "Operative" or "Inoperative" according to its status at the time when this study was made.

SOURCES OF DATA

For the most part, the data included in this investigation were taken from the constitution of Kansas, the General Statutes of 1935, the 1941 Supplement to the General Statutes of 1935, and the Session Laws of Kansas, 1941. In several instances information concerning certain agencies was taken from the 1938 edition of the Kansas Year Book,² and from the 1941-1942 edition of the Directory of Kansas.³

TYPES OF DATA COLLECTED

Using the sources of information previously mentioned, the following types of data were collected concerning the governmental agencies of Kansas:

1. Legal Basis.
2. Date of Creation.
3. Authorization.
4. Organization.
5. Method of Financing.
6. Duties.
7. Status.

DEFINITION OF TERMS

The term "agency" as used applies to all administrative officials, boards, commissions and societies which are identified with the government of Kansas.

Ex officio as used applies to those officials who hold positions by virtue or because of some other office to which they have been elected or appointed.

Citations to the constitution refer to the Kansas constitution of 1859 and its subsequent amendments. Where the letters "G. S." are used in citations, the reference is to the General Statutes of Kansas, 1935. In instances where agencies have been established since 1935, citations are designated by "1941 Supp. G. S.," referring to the Supplement of that date to the General Statutes of Kansas, 1935. In the statutory citations, the first number given is the chapter number, the second is the article number: For example, G. S. 24:410 is a reference to chapter 24, article 4 of the General Statutes of 1935.*

The term "indeterminate" as used in connection with the term of office of appointed officials indicates that no number of years has been designated and that the official may be removed when expediency demands such removal.

* Where the agency is financed by a biennial appropriation, direct reference is given to the *Session Laws of Kansas*, 1941, as the amount of the appropriation is not necessarily the same from session to session and does not appear in the General Statutes. It therefore appeared more practical to cite the appropriation act of the most recent date.

2. *Kansas Year Book* (Topeka: Kansas State Chamber of Commerce, 1938), p. 396.

3. Frank J. Ryan, *Directory of Kansas*, 1941-42 (Topeka: Kansas State Printing Plant, 1941), p. 168.

CHAPTER II

GENERAL GOVERNMENT

ATTORNEY GENERAL

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution, 1:1.
 - b. G. S. 75:701-710.
4. ORGANIZATION:
 - a. Supervision agency: Attorney General.
 - (1) Method of selection: Election (Constitution, 1:1, G. S. 25:101).
 - (2) Qualifications: Bond required (G. S. 75:701).
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Four thousand dollars (\$4,000) annually (G. S. 75:3110); established by law, which shall neither be increased nor diminished during the period for which he shall have been elected (Constitution, 1:15).
 - b. Internal organization:
 - (1) Personnel: Six assistant attorney generals, an office assistant, an office deputy, one filing clerk and copyist, and three stenographers (1941 Supp. G. S. 75:3111).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To appear for the State, and prosecute and defend all actions and proceedings, civil or criminal, where the State is a party or interested (G. S. 75:702).
 - b. To prosecute any official bond or any contract in which the State is interested, in breach thereof (G. S. 75:703).
 - c. To consult with and advise county attorneys, when requested by them, in all matters pertaining to their official duties (G. S. 75:704).
 - d. To give opinion in writing, without fee, upon all questions of law submitted to him by the Legislature, or by the Governor, Secretary of State, Auditor, Treasurer, Superintendent of Public Instruction, or Superintendent of Insurance (G. S. 75:704).
 - e. To prepare proper drafts for contracts, forms or other writings which may be requested for use of the State (G. S. 75:704).
 - f. To report to the Legislature, whenever requested, upon any business pertaining to his office (G. S. 75:705).
 - g. To pay all State moneys, immediately upon receipt thereof, into the State treasury (G. S. 75:706).

- h. To keep a register of all official actions (G. S. 75:707).
 - i. To assist the State Tax Commission (G. S. 79:1404).
 - j. To be associated with the Board of Managers of the House of Representatives in all impeachment proceedings (G. S. 37:116).
 - k. To submit a biennial report to the Governor (Constitution, 1:16).
 - l. To have jurisdiction over the Kansas Bureau of Investigation (G. S. 75:711-12. 1941 Supp.).
 - m. To appoint assistants authorized to assist in the prosecution of criminal cases or to bring criminal prosecutions (G. S. 75:710).
 - n. To bring ouster proceedings against local officials (G. S. 60:1610).
 - o. To serve as ex officio member of the following boards and commissions: The Executive Council (G. S. 75:2101); School Fund Commission (G. S. 75:2301); State Charter Board (G. S. 17:401); State Board of Canvassers (G. S. 25:707).
7. STATUS: Operative.

STATE BUDGET DIRECTOR

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1925.
3. AUTHORIZATION: G. S. 75:11a01-11a04; 1941 Supp. G. S. 75:3131a; 75:1025.
4. ORGANIZATION:
 - a. Supervising agent: State Budget Director.
 - (1) Method of selection: Appointed by the Governor, with the advice and consent of the Senate (G. S. 75:11a01).
 - (2) Qualifications: Shall not be a resident of any county in which a State institution is located or shall hereafter be located (G. S. 75:11a01).
 - (3) Term of office: Four years (G. S. 75:11a01).
 - (4) Method of removal: At the will and pleasure of the Governor (G. S. 75:11a01).
 - (5) Compensation: Three thousand seven hundred twelve dollars and fifty cents (\$3,712.50) per year and all actual traveling and necessary expenses while in discharge of duties (1941 Supp. G. S. 75:3131a).
 - b. Internal organization:
 - (1) Units: Division of auditing and accounting (G. S. 75:111); Division of printing (1941 Supp. G. S. 75:1025).
 - (2) Personnel: Assistant Budget Director, a clerk, who shall act as stenographer and record clerk, six special assistants designated by law, and such other special assistants as are authorized in writing by the Governor.¹
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 27:1).
6. DUTIES:
 - a. Make detailed study of the spending agencies of the State for the purpose of enabling the Governor to determine the necessity of the requests and estimates made by such agencies (G. S. 75:11a02).

1. The State Accountant serves as Assistant Budget Director under the direction and supervision of the Budget Director. The six special assistants must also be qualified accountants and perform such duties as may be assigned to them by the State Accountant when not otherwise engaged in duties under the direction and supervision of the Budget Director.

- b. Furnish information to any Committee of the Legislature having jurisdiction over revenue or appropriations (G. S. 75:11a02).
 - c. Assist Committees of the Legislature, at their request, in the preparation of appropriation bills pending before the Legislature (G. S. 75:11a02).
 - d. Assist the Governor in the elimination of all useless and duplicate printing (G. S. 75:11a04).²
7. STATUS: Operative.

STATE BOARD OF CANVASSERS

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1861.
- 3. AUTHORIZATION: G. S. 25:707-715.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Canvassers.
 - (1) Method of selection: Ex officio membership composed of: the Governor, Secretary of State, State Auditor, State Treasurer, and the Attorney General, or any three of them (G. S. 25:707).
- 5. DUTIES:
 - a. To canvass the returns of the election for all State officers and determine and declare which persons have been, by the greatest number of votes, duly elected to such offices (G. S. 25:711).
- 6. STATUS: Operative

STATE CIVIL SERVICE BOARD

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1941.
- 3. AUTHORIZATION: 1941 Supp. G. S. 75:2925-2961.
- 4. ORGANIZATION:
 - a. Supervising agency: State Civil Service Board.
 - (1) Method of selection: Three members appointed by the Governor, with the consent of the Senate, and without regard to party affiliations (1941 Supp. G. S. 75:2928).
 - (2) Qualifications: No member of the Board shall hold any other public office or public employment whatsoever, the office of Notary Public or a military office excepted, and no person is eligible who has held a paid position in a political party within two years immediately preceding his appointment (1941 Supp. G. S. 75:2928).
 - (3) Term of office: Four years (1941 Supp. G. S. 75:2928).
 - (4) Method of removal: By the Governor upon written charges after said member has been given a copy of the charge against him and has had an opportunity to be heard publicly on such charges before the Governor (1941 Supp. G. S. 75:2928).
 - (5) Compensation: Fifteen dollars (\$15) per day for each day actually devoted to the duties of the Board and traveling and necessary expenses incurred during the meetings of the Board (1941 Supp. G. S. 75:2928).

2. By the terms of the Session Laws, 311:2, 1939, all of the powers, duties, authority, and jurisdiction formerly exercised by the State Printing Commission were transferred to the office of the State Budget Director.

- b. Director of state civil service:
 - (1) Method of selection: Appointed by the Board on the basis of merit and fitness, after an open competitive examination (1941 Supp. G. S. 75:2929).
 - (2) Qualifications: Chosen from a certified list of names of the three persons rated highest in competitive tests and possessing best qualifications for the position of Director (1941 Supp. G. S. 75:2929).
 - (3) Term of office: Indeterminate (1941 Supp. G. S. 75:2929).
 - (4) Method of removal: By the Board for just cause after written charges have been made and after a public hearing by the Board (1941 Supp. G. S. 75:2929).
 - (5) Compensation: Fixed by the Board to be not less than four thousand dollars (\$4,000) nor more than six thousand dollars (\$6,000) per year (1941 Supp. G. S. 75:2933).
 - (6) Duties: (1941 Supp. G. S. 75:2930).
 - (a) To be the executive and administrative head of the Civil Service Department and to supervise and control all examinations of the Department.
 - (b) To act as the Board's advisor on all matters pertaining to the civil service of the State.
 - (c) To prepare and recommend to the Board rules and regulations for the purpose of carrying out the provisions of the Civil Service Act.
 - (d) To appoint temporary and permanent examiners and other employees.
 - (e) To keep an official roster of the State civil service.
 - (f) To prepare, in accordance with the provisions of the law, examinations, eligible lists, and ratings of candidates for appointments.
 - (g) To make certification for appointment within the classified service.
 - (h) To make annual report to the Board.
- c. Internal organization: Chairman elected from members (1941 Supp. G. S. 75:2928).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 83:1).
- 6. DUTIES: (1941 Supp. G. S. 75:2931).
 - a. To approve, modify, reject, or approve as modified, rules and regulations, and amendments thereto, prepared and recommended by the Director.
 - b. To approve, modify, reject, or approve as modified, plans for the classification of positions in the State civil service prepared and recommended by the Director.
 - c. To approve, modify, reject, or approve as modified, compensation schedules for positions in the State civil service prepared and recommended by the Director for submission to the State Budget Director.
 - d. To make investigations, either at the request of the Governor, or upon the petition of a citizen for just cause, or of its own motion, concerning the enforcement and effect of the Civil Service Act.

- e. To prepare and transmit to the Governor an annual report of the Department of Civil Service.
 - f. To conduct hearings and pass upon complaints by or against any officer or employee in the classified service for the purpose of demotion, suspension, or removal of such officer or employee.
 - g. To hear and pass upon such other matters as the Director shall from time to time bring before the Board for determination.
7. STATUS: Operative.

EXECUTIVE COUNCIL

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1879.
- 3. AUTHORIZATION: G. S. 75:2101-2109.
- 4. ORGANIZATION:
 - a. Supervising Agency: Executive Council.
 - (1) Method of selection: Ex officio membership consisting of the Governor, Secretary of State, State Auditor, State Treasurer, Attorney General, and the Superintendent of Public Instruction (G. S. 75:2101).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 32:1).
- 6. DUTIES:
 - a. Examine and approve all official bonds required and given by any official of the State (G. S. 75:2103).
 - b. Have charge, care and management of the State house, State-house grounds, armory, and other property at the State Capital (G. S. 75:2104).
 - c. Issue purchase orders for furniture, light, and fuel for State offices and Legislature (G. S. 75:2105).
 - d. Make estimates of all stationery, furniture, and other office supplies and all repair work and equipment in connection with the State offices and property and authorize the State Business Manager to accept bids and enter into contracts for the purchase of the same (G. S. 75:2106).
 - e. Designate some newspaper printed and published at Topeka as the "Official State Paper" (G. S. 75:2108).
 - f. Appoint a custodian of the State Capitol, who shall hold his office at the pleasure of the Executive Council (G. S. 75:2201).
- 7. STATUS: Operative.

KANSAS INTERSTATE COOPERATION COMMISSION

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1941.
- 3. AUTHORIZATION: 1941 Supp. G. S. 46:401-411.
- 4. ORGANIZATION:
 - a. Supervising agency: Kansas Interstate Coöperation Commission.
 - (1) Method of selection: The Commission is composed of fifteen members, namely: The five members of the Senate Committee on Interstate Coöperation; the five members of the House Committee

- on Interstate Coöperation; and the five members of the Governor's Committee on Interstate Coöperation* (1941 Supp. G. S. 46:404).
- (2) Qualifications: Private citizens holding no governmental positions are not eligible to membership (1941 Supp. G. S. 46:407).
 - (3) Term of office: The members of the two committees of the Legislature shall serve until their successors are designated; the incumbency of each of the administrative members shall extend until the first day of February next following his appointment, and thereafter until his successor is appointed (1941 Supp. G. S. 46:405).
 - (4) Compensation: Necessary expenses (1941 Supp. G. S. 46:408).
 - (5) Method of removal: None specified.
- b. Internal organization: The Lieutenant Governor serves as ex officio Chairman of the Commission (1941 Supp. G. S. 46:401); the secretary of the Legislative Council serves as ex officio secretary of the Commission (1941 Supp. G. S. 46:408).
5. METHOD OF FINANCE: Biennial itemized appropriation (Laws of Kansas, 1941 83:1).
6. DUTIES: (1941 Supp. G. S. 46:406-408).
- a. To carry forward the participation of the State as a member of the council of state governments.
 - b. To encourage and assist the legislative, executive, administrative and judicial officials and employees of the State to develop and maintain friendly contact by correspondence, by conference, and otherwise, with officials and employees of the other states, of the Federal government, and of local units of government.
 - c. To endeavor to advance coöperation between this State and other units of government whenever it seems advisable to do so by formulating proposals for, and by facilitating: the adoption of compacts; the enactment of uniform or reciprocal statutes; the adoption of uniform or reciprocal administrative rules and regulations; the informal coöperation of governmental offices with one another; the personal coöperation of governmental officials and employees with one another, individually; the interchange and clearance of research and information, and other suitable process.
 - d. To establish such delegations and committees as it deems advisable, in order that they may confer and formulate proposals concerning effective means to secure intergovernmental harmony (1941 Supp. G. S. 46:407).
 - e. To report to the Governor and to the Legislature within fifteen days after the convening of each legislative session, and at such other times as it deems appropriate (1941 Supp. G. S. 46:408).
7. STATUS: Operative.

* The Senate committee and the House committee herein mentioned are designated in the same manner as is customary in the case of other standing committees in the respective branches of the Legislature; the Governor's committee is composed of the following ex officio members: The Governor, the State Budget Director, the Attorney General, the Chairman of the State Planning Committee, and one other administrative official or employee to be named by the Governor.

GOVERNOR

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution, 1:1-16.
 - b. G. S. 75:101-203.
4. ORGANIZATION:
 - a. Supervising agent: Governor.
 - (1) Method of selection: Election (Constitution, 1:1).
 - (2) Qualifications: None specified; members of Congress, officers of the State, or of the United States, are ineligible (Constitution, 1:10).
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Five thousand dollars (\$5,000) per annum (G. S. 75:3101); salary specified by law, which shall neither be increased nor decreased during the period for which he shall have been elected (Constitution, 1:15).*
 - b. Internal organization of Governor's office:
 - (1) Personnel: A private secretary to the Governor, an assistant private secretary, an executive clerk and pardon attorney, an assistant secretary to the Governor, an assistant executive clerk and stenographer, and a filing and record clerk and stenographer (G. S. 75:3102).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To see that laws are faithfully executed (Constitution, 1:3).
 - b. To require information in writing from officers of the executive department (Constitution, 1:4).
 - c. To convene Legislature in extraordinary sessions (Constitution, 1:5).
 - d. To send messages to the Legislature (Constitution, 1:5; G. S. 75:102).
 - e. To adjourn the Legislature in case of disagreement between the two houses as to the time of adjournment (Constitution, 1:6).
 - f. To grant pardons, paroles, or commutations (Constitution, 1:7; G. S. 62:2215-2216).
 - g. To keep and use the Great Seal of Kansas (Constitution 1:8).
 - h. To sign all commissions (Constitution, 1:9).
 - i. To keep record of acts and joint resolutions (G. S. 75:103).
 - j. To keep record of applications and petitions (G. S. 75:104).
 - k. To keep register of official correspondence (G. S. 75:105).
 - l. To sign all proclamations, warrants, and requisitions as designated by law (G. S. 75:106).
 - m. To transact business of the State, civil and military, with the general government except in cases provided by law (G. S. 75:106).
 - n. To employ counsel in actions and proceedings against the State (G. S. 75:108).

* The State also appropriates five thousand dollars (\$5,000) for the lighting, heating, care of grounds, and other upkeep and maintenance of the Executive Mansion, including domestic help (Laws of Kansas, 1941, 21:1).

- o. To receive proceeds of sales of public lands (G. S. 75:109).
 - p. To distribute arms and military equipments (G. S. 75:110).
 - q. To charge fees for specified services (G. S. 75:112).
 - r. To offer rewards for the apprehension and delivery, or the conviction of criminals (G. S. 75:113).
 - s. To order prosecution in cases of violation of conditions of bond given by officials (G. S. 75:111).
 - t. To proclaim observance of designated memorial days (G. S. 75:115a).
 - u. To employ special investigators and attorneys to enforce criminal laws (G. S. 75:116).
 - v. To serve as: Commander-in-chief of the Kansas National Guard (Constitution, 8:4; G. S. 48:2030); Chairman of the State Defense Council (G. S. 48:603); Chairman of the Kansas Interstate Coöperation Commission (G. S. 46:403); Honorary Chairman of the Kansas Safety Council (G. S. 74:3703); member, ex officio, of the Soldiers' Compensation Board (G. S. 73:105); Chairman of the Kansas Executive Council (G. S. 75:2101); member of the State Sinking Fund Commission (G. S. 10:901); member of the State Board of Canvassers (G. S. 25:707); member of the Adjusted Compensation Board (G. S. 73:103).
7. STATUS: Operative.

STATE LEGISLATIVE COUNCIL

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1933.
- 3. AUTHORIZATION: G. S. 46:301-312.
- 4. ORGANIZATION:
 - a. Supervising agency: State Legislative Council.
 - (1) Method of selection: Fifteen members consisting of ten Senators and five Representatives appointed by the President of the Senate and the Speaker of the House of Representatives, such appointments to be approved by a majority vote of the respective branches of the Legislature (G. S. 46:301).
 - (2) Qualifications: Party representation shall be in proportion generally to the relative numbers of members of the major political parties in each house of the Legislature, but in no event shall the majority party in either house be represented by more than two-thirds of the members of said council from either house (G. S. 46:301).
 - (3) Term of office: Regular session of the Legislature (G. S. 46:301).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three dollars (\$3) per day and actual expenses incurred while attending sessions of the Council (G. S. 46:311).
 - b. Internal organization:
 - (1) Personnel: President of the Senate is ex officio Chairman of the Council; Speaker of the House is ex officio Vice-chairman (G. S. 46:301); the Revisor of Statutes is Secretary of the Council. The Council is empowered to employ such assistants and engage the services of such research agencies as it may deem desirable within the limits of its appropriation (G. S. 46:308).

5. METHOD OF FINANCING: Biennial itemized appropriation* (Laws of Kansas, 1941, 23:1).
6. DUTIES:
 - a. To investigate and study the possibilities for consolidations in the State Government, for the elimination of all unnecessary activities and of all duplication of office personnel and equipment, and of the coördination of departmental activities, and of methods of increasing efficiency and of effecting economies (G. S. 46:303).
 - b. To investigate and study the possibilities of reforming the system of local government with a view to simplifying the organization of government (G. S. 46:303).
 - c. To coöperate with the administration in devising means of enforcing law and improving the effectiveness of administrative methods (G. S. 46:303).
 - d. To keep a complete record of the minutes of its meetings and make periodic reports to all members of the Legislature, and keep said members informed of all matters coming before the Council, the action taken thereon, and the progress made in relation thereto (G. S. 46:309).
 - e. To submit recommendations to the Legislature (G. S. 46:310).
7. STATUS: Operative.

LIEUTENANT GOVERNOR

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution, 1:1-2.
 - b. G. S. 75:301-302.
4. ORGANIZATION:
 - a. Supervising agency: Lieutenant Governor.
 - (1) Method of selection: Election (Constitution, 1:1; G. S. 25:101; 75:302).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 1:1; G. S. 75:302).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Six dollars per day during the sitting of the Legislature; actual traveling expenses; additional nine hundred dollars (\$900) per annum (G. S. 75:3103) established by law, which shall neither be increased nor diminished during the period for which he shall have been elected (Constitution, 1:15).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:

* *Kansas Year Book*, 1938, p. 51 (Kansas State Chamber of Commerce, Topeka, Kansas). In July, 1934, the Kansas Chamber of Commerce negotiated with the Spelman Foundation, of New York, an institution endowed for the purpose of granting financial assistance to agencies and projects having as an objective the improvement of methods in government. The Spelman Foundation granted Kansas an initial appropriation of \$20,000 to finance a research department for the Council. Since then the Spelman Fund has appropriated and spent \$50,000 in Kansas to maintain the functions of this research department. It is now maintained by legislative appropriation.

- a. To serve as ex officio President of the Senate (Constitution, 1:12; G. S. 75:302).
 - b. To perform the duties of the Governor in case of death, impeachment or disability of the Governor (Constitution, 1:13).
 - c. To serve as ex officio Chairman of the State Legislative Council (G. S. 46:301).
 - d. To serve as a member of the Adjusted Compensation Board (G. S. 73:105).
 - e. To serve with the Governor and the Speaker of the House of Representatives in the selection of investigating committees for State institutions (G. S. 76:202).
 - f. To serve as ex officio Chairman of the Kansas Interstate Cooperation Commission (1941 Supp. G. S. 46:401).
7. STATUS: Operative.

STATE COMMISSION OF REVENUE AND TAXATION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1907.
3. AUTHORIZATION: 1941 Supp. G. S. 74:2410-2423; G. S. 79:1404.
4. ORGANIZATION:
 - a. Supervising agency: State Commission of Revenue and Taxation.
 - (1) Method of selection: Three members appointed by the governor, by and with the advice and consent of the Senate (1941 Supp. G. S. 74:2410).
 - (2) Qualifications: Persons appointed to said Commission shall be such as are known to possess knowledge of the subject of taxation, and skill in matters pertaining thereto. Member shall not hold any position of trust or profit, engage in any occupation or business interfering with or inconsistent with his duties (1941 Supp. G. S. 74:2410).
 - (3) Term of office: Four years (1941 Supp. G. S. 74:2410).
 - (4) Method of removal: By the Governor when in his judgment public service demands it (1941 Supp. G. S. 74:2410).
 - (5) Compensation: Four thousand dollars (\$4,000) per year and all actual necessary expenses incident to the business of the commission (1941 Supp. G. S. 74:2412).
 - b. Director:
 - (1) Method of selection: Appointed by the Commission (1941 Supp. G. S. 74:2411).
 - (2) Qualifications: Merit basis with due regard to training, experience and general fitness for performing the duties of the position (1941 Supp. G. S. 74:2411).
 - (3) Term of office: Indeterminate (1941 Supp. G. S. 74:2411).
 - (4) Method of removal: By the Governor (1941 Supp. G. S. 74:2411).
 - (5) Compensation: Four thousand dollars (\$4,000) per year and actual and necessary expenses incident to the business of the office (1941 Supp. G. S. 74:2411).

- (6) Duties: (1941 Supp. G. S. 74:2415-2417).
- (a) To administer and enforce all laws relating to the Kansas Income Tax Act, including the collection of all taxes thereunder.
 - (b) To supervise the administration and enforcement of all laws relating to the Kansas Retailer's Sales Tax Act, including the issuance of licenses and the collection of all taxes and fees thereunder.
 - (c) To supervise the administration and enforcement of all laws relating to the Kansas Compensating Tax or any tax relating to use of storage now or hereafter enacted, including the issuance of licenses and the collection of all taxes and fees thereunder.
 - (d) To supervise administration and enforcement of all laws relating to the assessment and taxation of legacies and successions; also including all jurisdiction, rights, powers, duties and authority now vested in the Inheritance Tax Commission relative thereto.
 - (e) To supervise the administration and enforcement of all laws relating to the tax on cereal malt beverages or malt products, including the issuance of licenses and the collection of taxes and fees thereunder.
 - (f) To supervise the administration and enforcement of all laws relating to the tax on gasoline, kerosene, and motor vehicle fuels, including the collection of taxes and fees thereunder.
 - (g) To supervise the administration and enforcement of all laws relating to the tax on the sale of cigarettes and cigarette papers, including the issuance of licenses and the collection of taxes and fees thereunder.
 - (h) To supervise the administration and enforcement of all laws relating to the inspection of petroleum products and pumps and measures used in dispensing the same, including the collection of all fees.
 - (i) To serve as a member of the Port of Entry Board.
 - (j) The administration and enforcement of all laws relating to the transportation of liquid fuels over the highways, including the issuances of licenses and the collection of fees thereunder.*

c. Internal organization:

- (1) Units: Income Tax Division, Inheritance Tax Division, Sales Tax Division, Cereal Malt Beverage Tax Division, Cigarette Division, Motor Fuel Tax Division and Central Office Division.†
- (2) Personnel: The senior member of the Commission shall be chairman; a secretary to the Commission, an attorney, and such agents, assistants and other employees as are necessary for the efficient administration of the business of the Commission (1941 Supp. G. S. 74:2411).

* The duties included in subsections (a), (b), (c), and (d) were transferred to the Director of Revenue and Taxation from the State Tax Commission which was abolished by Kansas Session Laws, 1939, 288:7; those under subsections (e), (f), (g), (h), (i), and (j) were transferred to the same official from the State Department of Inspections and Registration which was abolished by Session Laws, 1939, 288:9.

† The divisions herein noted are not specifically mentioned in the Statutes but are a matter of organization and administration. The list is taken from the Kansas Directory, 1941-1942, compiled by Secretary of State Frank J. Ryan.

5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 74:2421).

6. DUTIES: (G. S. 79:1404).

- a. To have and exercise general supervision over the system of taxation throughout the State and in enforcing the tax laws.
 - b. To confer with, advise and direct assessors, boards of commissioners, boards of equalization and others obligated under the law to make levies and assessments, as to their duties.
 - c. To direct proceedings, actions, and prosecutions to be instituted to enforce the laws relating to the penalties, liabilities and punishment of public officers, persons and agents of corporations for failure or neglect to comply with orders of the Commission.
 - d. To require township, city, county, state or other public officers to report information as to the assessment of property, collection of taxes, receipts from licenses and other sources, and the expenditure of public funds for all purposes.
 - e. To require individuals, partnerships, companies, associations, joint-stock companies and corporations to furnish information concerning their capital, funded or other debts, current assets and liabilities, value of property, earnings, operating and other expenses, taxes and other charges, and all other information desired by the Commission.
 - f. To investigate the work and methods of local assessors, boards of county commissioners and county boards of equalization in the assessment, equalization and taxation of all kinds of property, by visiting the counties of the State.
 - g. To investigate the tax systems of other states and countries and formulate and recommend such legislation as may be deemed expedient to prevent evasion of assessment and tax laws, and to secure just and equal taxation.
 - h. To devise and prescribe a uniform system of auditing and accounting of the receipts and disbursements of public funds in the municipalities of the State.
 - i. To consult and confer with the Governor and the Attorney General concerning taxation, and the enforcement of laws in relation thereto.
 - j. To transmit to the Governor and to each member of the Legislature the annual report of the Commission.
 - k. To make appraisal and assessment of all railroad property, telegraph lines and property, telephone lines and property, property of all express companies, sleeping car companies and private car lines, of all gas pipe lines and property, oil pipe lines and property, all street railroads, electric lines and property, and all express companies, within and without corporate limits of cities, doing business in the State.
 - l. To act as a board of appeals from final decisions, orders or rulings of the Director of Revenue and Taxation (1941 Supp. G. S. 74:2422).
7. STATUS: Operative.

REVISOR OF STATUTES

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1929.
3. AUTHORIZATION: G. S. 77:120-125; 77:301-306.
4. ORGANIZATION:
 - a. Supervising agent: Revisor of Statutes.
 - (1) Appointed by the Supreme Court (G. S. 77:301).
 - (2) Qualifications: Regularly admitted attorney (G. S. 77:301).
 - (3) Term of office: None specified.
 - (4) Method of removal: None specified.
 - (5) Compensation: Two thousand four hundred dollars \$(2,400) per year (G. S. 77:301).
 - b. Internal organization of office of Revisor of Statutes:
 - (1) Personnel: The Revisor may appoint a stenographer, and two competent assistants during the legislative session for the purpose of bill drafting; the State Librarian may assign an employee in the State Library for work in the revision department, upon the request of the Revisor (G. S. 77:301).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 23:1).
6. DUTIES: (G. S. 77:302).
 - a. To collect all available information relating to any matter which may be the subject of proposed legislation.
 - b. To accumulate data regarding the practical operation and effect of statutes of this and other states.
 - c. To maintain a card index of all bills and resolutions introduced at all sessions of the Legislature and to keep on file in bound volumes copies of such bills and resolutions.
 - d. To perform the functions of a bill-drafting department during sessions of the Legislature.
 - e. To prepare and advise in the preparation of any bill upon the request of any member of the Legislature, or of any committee or commission created by the Legislature or appointed by the Governor to make a study of or revise or compile the laws pertaining to any subject.
 - f. To recommend to the judiciary committees of the House of Representatives and the Senate at each regular session of the Legislature such bills as will tend to revise and clarify existing laws.
 - g. To supervise and assist in all revisions and compilations of general laws of this State upon the express direction of the Legislature (G. S. 77:303).
 - h. To serve as Secretary of the State Legislative Council (G. S. 46:308).
 - i. To serve as Secretary of the Kansas Interstate Coöperation Commission (G. S. 46:408).
7. STATUS: Operative.

SECRETARY OF STATE

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution (1:1).
 - b. G. S. 75:401-416.
4. ORGANIZATION:
 - a. Supervising agency: Secretary of State.
 - (1) Method of selection: Election (Constitution, 1:1; G. S. 25:101).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Three thousand dollars (\$3,000) per annum (G. S. 75:3104); established by law which shall neither be increased nor diminished during the period for which he shall have been elected (Constitution, 1:15).
 - b. Internal organization of office of Secretary of State:
 - (1) Personnel: Assistant Secretary of State, a chief clerk, a commission clerk, an assistant chief clerk, a charter clerk, a recording clerk, a filing clerk, and three stenographers (G. S. 75:3105).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To have custody of all books, records, articles and effects of the State (G. S. 75:402).
 - b. To countersign all proclamations and commissions issued by the Governor (G. S. 75:403).
 - c. To have custody of all enrolled bills and joint resolutions (G. S. 75:405).
 - d. To record and publish Session Laws passed by the Legislature (G. S. 75:405).
 - e. To deposit acts of the Congress of the United States, and the acts and reports of the several states, which may be received at his office, in the State library (G. S. 75:406).
 - f. To procure and keep an official seal of office (G. S. 75:407).
 - g. To have sole custody and distribution of printed laws, returns of elections, charters, and other documents (G. S. 75:410).
 - h. To make reports, when required, to the Governor, or either branch of the Legislature, respecting all matters referred to him by the Governor, or either house of the Legislature (G. S. 75:411).
 - i. To appoint an Assistant Secretary of State and such other assistants and clerks as may be authorized by law (G. S. 75:412).
 - j. To have custody of all deeds to real estate owned by the State of Kansas, together with the abstracts of title thereto (G. S. 75:415).
 - k. To collect fees from corporations and file charters of such corporations (G. S. 17:503).
 - l. To serve as ex officio member of the following agencies: Soldiers Compensation Board (G. S. 73:105), Executive Council (G. S. 75:2101), School Fund Commission (Constitution, 6:9), State Charter Board

(G. S. 17:1401), Sinking Fund Commission (G. S. 10:901), State Board of Canvassers (G. S. 25:707), and the State Printing Commission (G. S. 75:1005).

7. STATUS: Operative.

SINKING FUND COMMISSIONERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1875.
3. AUTHORIZATION: G. S. 10:901-907.
4. ORGANIZATION:
 - a. Supervising agency: Sinking Fund Commissioners.
 - (1) Method of selection: The Governor, State Auditor, and the Secretary of State shall be the members of the Sinking Fund Commission (G. S. 10:901).
5. METHOD OF FINANCING: None specified.
6. DUTIES:
 - a. To invest from time to time, as it accumulates in the treasury, all sinking funds which may be levied and collected for the purpose of paying the bonds of the State of Kansas, in a manner prescribed by law (G. S. 10:902).
 - b. To sell any of the bonds belonging to the sinking fund purchased under the provisions of law, the proceeds of such sale to be paid into the State treasury, to be applied to the redemption of such bonds of the State as are due (G. S. 10:905).
 - c. To keep a record of all proceedings of the Board of Commissioners and to make annual report of same, giving date of all purchases of bonds for the sinking fund, from whom purchased, the amount and class of bonds, and the price paid for such bonds; and in case of a sale of any of the bonds belonging to such fund, the date of sale, to whom sold, the amount and class of bonds, and the amount received from the sale thereof (G. S. 10:906).
7. STATUS: Operative.

STATE AUDITOR

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution, 1:1.
 - b. G. S. 25:101; 75:501-514.
4. ORGANIZATION:
 - a. Supervising agent: State Auditor.
 - (1) Method of selection: Election (Constitution, 1:1; G. S. 25:101).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Three thousand dollars (\$3,000) per annum (G. S. 75:3106) established by law which shall neither be increased nor diminished during the period for which he shall have been elected (Constitution, 1:15).

- b. Internal organization:
 - (1) Personnel: An assistant State Auditor, a first special assistant State Auditor, a second special assistant State Auditor, a bond clerk, a chief clerk, a land office clerk, an assistant chief clerk, a chief clerk of accounts, an assistant bond clerk, four general clerks and a stenographer (G. S. 75:3107).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
- 6. DUTIES:
 - a. To keep accounts of the State with all organizations and individuals (G. S. 75:503).
 - b. To audit accounts of all public officers who are to be paid from the State treasury, the accounts of members of the Legislature, and all persons authorized to receive money from the treasury (G. S. 75:503).
 - c. To issue warrants on the State Treasurer (G. S. 75:504).
 - d. To keep an account of all warrants drawn (G. S. 75:505).
 - e. To sign all warrants for money drawn upon the State Treasurer, all tax receipts, and all other papers proper and necessary for the Auditor to sign (G. S. 75:506).
 - f. To keep record of all accounts audited by him and issue a biannual statement of the financial condition of the treasury (G. S. 75:508).
 - g. To appoint such assistants, clerks, and stenographers as shall be authorized by law (G. S. 75:509).
 - h. To examine the books and accounts of the State Treasurer and present to the Governor written results of such examination (G. S. 75:510).
 - i. To register all municipal bonds (G. S. 75:512).
 - j. To serve as: ex officio member of the Adjusted Compensation Board (G. S. 73:103); member of the Executive Council (G. S. 75:2101); member of the Sinking Fund Commission (G. S. 10:901); member of the State Board of Treasury Examiners (G. S. 75:612); and member of the State Board of Convassers (G. S. 10:901).
- 7. STATUS: Operative.

STATE PRINTER

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1906.
- 3. AUTHORIZATION:
 - a. Constitution, 14:4.
 - b. G. S. 75:1001-1023; 1941 Supp. G. S. 75:1007-1029.
- 4. ORGANIZATION:
 - a. Supervising agent: State Printer.
 - (1) Method of selection: Election (Constitution, 14:4).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 14:4).
 - (4) Method removal: Impeachment (Constitution, 2:28).
 - (5) Compensation: Three thousand dollars (\$3,000) per year (G. S. 75:3118).
 - b. Internal organization of the office of State Printer:
 - (1) Personnel: A bookkeeper, stenographer, and such foremen, proof-readers, mechanics and laborers as may be necessary to promptly and efficiently perform the duties of the office (G. S. 75:1007).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 22:1).
6. DUTIES:
 - a. To have charge of all of the printing and binding required by the Legislature, the Supreme Court, the Governor, the several state officers, state institutions, or any board or commission created under the laws of this State (G. S. 75:1005).
 - b. To have full charge, supervision and control of the state printing plant and all machinery, presses, type and other equipment, and to have care and custody of all the printing and binding stock purchased by the State (G. S. 75:1004).
 - c. To make an annual report to the Governor, embracing a record of the complete transactions of his office for the preceding fiscal year (G. S. 75:1021).
7. STATUS: Operative.

STATE TREASURER

1. LEGAL BASIS: Constitution.
2. DATE OF CREATION: 1859.
3. AUTHORIZATION:
 - a. Constitution, 1:1.
 - b. G. S. 75:601-625.
4. ORGANIZATION:
 - a. Supervising agency: State Treasurer.
 - (1) Method of selection: Election (Constitution, 1:1).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28); Recall (Constitution, 4:3).
 - (5) Compensation: Thirty-six hundred dollars (\$3,600) per annum (G. S. 75:3108); established by law, which may neither be increased nor diminished during the period for which he shall have been elected (Constitution, 1:15).
 - b. Internal organization:
 - (1) Personnel: One assistant State Treasurer, a first special assistant State Treasurer, a cashier, a bookkeeper, a chief clerk, a bookkeeper and accountant, a bond clerk, a bond and coupon clerk, an assistant bond and coupon clerk, five general clerks, one stenographer, and two guards (G. S. 75:3109).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To receive all moneys belonging to the state school, state normal school, and state university funds (G. S. 75:602).
 - b. To keep in his charge all moneys belonging to the State of Kansas (G. S. 75:604).
 - c. To deposit State moneys in banks designated as State depositories (G. S. 75:604).

- d. To keep accurate account of all receipts and disbursements of the treasury (G. S. 75:603).
 - e. To redeem warrants drawn by the State Auditor, and keep accurate register of same (G. S. 75:605).
 - f. To deposit redeemed warrants with the State Auditor periodically (G. S. 75:605).
 - g. To issue a biennial report to the Governor (G. S. 75:608; 75:3010).
 - h. To submit books, accounts, vouchers, and funds to inspection by the Legislature, or any committee thereof, and to the Board of Examination (G. S. 75:609).
 - i. To call to account all delinquent county treasurers, and all debtors of the State (G. S. 75:610).
 - j. To endorse all State warrants, the date of payment and the amount of interest paid (G. S. 75:618).
 - k. To keep and use the seal of the office (G. S. 75:619).
 - l. To issue receipts in duplicate for all moneys paid into the treasury (G. S. 75:621).
 - m. To transfer balances of specified funds to the State general fund at the close of each fiscal year (G. S. 75:624).
 - n. To notify State Auditor of all transfers of funds (G. S. 75:625).
 - o. To appoint assistants authorized by law (G. S. 75:3109).
 - p. To act as custodian of official bonds (G. S. 75:402).
 - q. To serve as ex officio member of the following boards and commissions: Executive Council (G. S. 75:3101); State Board of Canvassers (G. S. 25:707); Treasurer of the Board of Administration (G. S. 74:107); Treasurer of the State Board of Regents (G. S. 74:3205).
7. STATUS: Operative.

STATE BOARD OF TREASURY EXAMINERS

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1879.
- 3. AUTHORIZATION: G. S. 75:612-617.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Treasury Examiners.
 - (1) Method of selection: The State Bank Commissioner, the Assistant Budget Director, and State Auditor shall be declared the Board of Treasury Examiners (G. S. 75:612).
- 5. METHOD OF FINANCING: None specified.
- 6. DUTIES:
 - a. To examine, at least once a month, without previous notice or intimation of such intended examination and inspection, all the books, vouchers, accounts, records, claims, moneys, assets and effects which are or should be in the treasury, and shall count all moneys in the treasury, and compare the books, vouchers, accounts and records (G. S. 75:612).
 - b. To issue certificates of the results of such examinations, over their official signatures, in writing, in duplicate, one of which certificates shall be recorded in the books of the Auditor and filed in his office, and the other shall be retained by the Governor in the executive office and filed therein (G. S. 75:614).
- 7. STATUS: Operative.

CHAPTER III

PROTECTION TO PERSON AND PROPERTY

ABSTRACTERS' BOARD OF EXAMINERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1941.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3901-3903.
4. ORGANIZATION:
 - a. Supervising agency: Abstracters' Board of Examiners.
 - (1) Method of selection: Three members appointed by the Governor (1941 Supp. G. S. 74:3901).
 - (2) Qualifications: Members must be at the time of appointment and for five years immediately prior thereto, actively engaged in the business of making abstracts to real-estate titles in the state of Kansas in the county in which they are a resident. One member must be a resident of a county having a population of less than nine thousand persons; one from a county of between nine and seventeen thousand, and one who is a resident of the county having more than seventeen thousand (1941 Supp. G. S. 74:3901).
 - (3) Term of office: Three years (1941 Supp. G. S. 74:3901).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day and actual expenses while engaged in business of board (1941 Supp. G. S. 74:3901).
 - b. Internal organization: Chairman and secretary-treasurer elected from members of the board (1941 Supp. G. S. 74:3901).
5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 74:3903).
6. DUTIES:
 - a. To issue licenses to make, compile, or complete and sell abstracts of title to real estate in the state of Kansas to persons qualified to receive such in accordance with conditions prescribed by law (1941 Supp. G. S. 67:801).
 - b. To conduct examinations in the months of January and July for applicants for abstracters' licenses (1941 Supp. G. S. 67:805).
 - c. To suspend or revoke licenses for cause (1941 Supp. G. S. 67:806).
7. STATUS: Operative.

STATE ACCOUNTANT

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1917.*
3. AUTHORIZATION: G. S. 75:1102-1116; 1941 Supp. G. S. 75:3131a; 75:5525; 75:2215-2216; 79:2926-2932.

* In 1925, the office of State Accountant was abolished and the duties formerly exercised by that agency were transferred to the State Budget Director. By a law passed by the 1935 Legislature, the Assistant Budget Director was designated as the State Accountant and now performs the duties of the office formerly conferred upon the State Budget Director.

4. ORGANIZATION:
 - a. Supervising agent: State Accountant.
 - (1) Method of selection: Appointed by the Governor (1941 Supp. G. S. 75:3131a).
 - (2) Qualifications: Appointed official shall be a professional accountant of recognized ability and general experience in practical auditing and accounting (1941 Supp. G. S. 75:1111).
 - (3) Term of office: Indeterminate.
 - (4) Method of removal: By the Governor.
 - (5) Compensation: Two thousand seven hundred fifty dollars (\$2,750) per year as Assistant Budget Director and an additional two hundred dollars (\$200) per year as the State Accountant (1941 Supp. G. S. 75:1111).
 - b. Internal organization:
 - (1) Personnel: A chief clerk and such senior accountants, junior accountants, and other assistants as shall be necessary to properly perform the duties of the office (1941 Supp. G. S. 75:1113).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 27:1).
6. DUTIES: (G. S. 75:1102).
 - a. To cause an annual inventory to be taken in triplicate at the beginning of each fiscal year of the unit quantity, value and condition of all permanent and movable properties, stores, materials, and supplies in the custody of every officer and employee of the State.
 - b. To install a system of property accounts in the several institutions, boards, and departments of the State Government.
 - c. To install a system of farm statistics in each institution in the State, providing for a record of the manner in which all state-owned soil is utilized, the quantity, disposition, and value of all farm products, live-stock, and poultry produced thereon or purchased, and the per capita cost of maintaining each institution.
 - d. To install a system of industrial statistics in each institution of the State.
 - e. To install a uniform classification of all revenues and expenditures, and prescribe necessary forms to be used by every officer and employee of the State in connection therewith.
 - f. To audit and examine annually all books, records, vouchers, and files of every officer or employee of the State who is charged with the receipt or payment of money; the acquisition and disposition of property; and the incurring and liquidating of liabilities.
 - g. To prescribe the necessary forms to be used by each county officer in every county of the State with reference to money received and transmitted to the State.
 - h. To submit to the Governor a written report of all irregularities and discrepancies found, and make such recommendations relating thereto as the nature of the case may require.
7. STATUS: Operative.

STATE ATHLETIC COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1925.
3. AUTHORIZATION: G. S. 74:2901-2903.
4. ORGANIZATION:
 - a. Supervising agency: State Athletic Commission.
 - (1) Method of selection: Athletic directors of Kansas University, Lawrence, Kansas State College of Agriculture and Applied Science, Manhattan, and the Kansas State Teachers College, Emporia, designated as state athletic commissioners (G. S. 74:2901).
 - (2) Qualifications: Directors of athletics from designated institutions (G. S. 74:2901).
 - (3) Term of office: None specified.
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual expenses in the performance of duty (G. S. 74:2901).
 - b. Internal organization: Chairman and secretary elected from members; executive secretary employed.*
5. METHOD OF FINANCING: Fees (G. S. 74:2902).
6. DUTIES:
 - a. To make and publish rules and regulations governing in every particular the conduct of boxing, sparring, and wrestling exhibitions, the time and place thereof, and the prices charged thereto (G. S. 2902).
 - b. To accept applications and issue licenses to bona fide patriotic, benevolent, fraternal, or religious organizations desiring to promote boxing, sparring, or wrestling exhibitions (G. S. 74:2902).
 - c. To collect fees for the issue of such licenses and to collect a percentage of the gross receipts of all such exhibitions (G. S. 74:2902).
7. STATUS: Operative.

STATE ARCHITECT

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1891.
3. AUTHORIZATION: G. S. 75:1201-1208; 1941 Supp. G. S. 75:3133-3134.
4. ORGANIZATION:
 - a. Supervising agent: State Architect.
 - (1) Method of selection: Appointed by the Governor (G. S. 75:1201).
 - (2) Qualifications: Appointed person shall be a skillful and competent architect (G. S. 75:1201).
 - (3) Term of office: Two years (G. S. 75:1205).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three thousand three hundred dollars (\$3,300) per year (1941 Supp. G. S. 75:3133).
 - b. Internal organization: A chief-draftsman, a draftsman, a stenographer and filing clerk, and a mechanical and drafting engineer (1941 Supp. G. S. 75:3134).

* The General Statutes make no mention of the internal organization of the State Athletic Commission. The above designation of officers is taken from the Kansas Directory, 1941-'42. Compiled by Secretary of State, Frank J. Ryan.

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To make all drawings, plans, specifications, models, and estimates as may be required for the purpose of erection and completion of all buildings to be built at the expense of the State (G. S. 75:1203).
 - b. To inspect all materials to be used in the construction of public buildings prior to their incorporation into such buildings or works, and to approve or reject same (G. S. 75:1203).
 - c. To report cases of usage of inferior materials, or any other evidence of fraud to the Governor (G. S. 75:1203).
 - d. To determine in construction emergencies, order necessary changes, and define the true intent and meaning of drawings and specifications, and to use his authority to stop the progress of the work and order its removal when not in accordance with them (G. S. 75:1203).
7. STATUS: Operative.

STATE BANKING BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1925.
3. AUTHORIZATION: G. S. 74:3001-3003.
4. ORGANIZATION:
 - a. Supervising agency: State Banking Board.
 - (1) Method of selection: The State Bank Commissioner is ex officio member and chairman; four additional members appointed by the Governor (G. S. 74:3001).
 - (2) Qualifications of appointed members: Bankers of at least five years' actual banking experience in the State (G. S. 74:3001).
 - (3) Term of office: Contemporaneous with the term of office of the Governor (G. S. 74:3001).
 - (4) Method of removal. None specified.
 - (5) Compensation: Ten dollars (\$10) per day and actual expenses for the time spent in the performance of the duties of the Board (G. S. 74:3001).
5. METHOD OF FINANCING: The Bank Commissioner submits an itemized statement of per diem expenses and all other expenses incurred by each member of the Board to the State Auditor for payment, and thereupon such vouchers shall be allowed and paid out of the State Treasury (G. S. 74:3001).
6. DUTIES:
 - a. To act in connection with the State Bank Commissioner in an advisory capacity, concerning all matters pertaining to the conduct of the banking department and the administration of the Kansas banking laws (G. S. 74:3003).
7. STATUS: Operative.

STATE BANK COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1891.
3. AUTHORIZATION: G. S. 75:1301-1303; G. S. 9:125-125a; 1941 Supp. G. S. 75:3135.
4. ORGANIZATION:
 - a. Supervising agent: State Bank Commissioner.
 - (1) Method of selection: Appointed by the Governor, by and with the consent of the Senate (G. S. 75:1301).
 - (2) Qualifications: Five years' actual banking experience (G. S. 75:1301).
 - (3) Term of office: Four years (G. S. 75:1301).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three thousand nine hundred sixty dollars (\$3,960) annually (1941 Supp. G. S. 75:3135).
 - b. Internal organization:
 - (1) Personnel: An assistant bank commissioner, a first special assistant bank commissioner, a chief examiner, a record clerk, a chief clerk, a secretary to the Bank Commissioner, a secretary to the assistant bank commissioner, a chief stenographer, three typists, an information clerk and stenographer, five deputy bank commissioners, and seven assistant deputy bank commissioners (1941 Supp. G. S. 75:3135).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 24:1).
6. DUTIES:
 - a. To examine all banks operating in the State, except national banks, twice in each year and to reduce the results of such investigations into writing (G. S. 9:125).
 - b. To examine organizations affiliated with banks and trust companies (G. S. 9:125a).
 - c. To make biennial reports to the Governor (G. S. 75:1303).
7. STATUS: Operative.

STATE BRAND BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1935.
3. AUTHORIZATION: 1941 Supp. G. S. 47:414-427.
4. ORGANIZATION:
 - a. Supervising agency; State Brand Board.
 - (1) Method of selection: Appointment by the Governor (1941 Supp. G. S. 47:415).
 - (2) Qualifications: Members must be practical stockmen actively engaged in the livestock industry in this State (1941 Supp. G. S. 47:415).
 - (3) Term of office: Three years (1941 Supp. G. S. 47:415).
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual expenses incurred in the performance of duty (1941 Supp. G. S. 47:415).

b. State Brand Commissioner:*

- (1) Method of selection: The State Livestock Sanitary Commissioner of Kansas shall be the State Brand Commissioner (1941 Supp. G. S. 47:416).
- (2) Duties:
 - (a) To keep all records and books and to record all brands used for branding or marking of livestock in Kansas (1941 Supp. G. S. 47:416).
 - (b) To receive applications for the recording of any and all brands and shall decide upon the availability and desirability of any brand or brands submitted for recording (1941 Supp. G. S. 47:416).
 - (c) To collect fees and pay all moneys received from such fees into the State Treasury (1941 Supp. G. S. 47:416).
 - (d) To report all receipts and disbursements to the Governor and to the Kansas Livestock Association at the end of each fiscal year (1941 Supp. G. S. 74:416).
 - (e) To appoint such assistants and employees as shall be necessary (1941 Supp. G. S. 47:416).
 - (f) To cause to be published from time to time in book form, a list of all brands and marks on record at the time of such publication (1941 Supp. G. S. 47:424).

5. METHOD OF FINANCING: State Brand Fund (1941 Supp. G. S. 47:416).

6. DUTIES:

- a. To make rules and regulations relative to the branding of livestock (1941 Supp. G. S. 47:418).
- b. To serve as an adjudicating committee in the matter of deciding and awarding ownership of disputed brands (1941 Supp. G. S. 74:415).

7. STATUS: Operative.

STATE BUILDING AND LOAN BOARD

1. LEGAL BASIS: Statute.

2. DATE OF CREATION: 1927.

3. AUTHORIZATION: 74:3101-3103.

4. ORGANIZATION:

a. Supervising agency: State Building and Loan Board.

- (1) Method of selection: The Supervisor of Building and Loan Associations shall be ex officio member and Chairman of the Board; four additional members appointed by the Governor (G. S. 74:3101).
- (2) Qualifications of appointed members: Appointees shall have had three years practical experience in the building and loan business (G. S. 74:3101).
- (3) Term of office: Four years (G. S. 74:3101).
- (4) Method of removal: None specified.

* Since the Livestock Sanitary Commissioner serves in a dual function, the term of office, compensation, etc., of such official is noted under the heading of State Livestock Sanitary Commissioner.

- (5) Compensation: Ten dollars (\$10) per diem for the time actually engaged in performing their duties as members of the Board, together with all the expenses necessarily incurred and paid out by them in connection therewith (G. S. 74:3101).
- 5. METHOD OF FINANCING: Revolving fund of the State Building and Loan Department in the treasury as provided by law (G. S. 74:3101).
- 6. DUTIES:
 - a. To act in connection with the State Supervisor of Building and Loan Associations in an advisory capacity concerning all matters pertaining to the conduct of the Building and Loan Department and the administration of the Kansas Building and Loan laws (G. S. 74:3103).
- 7. STATUS: Operative.

STATE BUILDING AND LOAN DEPARTMENT

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1927.
- 3. AUTHORIZATION: G. S. 75:13a01-13a04; G. S. 17:1026-1032.
- 4. ORGANIZATION:
 - a. Supervising agent: State Supervisor of Building and Loan Associations.
 - (1) Method of selection: Appointed by the Governor, with the consent of the Senate (G. S. 75:13a01).
 - (2) Qualifications: Appointed official shall be a citizen of this State and shall have had at least three years actual, practical experience in the building and loan business (G. S. 75:13a01).
 - (3) Term of office: Four years (G. S. 75:13a01).
 - (4) Method of removal: By the Governor whenever public interest may require it (G. S. 75:23a01).
 - (5) Compensation: Four thousand dollars (\$4,000) per year and all expenses necessarily incurred in the performance of duty (G. S. 75:13a01).
 - b. Internal organization:
 - (1) Personnel: An assistant supervisor, two deputy examiners, and a clerk (G. S. 75:13a01).
- 5. METHOD OF FINANCING: Building and Loan Department revolving fund (G. S. 75:13a04).
- 6. DUTIES:
 - a. To have general supervision of the building and loan associations of the State and to do all the things necessary and convenient for the exercise of all jurisdiction, powers, authority, and duties in relation to building and loan associations (G. S. 75:13a02).
 - b. To require the various building and loan corporations in the State to file in his office and publish in one or more newspapers semiannual reports (G. S. 17:1026).
 - c. To make annual reports to the State Bank Commissioner, concerning the financial condition of associations doing business in this State (G. S. 17:1026).
 - d. To make careful examinations of the affairs of building and loan associations annually, or oftener in his discretion, concerning the nature and resources of the corporation generally, the mode of conducting and managing its affairs, the action of its directors, the investment of its

funds, the security afforded its members, and whether the requirements of its charter, the State laws and bylaws are being complied with in the administration of its affairs (G. S. 17:1029).

- e. To take charge of insolvent associations and report the fact of their insolvency and condition to the Attorney General (G. S. 17:1032).
7. STATUS: Operative.

KANSAS BUREAU OF INVESTIGATION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.
3. AUTHORIZATION: 1941 Supp. G. S. 75:711-712.
4. ORGANIZATION:
 - a. Supervising agent: Attorney General.
 - b. Director, Kansas Bureau of Investigation.
 - (1) Method of selection: Appointed by the Attorney General (1941 Supp. G. S. 75:711).
 - (2) Qualifications: Appointed officer shall be trained in the detection and apprehension of criminals (1941 Supp. G. S. 75:711).
 - (3) Term of office: Indeterminate.
 - (4) Method of removal: By the Attorney General.
 - (5) Compensation: A salary not to exceed three thousand dollars (\$3,000) per year and actual and necessary expenses (1941 Supp. G. S. 75:711).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To make full and complete investigations at the direction of the Attorney General (1941 Supp. G. S. 75:712).
 - b. To acquire, collect, classify, and preserve criminal identification and other crime records, and exchange such records with the duly authorized officials of governmental agencies, of states, cities, and penal institutions (1941 Supp. G. S. 75:712).
 - c. To submit reports of all investigations to the Attorney General (1941 Supp. G. S. 75:712).
7. STATUS: Operative.

STATE CHARTER BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1898.
3. AUTHORIZATION: G. S. 17:401-403: 75:410.
4. ORGANIZATION:
 - a. Supervising agency: State Charter Board.
 - (1) Method of selection: The Attorney General, Secretary of State, and the State Bank Commissioner shall be the ex officio members of the Board (G. S. 17:401).
5. METHOD OF FINANCING: None specified.
6. DUTIES:
 - a. To carefully investigate applications of all persons seeking to form a private corporation under the laws of the State of Kansas, and to inquire especially into the character of the business in which the proposed corpo-

- ration is to engage, and to issue certificates to such corporations upon determining that the business or undertaking is one for which a corporation may lawfully be formed, and that the applicants are acting in good faith (G. S. 17:403).
- b. To issue certificates to corporations organized under the laws of any other state, territory, or foreign country, after having made careful investigation of the same (G. S. 17:501).
 - c. To cause to be placed on file in the office of the Secretary of State, a copy of all charters of private corporations (G. S. 75:410).
7. STATUS: Operative.

STATE CORPORATION COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1933.
3. AUTHORIZATION: 1941 Supp. G. S. 74:601-601b; G. S. 66:156-158; G. S. 55:603-4; G. S. 55:703.
4. ORGANIZATION:
 - a. Supervising agency: State Corporation Commission.
 - (1) Method of selection: Three members appointed by the Governor (1941 Supp. G. S. 74:601).
 - (2) Qualifications: No more than two members may belong to the same political party; no member of the State Legislature may be appointed as a member of such commission during the term for which he is elected (1941 Supp. G. S. 74:601).
 - (3) Term of office: Four years (1941 Supp. G. S. 74:601).
 - (4) Method of removal: None specified.
 - (5) Compensation: Four thousand dollars (\$4,000) per year (1941 Supp. G. S. 74:601).
 - b. Internal organization:
 - (1) Units: Securities Department, Division of Conservation, Motor Carrier Division, Rate Expert, and Chief Engineer.*
 - (2) Personnel: Chairman of the Corporation Commission appointed by the Governor from members (G. S. 74:601); a special assistant, an attorney, three special examiners, one investigator, and two stenographers. The Commission may also appoint such temporary assistants and clerks as it may from time to time deem necessary (G. S. 17:1235).
5. METHOD OF FINANCING: Fees (G. S. 17:1235).
6. DUTIES:
 - a. To exercise all powers, duties, authority, and jurisdiction which, at the time of its creation, were conferred and imposed by law upon the Public Service Commission (G. S. 74:601c).
 - b. To exercise all powers, duties, authority and jurisdiction formerly exercised and imposed by law upon the Bank Commissioner and upon the Charter Board, relating to speculative securities (G. S. 74:601b).
 - c. To supervise and control the public utility and all common carriers doing business in the State of Kansas (G. S. 66:156).
 - d. To establish fair and just rates and to require changes or improvements in service of common carriers (G. S. 66:157).

* Organizational divisions not specifically mentioned in the Statutes; classification found in the Directory of Kansas, 1941, 1942, compiled by Secretary of State, Frank J. Ryan.

- e. To examine and inspect the condition of each public utility and common carrier, and of its equipment and the manner of its conduct and management with reference to the public safety and convenience (G. S. 66:156).
 - f. To issue licenses to itinerant merchants (1941 Supp. G. S. 8:808).
 - g. To revoke licenses of itinerant merchants for cause (1941 Supp. G. S. 8:810).
 - h. To regulate the production of crude oil and to prohibit its waste and to gauge each well to determine its production and the total production from the common source of supply (G. S. 55:603-604).
 - i. To regulate the taking of natural gas from any or all sources of supply within the State (G. S. 55:703).
7. STATUS: Operative.

STATE DEFENSE COUNCIL

- 1. LEGAL BASIS: Executive proclamation.
- 2. DATE OF CREATION: 1941.
- 3. AUTHORIZATION: 1941 Supp. G. S. 48:601-606.
- 4. ORGANIZATION:
 - a. Supervising agency: State Defense Council.
 - (1) Method of selection: Appointed by Governor* (1941 Supp. G. S. 48:602).
 - (2) Qualifications: Officers, department heads, and employees of the State (1941 Supp. G. S. 48:603).
 - (3) Term of office: Pleasure of Governor (1941 Supp. G. S. 48:603).
 - (4) Method of removal: Entire board may be dissolved by executive proclamation (1941 Supp. G. S. 48:602).
 - (5) Compensation: Actual expenses (1941 Supp. 48:603).
 - b. Internal organization: The Governor serves as chairman and designates a vice-chairman and a secretary from members (1941 Supp. G. S. 48:603).
- 5. METHOD OF FINANCING: None specified.
- 6. DUTIES:
 - a. To adopt, amend, and repeal rules, regulations, and bylaws governing its procedures and activities.
 - b. To cooperate with the advisory committee to the Council of National Defense, or with similar agencies which may be created.
 - c. To cooperate with similar defense councils of other states.
 - d. To cooperate with local defense councils.
 - e. To supervise and direct investigations, and report to the Governor with recommendations for legislation or other appropriate action as it may deem necessary, with respect to any type of activity or matter of public concern or welfare insofar as the same is or may be related to defense.
 - f. To create committees to aid in the discharge of duties.
 - g. To require and direct the cooperation and assistance of state and local governmental agencies and officials.
 - h. To do all acts and things, not inconsistent with law, for the furtherance of defense activities.
- 7. STATUS: Operative.

* The State Defense Council consists of such State officials as the Governor shall name; hence there is no number of members stated herein. The 1941 Council is composed of fifteen members, including the Governor.

STATE BOARD OF EXAMINERS OF COURT REPORTERS

1. LEGAL BASIS: Statute.*
2. DATE OF CREATION: 1941.
3. AUTHORIZATION: 1941 Supp. G. S. 20:915-916.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Examiners of Court Reporters.
 - (1) Method of selection: Five members appointed by the Supreme Court of Kansas (1941 Supp. G. S. 20:915).
 - (2) Qualifications: Two members shall be judges of district courts, two members shall be attorneys engaged in active practice of law, and one member shall be an official reporter of a district court (1941 Supp. G. S. 20:915).
 - (3) Term of office: Three years (1941 Supp. G. S. 20:915).
 - (4) Method of removal: If any reporter or judge shall cease to hold his office, his membership on the Board shall terminate (1941 Supp. G. S. 20:915).
 - (5) Compensation: Ten dollars (\$10) per day to the attorney members of the Board; actual and necessary expenses to each member of the Board (1941 Supp. G. S. 20:915).
5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 20:915).
6. DUTIES:
 - a. To conduct preliminary investigations to determine the qualifications of the applicants to be examined.
 - b. To conduct examinations of applicants for certificates.
 - c. To recommend to the Supreme Court the issuance of certificates.
7. STATUS: Operative.

STATE REGISTRATION AND EXAMINING BOARD FOR
PROFESSIONAL ENGINEERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1931.
3. AUTHORIZATION: G. S. 74:3501-3517.
4. ORGANIZATION:
 - a. Supervising agency: State Registration and Examining Board for Professional Engineers.
 - (1) Method of selection: Five members appointed by the Governor (G. S. 74:3501).
 - (2) Qualifications: Professional engineers who must be citizens of the United States and residents of Kansas for at least three years immediately preceding appointment; ten years active engineering experience, and members in good standing of a recognized state or national engineering society (G. S. 74:3503).
 - (3) Term of office: Four years (G. S. 74:3501).
 - (4) Method of removal: By the Governor for cause (G. S. 74:3502).
 - (5) Compensation: Five dollars (\$5) per day and traveling and incidental expenses while in actual discharge of duties (G. S. 74:3504).

* The rules of the Supreme Court relative to the examination and certification of court reporters, while actually not statutory law, are printed in the *1941 Supplement to the General Statutes*, 1935, and are given a section number for convenience.

- b. Internal organization: A chairman, a vice-chairman, and a secretary elected from members (G. S. 74:3506).
- 5. METHOD OF FINANCING: Fees (G. S. 74:3506).
- 6. DUTIES:
 - a. To conduct examinations for applicants for certificates (G. S. 74:3513).
 - b. To issue certificates of registration to applicants who meet with specified requirements (G. S. 74:3514).
 - c. To revoke certificates for cause (G. S. 74:3515).
 - d. To arrange reciprocal registration for professional engineers with other states and countries (G. S. 74:3517).
 - e. To keep a roster of all registered engineers (G. S. 74:3510).
 - f. To submit an annual report to the Governor (G. S. 74:3511).
- 7. STATUS: Operative.

STATE FIRE MARSHAL

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1917.*
- 3. AUTHORIZATION: 1941 Supp. G. S. 75:1508-1512; 75:3136-3137; 31:207-210.
- 4. ORGANIZATION:
 - a. Supervising agency: State Fire Marshal.
 - (1) Method of selection: Appointed by the Governor (1941 Supp. G. S. 75:1510).
 - (2) Qualifications: A qualified person (1941 Supp. G. S. 75:1510).
 - (3) Term of office: Four years (1941 Supp. G. S. 75:1510).
 - (4) Method of removal: At the will and pleasure of the Governor (1941 Supp. G. S. 75:1510).
 - (5) Compensation: Two thousand four hundred dollars (\$2,400) per year and actual and necessary expenses (1941 Supp. G. S. 75:3136-3137).
 - b. Internal organization:
 - (1) Personnel: A chief deputy fire marshal, four deputies, a stenographer and such additional office assistants as may be necessary in the performance of official duties of the office (1941 Supp. G. S. 75:3137).
- 5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 75:1508).
- 6. DUTIES:
 - a. To make rules and regulations concerning the keeping, storage, use, manufacture, sale, handling, transportation, and other disposition of highly inflammable materials (1941 Supp. G. S. 31:207).
 - b. To see that all laws providing for the safety of human life in all hotels, school houses, and other public buildings, and in connection with transportation of liquid fuel upon the public highways be enforced (1941 Supp. G. S. 31:210).
- 7. STATUS: Operative.

* The office of State Fire Marshal was abolished in 1935 and its duties and functions transferred to the Department of Inspections and Registration. It was re-established in 1939.

STATE GRAIN INSPECTOR

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1937.
3. AUTHORIZATION: 1941 Supp. G. S. 75:1701-1707.
4. ORGANIZATION:
 - a. Supervising agency: State Grain Inspector.
 - (1) Method of selection: Appointed by the Governor and confirmed by the Senate (1941 Supp. G. S. 75:1701).
 - (2) Qualifications: At least one year in the grain business* (1941 Supp. G. S. 75:1701).
 - (3) Term of office: Two years (1941 Supp. G. S. 75:1701).
 - (4) Method of removal: By the Governor for just cause (1941 Supp. G. S. 75:1701).
 - (5) Compensation: Three thousand five hundred dollars (\$3,500) and all actual and necessary traveling expenses while in the performance of duty (1941 Supp. G. S. 75:1706).
 - b. First Assistant Grain Inspector:
 - (1) Method of selection: Appointed by the Governor and confirmed by the Senate (1941 Supp. G. S. 75:1701).
 - (2) Qualifications: A person who shall have held a federal license to inspect grain under the United States grain standards (1941 Supp. G. S. 75:1701).
 - (3) Term of office: Two years (1941 Supp. G. S. 75:1701).
 - (4) Method of removal: By the Governor for cause (1941 Supp. G. S. 75:1701).
 - (5) Compensation: Salary not to exceed three thousand two hundred dollars (\$3,200) per year (1941 Supp. G. S. 75:1706).
 - (6) Duties:
 - (a) To direct the work of the grain inspectors (1941 Supp. G. S. 75:1701).
 - c. Internal organization:
 - (1) Personnel: A warehouse examiner and supervising weighmaster, four licensed inspectors in charge of stations at Wichita, Hutchinson, Salina, and Kansas City, four chemists in charge of laboratories, a chief clerk, an assistant weighmaster, a private secretary to the Chief Grain Inspector, and such additional inspectors, weighmasters, samplers, clerks, and other employees as are necessary subject to the limitations of law (1941 Supp. G. S. 75:1706).
5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 75:1706).
6. DUTIES:
 - a. To supervise the inspection, sampling, and moisture testing of grain (1941 Supp. G. S. 34:103).
 - b. To take official samples and make laboratory tests of agricultural seeds, upon request of the consignor, consignee, or prospective purchaser of such seeds (1941 Supp. G. S. 34:119).

* Neither the Chief Grain Inspector nor the First Assistant may be, directly or indirectly, interested in buying or selling grain either on his own account or for others, nor shall either of them be directly or indirectly interested in storing grain as a public warehouseman or on private account during their term of office.

- c. To make and enforce rules and regulations governing the duties of public warehousemen and registrars of receipts, the manner of conducting public warehouses, and the keeping of records of all transactions of same (1941 Supp. G. S. 34:2,100).
 - d. To collect fees for the inspecting sampling, and moisture testing of grain (1941 Supp. G. S. 34:103).
7. STATUS: Operative.

STATE HOUSING BOARD

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1933.
- 3. AUTHORIZATION: G. S. 17:2303-2326.
- 4. ORGANIZATION:
 - a. Supervising agency: State Housing Board.
 - (1) Method of selection: The State Architect, the Secretary of the State Board of Health, and the Secretary of the State Board of Agriculture shall comprise the membership of the State Housing Board (G. S. 17:2303).
 - (2) Qualifications: Members chosen by virtue of their respective offices.
 - (3) Term of office: None specified.
 - (4) Method of removal: None specified.
 - (5) Compensation: No additional compensation shall be paid to the Board for services performed as members of the Board (G. S. 17:2303).
 - b. Internal organization:
 - (1) Personnel: The members of the Board shall choose from among their number a chairman, a vice-chairman, and a secretary (G. S. 17:2304).
- 5. METHOD OF FINANCING: Fees (G. S. 17:2326).
- 6. DUTIES:
 - a. To study housing conditions and needs throughout the State to determine in what areas improper or insanitary housing conditions menace the health, safety, morals, reasonable welfare and comforts of citizens, and to prepare programs for correcting such conditions (G. S. 17:2307).
 - b. To collect and distribute information relative to housing (G. S. 17:2307).
 - c. To investigate matters affecting the cost of construction of dwellings (G. S. 17:2307).
 - d. To study means of lowering rents and costs to purchasers of dwellings by securing economic construction and arrangement of buildings (G. S. 17:2307).
 - e. To recommend and approve areas within which or adjacent to which, the construction of housing by limited-dividend companies may be undertaken (G. S. 17:2307).*

* Limited-dividend housing companies are corporations formed by any three or more persons for the purpose of maintaining comfortable, safe, sanitary home surroundings in resident communities. Such corporations exercise their corporate functions over land situated only in counties having a population of not less than twenty-five thousand and not more than thirty thousand and having an assessed valuation of less than forty million dollars and containing no city of the first class. Such corporations may not levy or collect any dues, fees or assessments against its members without their consent in writing, nor against the property of any members unless consent thereto is evidenced by an appropriate instrument of record. (G. S. 17:1009).

- f. To cooperate with local housing officers and planning commissioners in cities and other localities in the development of housing projects (G. S. 17:2307).
 - g. To investigate the affairs of limited-dividend housing companies and into the dealings, transactions, or relationships of such companies with other persons (G. S. 17:2306).
7. STATUS: Operative.

STATE COMMISSIONER OF INSURANCE

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1927.†
- 3. AUTHORIZATION: G. S. 40:102-111.
- 4. ORGANIZATION:
 - a. Supervising agent: State Commissioner of Insurance.
 - (1) Method of selection: Election (G. S. 40:106).
 - (2) Qualifications: Elected official shall be an elector of this State, and shall be a person well versed and experienced in the business of insurance and matters relating thereto; but in no case shall such commissioner be in the employment of any insurance company or have any official connection with any insurance company (G. S. 40:109).
 - (3) Term of office: Two years (G. S. 40:106).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three thousand dollars (\$3,000) per year (G. S. 40:102).
 - b. Internal organization:
 - (1) Personnel: An assistant commissioner, an actuary, a claim adjustor, a bookkeeper, a chief clerk, an assistant chief clerk, a filing and tabulating clerk, three stenographers, and three general clerks (G. S. 40:110).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
- 6. DUTIES:
 - a. To administer all laws relating to insurance, insurance companies and fraternal benefit societies doing business in Kansas (G. S. 40:102).
 - b. To supervise all transactions relating to the organization and reorganization of insurance companies organized under the laws of the State, and to supervise the sale of all stock certificates, bonds or other evidences of interest or indebtedness issued by any such companies (G. S. 40:104).
 - c. To issue an annual report to the Governor of the general conduct and condition of the insurance companies doing business in Kansas (G. S. 40:108).
- 7. STATUS: Operative.

† Prior to 1927, the regulation of insurance companies in Kansas was supervised by the State Superintendent of Insurance. The first official to hold this office was elected in 1871.

STATE LABOR DEPARTMENT

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.*
3. AUTHORIZATION: 1941 Supp. G. S. 75:3401-3405.
4. ORGANIZATION:
 - a. Supervising agent: State Labor Commissioner.
 - (1) Method of selection: Appointed by the Governor, by and with the consent of the Senate (1941 Supp. G. S. 75:3401).
 - (2) Qualifications: Must have been for five years immediately preceding appointment actively identified with labor in Kansas and be a member in good standing of a labor organization which is affiliated with a national or international labor organization (1941 Supp. G. S. 75:3404).
 - (3) Term of office: Four years (1941 Supp. G. S. 75:3401).
 - (4) Method of removal: None specified.
 - (5) Compensation: Four thousand dollars (\$4,000) per year (1941 Supp. G. S. 75:3401); actual necessary expenses while absent from the city of Topeka on official business (1941 Supp. G. S. 75:3405).
 - b. Internal organization:
 - (1) Units: Factory, Mill, and Mine Inspection Division, Research Division, Women's Division, Unemployment Compensation Division, Wage Hour Division, and State Employment Service (1941 Supp. G. S. 75:3403).
 - (2) Personnel: Director of Research Division, Field Representative of Research Division, Statistics Clerk of Research Division, Chief Mine Inspector, one stenographer-clerk to the Chief Mine Inspector, seven deputy inspectors of the Factory, Mill, and Mine Division, one stenographer-clerk to the Director of the Factory, Mill, and Mine Division, Superintendent of the Mine Rescue Station, Director-inspector of the Women's and Children's Division, one secretary to the State Labor Department, and one stenographer-clerk to the State Labor Department.
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kan-1941, 44:1).
6. DUTIES:
 - a. To administer and enforce all laws of Kansas and regulations promulgated by the State Labor Department pertaining to factory, mill, and mine inspection, women and children in industry, unemployment compensation, public employment service, wage and hour regulation, and for the purpose of assembling statistics pertinent to labor (1941 G. S. Supp. 75:3403).
7. STATUS: Operative.

*The State Commission of Labor and Industry was abolished by Sessions Law, 1939, 294:2, and all powers, authority, jurisdiction, and duties transferred to the newly created State Labor Department.

STATE BOARD OF LAW EXAMINERS

1. LEGAL BASIS: Rules of the Supreme Court of Kansas.*
2. DATE OF CREATION: 1903.
3. AUTHORIZATION: Rules of the Supreme Court of Kansas, 20-36.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Law Examiners.
 - (1) Method of selection: Five members appointed by the Supreme Court (Rule 20).
 - (2) Qualifications: Members of the bar of the State (Rule 20).
 - (3) Term of office: Four years (Rule 21).
 - (4) Method of removal: None specified.
 - (5) Compensation: Fifteen dollars (\$15) per day for each day actually and necessarily devoted to investigating and passing on applications for admission to the bar, and to preparation for and conduct of examinations for admission to the bar; the members shall also be paid all actual and necessary expenses (Rule 29).
5. METHOD OF FINANCING: Fees (Rule 31).
6. DUTIES:
 - a. To conduct examinations for applicants for admission to the bar, and to conduct such preliminary inquiries and investigations as may be necessary and proper to determine the qualifications of applicants to be examined (Rule 24).
 - b. To investigate formal complaints made to it or referred to it by the court relating to unlawful or unethical practice of the law in the State, and to institute and prosecute proceedings for disbarment or other discipline of delinquent attorneys (Rule 26).
 - c. To make, subject to the approval of the court, rules relating to the subject of admission to the bar or other subjects within its authority (Rule 28).
7. STATUS: Operative.

MILITARY ADVISORY BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1901.
3. AUTHORIZATION: G. S. 48:214-217; 1941 Supp. G. S. 12:1703.
4. ORGANIZATION:
 - a. Supervising agency: Military Advisory Board.
 - (1) Method of selection: The Adjutant General, the Judge Advocate General, and three senior line officers, are designated by law to be members of the Board; two additional members may be appointed at the discretion of the Governor (G. S. 48:214).
 - (2) Qualifications of appointed members: None specified.
 - (3) Term of office: None specified.
 - (4) Method of removal: None specified.
 - (5) Compensation: The Adjutant General receives the pay provided for his office; the other members of the Board receive five dollars

* There is no statutory provision made for the State Board of Law Examiners. It is based entirely upon the rules of the Supreme Court of Kansas.

(\$5) per day while in actual attendance at meetings of the Board, and three cents per mile each way from their place of residence, by the direct and usually traveled route (G. S. 48:215).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To serve as an advisory board to the Commander in Chief on military matters and to prepare the necessary rules, provisions and regulations, together with such amendments and changes as may be required and made from time to time, and such rules and regulations, when approved by the Commander in Chief, shall be in full force and effect from the date of their publication in general orders (G. S. 48:214).
 - b. To make, subject to the approval of the Commander in Chief, such changes in the military organization or organizations of the State as they may deem for the best interests of the service (G. S. 48:214).
 - c. To prescribe the rules and regulations under which uniforms and equipment shall be issued to and used by the Kansas National Guard (G. S. 48:216).
 - d. To erect or provide, anywhere within the limits of this State, armories for the use of the Kansas National Guard, which armories shall be used for drill meeting and rendezvous purposes by the organization of the National Guard occupying same (G. S. 48:301).
 - e. To report annually the proceedings incident to the location and management of armories, respectively; also a detailed account of disbursements, which shall be filed in the office of the Adjutant General (G. S. 48:312).
7. STATUS: Operative.

STATE MINE EXAMINING BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1917.
3. AUTHORIZATION: G. S. 74:2101-2104; 49:255-263; 1941 Supp. G. S. 74:2104.
4. ORGANIZATION:
 - a. Supervising agency: State Mine Examining Board.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:2101).
 - (2) Qualifications: One member shall be a practical coal miner, who has had at least five years' experience as a miner in the coal mines of Kansas. One shall be an operator of coal mines in the State of Kansas or representative thereof. The third shall be a citizen of good standing in the State (G. S. 74:2101).
 - (3) Term of office: Four years (G. S. 74:2101).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day for each day of actual service, and necessary expenses (G. S. 74:2101).
 - b. Internal organization:
 - (1) Personnel: Chairman, and secretary chosen from members of the Board (G. S. 74:2102).

5. METHOD OF FINANCING: Fees (G. S. 74:2103).
6. DUTIES:
 - a. To examine all shot firers, shot inspectors, gas men or fire bosses, hoisting engineers, mine foremen or assistant mine foremen before they shall be employed in any mine in the State (G. S. 49:255).
 - b. To issue certificates after examination to all applicants who have shown themselves to be familiar with the duties of the positions for which they desire certificates, and are capable of performing such duties (G. S. 49:256).
 - c. To revoke certificates after hearing, upon due notice to the holder of the certificate, and upon written charges preferred by the Board or by some interested person (G. S. 49:259).
7. STATUS: Operative.

STATE MUNICIPAL ACCOUNTING BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1935.
3. AUTHORIZATION: G. S. 75:1118-1130.
4. ORGANIZATION:
 - a. Supervising agency: State Municipal Accounting Board.
 - (1) Method of selection: Five members appointed by the Governor (G. S. 75:1118).
 - (2) Qualifications: One member must be a county clerk, one member a member of a governing body of a city of the first or second class, one member of a board of education, one county treasurer, and the State Accountant (G. S. 75:1118).
 - (3) Term of office: Four years (G. S. 75:1118).
 - (4) Method of removal: Any public officer so appointed, in retiring from office, shall thereby forfeit his membership in the Accounting Board; any member may be removed by the Governor for neglect of duty, incompetency or improper conduct (G. S. 75:1118).
 - (5) Compensation: Actual and necessary traveling expenses for each day engaged in the discharge of official duties (G. S. 75:1118).
 - b. State Accountant: (G. S. 75:1121).
 - (1) Duties as secretary to the Accounting Board:
 - (a) Formulate, devise and prescribe a standardized and uniform system of fiscal procedure, auditing, accounting and reporting for municipalities.
 - (b) Prescribe and issue such administrative rules as are necessary to carry out the duties of the office.
 - (c) Conduct either in person or by representatives such investigations as are necessary to determine if the provisions of law relating to municipal accounting are being fully complied with.
 - c. Internal organization: Chairman elected from members; State Accountant acts as secretary for the Accounting Board (G. S. 75:1118).
 5. METHOD OF FINANCING: Fees (G. S. 75:1119).
 6. DUTIES: (G. S. 75:1119).
 - a. Determine the qualifications to be required of applicants before they may be licensed as licensed municipal accountants.

- b. Make all rules and regulations governing the issuance and revocation of licenses and arrangements for examinations to secure competent auditors.
 - c. Issue temporary licenses under conditions prescribed by law.
 - d. Collect fees from applicants for licenses or examinations.
7. STATUS: Operative.

KANSAS NATIONAL GUARD*

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1901.
3. AUTHORIZATION: 1941 Supp. G. S. 48:203-205.
4. ORGANIZATION:
 - a. Supervising agent: The Governor of the State shall be Commander in Chief of the militia, and as such shall have supreme command of the military forces of the State while in the service of the State, or until they are accepted or ordered into the service of the United States (1941 Supp. G. S. 48:203).
 - b. Adjutant General:
 - (1) Method of selection: Appointed by the Governor, by and with the consent of the Senate (1941 Supp. G. S. 48:203).
 - (2) Qualifications: Appointed officer shall have served at least five years as a commissioned officer in the Kansas National Guard or shall have been an officer in the armies of the United States (1941 Supp. G. S. 48:203).
 - (3) Term of office: At the pleasure of the Governor (1941 Supp. G. S. 48:203).
 - (4) Method of removal: By the Governor (1941 Supp. G. S. 48:203).
 - (5) Compensation: Three thousand five hundred twenty dollars (\$3,520) per year (1941 Supp. G. S. 48:203).
 - (6) Duties: (48:205).
 - (a) To have immediate charge of the State arsenal under the supervision of the Governor.
 - (b) To have charge and care of all State and United States military property for which the State is responsible and to cause to be kept an accurate account of all receipts and issues of the same.
 - (c) To require to be kept a careful memorandum of all public property on hand in the State arsenal and in the possession of the several organizations of the Kansas National Guard, and to guard such property against loss or injury.
 - (d) To appoint an Assistant Adjutant General and other officers designated by law.
 - c. Internal organization:
 - (1) Personnel: Twelve aides-de-camp, an assistant Adjutant General, one Paymaster General, one Judge Advocate General, one Special Assistant Adjutant General, one chief clerk to the Adjutant General, one military storekeeper, one assistant to the Paymaster Gen-

* Article VIII of the State Constitution created the militia. It was not until 1901, however (General Statute), that the legislature (Sec. 1, Ch. 255) divided the militia into two classes "one of which shall be known as the Kansas National Guard."

eral, one chief clerk to the United States Property and Disbursing Officer, one property and transportation clerk, one stock record and finance clerk, one personnel clerk, one supply clerk and stenographer, and one general clerk and stenographer.

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
6. DUTIES:
 - a. To execute the laws, suppress insurrection, and repel invasion, when ordered to do so by the Governor (Constitution, 8:4).
7. STATUS: Operative.

KANSAS STATE BOARD OF REVIEW

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1917.
3. AUTHORIZATION: G. S. 74:2201-2209; 51:101-112.
4. ORGANIZATION:
 - a. Supervising agency: Kansas State Board of Review.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:2201).
 - (2) Qualifications: Resident citizens of Kansas, qualified by education and experience (G. S. 74:2201).
 - (3) Term of office: Three years (G. S. 74:2201).
 - (4) Method of removal: By the Governor for cause (G. S. 74:2201).
 - (5) Compensation: Chairman of the Board of Review receives twenty-one hundred dollars (\$2,100) per annum; each of the other two members receives eighteen hundred dollars (\$1,800) per annum and traveling expenses (G. S. 74:2205).
 - b. Internal organization: One of the three members designated by the Governor as chairman; secretary appointed by the board (G. S. 74:2205).
5. METHOD OF FINANCING: Fees (G. S. 74:2209).
6. DUTIES:
 - a. To make and adopt rules and regulations (G. S. 74:2209).
 - b. To examine films, dialogue, and advertising to be exhibited in Kansas (G. S. 51:103).
 - c. To issue certificates of approval or withhold same (G. S. 51:104).
 - d. To enter any theater in the State of Kansas and prevent showing of unapproved pictures and advertisements (G. S. 51:110).
 - e. To grant special permits for the exhibition of films for educational, charitable, or religious purposes (G. S. 51:110).
7. STATUS: Operative.

KANSAS SAFETY COUNCIL

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3701-3706.
4. ORGANIZATION:
 - a. Supervising agency: Kansas Safety Council.
 - (1) Method of selection: Board of Directors composed of designated State officials who invite to membership such other persons as they deem advisable (1941 Supp. G. S. 74:3702).

- (2) Qualifications: Directors chosen by virtue of their respective offices (1941 Supp. G. S. 74:3702).
- (3) Term of office: Indeterminate.
- (4) Method of removal: None specified.
- (5) Compensation: None specified.
- b. Internal Organization: The Governor is the Honorary Chairman of the Council. A regular chairman, vice-chairman, a secretary, an assistant secretary, and a treasurer are elected from the membership of the Council (1941 Supp. G. S. 74:3703).
- 5. METHOD OF FINANCING: Voluntary contributions and membership fees. Each department represented on the Board of Directors is authorized to purchase annually one membership in the Council and to pay for the same, one hundred dollars (\$100) (1941 Supp. G. S. 74:3705).
- 6. DUTIES: (1941 Supp. G. S. 73:3704).
 - a. To promote better understanding of the accident problem of the State and the state and municipal laws enacted for the purpose aiding in the solution of the problem.
 - b. To promote a permanent educational program for the purpose of enlisting the coöperation of citizens in reducing accidents.
 - c. To work for the prevention of accidents on streets and highways, in the home, in the factories, on the farm and wherever preventable accidents occur.
 - d. To promote safety measures of every kind and character and to educate the public generally in the matters of safety.
- 7. STATUS: Operative.

KANSAS STATE GUARD

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1941.*
- 3. AUTHORIZATION: 1941 Supp. G. S. 48:501-515.
- 4. ORGANIZATION:
 - a. Supervising agency: Kansas State Guard.
 - b. Internal organization:
 - (1) Personnel: Such forces shall be composed of officers commissioned or assigned, and such able-bodied male citizens as shall volunteer for service therein, supplemented, if necessary, by men of the unorganized militia enrolled by draft or otherwise as provided by law (1941 Supp. G. S. 48:501).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).
- 6. DUTIES:
 - a. To defend the State of Kansas during such period as the Kansas National Guard units are in actual federal service (1941 Supp. G. S. 48:501).
- 7. STATUS: Operative.

* Whenever any part of the Kansas National Guard is in actual federal service, the Governor is authorized to organize and maintain within the State during such period, under such regulations as the Secretary of War of the United States may prescribe for discipline in training, such military forces as the Governor may deem necessary to defend the State. Such forces shall be additional to and distinct from the National Guard and shall be known as the Kansas State Guard. Such forces shall not be required to serve outside the boundaries of this State except in continuance of fresh pursuit of insurrectionists, saboteurs, enemies, or enemy forces.

SOLDIERS' COMPENSATION BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1923.
3. AUTHORIZATION: G. S. 73:105-114; 1941 Supp. G. S. 73:101-106.
4. ORGANIZATION:
 - a. Supervising agency: Soldiers' Compensation Board.
 - (1) Method of selection: The Governor, Secretary of State, State Auditor, Lieutenant Governor, and Adjutant General of the State of Kansas shall be the ex officio members of the Board (G. S. 73:105).
5. METHOD OF FINANCING: Bond issue (1941 Supp. G. S. 73:106).
6. DUTIES:
 - a. To administer all laws pertaining to compensation for veterans in the State of Kansas (G. S. 73:105).
 - b. To establish and publish rules and regulations providing for proof of claims (G. S. 73:105).
 - c. To issue bonds of the State of Kansas to provide funds necessary to pay compensation to veterans of the World War (1941 Supp. G. S. 73:106).
7. STATUS: Operative.

WORKMEN'S COMPENSATION COMMISSIONER

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.
3. AUTHORIZATION: 1941 Supp. G. S. 74:710.
4. ORGANIZATION: (1941 Supp. G. S. 74:710).
 - a. Supervising agent: Workmen's Compensation Commissioner.
 - (1) Method of selection: Appointed by the Governor.
 - (2) Qualifications: Appointed official shall have had, before his appointment, a practical knowledge of the theory of workmen's compensation.
 - (3) Term of office: Two years.
 - (4) Method of removal: None specified.
 - (5) Compensation: Four thousand dollars (\$4,000) per year.
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 50:1).
6. DUTIES:
 - a. To be in charge of the administration of the Workmen's Compensation Act and the execution of all laws relating thereto, and all the duties, powers, laws, jurisdiction and authority formerly exercised by the State Commission of Labor and Industry shall devolve upon and be imposed upon the Workmen's Compensation Commissioner (1941 Supp. G. S. 74:710).
7. STATUS: Operative.

STATE BOARD OF VETERINARY EXAMINERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1907.
3. AUTHORIZATION: G. S. 74:2501-2507; 47:801-812.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Veterinary Examiners.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:2501).
 - (2) Qualifications: Qualified veterinarians; residents of the State of Kansas; graduated of an accredited school; three years' actual practice in the profession (G. S. 74:2501).
 - (3) Term of office: Three years (G. S. 74:2501).
 - (4) Method of removal: None specified.
 - (5) Compensation: Six dollars (\$6) per day and actual traveling expenses (G. S. 74:2503).
 - b. Internal organization: President and secretary elected from members (G. S. 74:2501).
5. METHOD OF FINANCING: Fees (G. S. 74:2504).
6. DUTIES:
 - a. To conduct examinations and grant licenses for the practice of veterinary medicine.
 - b. To keep a record of all veterinarians to whom licenses are issued (G. S. 47:806).
 - c. To revoke licenses for just cause (G. S. 47:807).
 - d. To submit annual report to the Governor (G. S. 47:811).
 - e. To grant reciprocity with other states under specified conditions (G. S. 47:806).
7. STATUS: Operative.

CHAPTER IV

DEVELOPMENT AND CONSERVATION OF NATURAL
RESOURCES

STATE BOARD OF AGRICULTURE

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1872.
3. AUTHORIZATION: G. S. 74:501-529; 1941 Supp. G. S. 2:1423; 2:1801; 47:701-702; 75:3149-50.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Agriculture.
 - (1) Method of selection: Members elected from and by the representatives of the various agricultural societies in Kansas (G. S. 74:502-503).
 - (2) Qualifications: Two members elected from each of seven congressional districts of the State (G. S. 74:503).
 - (3) Term of office: Three years (G. S. 74:503).
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual traveling and hotel expenses incurred while attending meetings of the Board (G. S. 74:503).
 - b. Secretary:
 - (1) Method of selection: Appointed by the Board (G. S. 74:503).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (G. S. 74:503).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three thousand seven hundred twelve dollars and fifty cents (\$3,712.50) per year (1941 Supp. G. S. 75:3149).
 - (6) Duties:
 - (a) To prepare for the annual meeting a program of speakers, or other features calculated to be of value in promoting the State's agricultural industry (G. S. 74:503).
 - (b) To inspect and tag all commercial stock feeds and remedies offered for sale in the State (1941 Supp. G. S. 47:502).
 - (c) To inspect, sample and determine the purity and germination of all commercial agricultural seed offered for sale in the State (1941 Supp. G. S. 2:1423).
 - (d) To issue licenses for the service of all stallions within the State, such licenses to indicate whether such stallion is purebred, cross-bred, grade, or scrub (1941 Supp. G. S. 47:701-702).
 - (e) To register all agricultural binder twine offered for sale or distribution in the State (1941 Supp. G. S. 2:1801).
 - (f) To serve as a member of the Board of Directors of the State Safety Council (1941 Supp. G. S. 74:3701).

- c. Internal organization:
 - (1) Units: Water Resources, Control, Seed Laboratory, Dairy, Statistics, Livestock Registry, and the Kansas State Fair.
 - (2) Personnel: President, vice-president, and treasurer chosen from membership of Board (G. S. 74:503); an assistant secretary, a special assistant secretary, a chief clerk, a statistician, one clerk, and two stenographers appointed by the Secretary of the State Board of Agriculture (1941 Supp. G. S. 75:3150).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 27:1).
- 6. DUTIES:
 - a. To gather, prepare, and publish, in the form of reports, pamphlets or press notices, such information as shall be deemed of value in promoting the agricultural industry of the state, or calculated to encourage immigration into the State (G. S. 74:504).
 - b. To make a biennial report to the Legislature, embracing a general view of the condition of agriculture throughout the State, accompanied by such essays, statements, statistics, diagrams, illustrations, and recommendations as shall be deemed interesting and useful (G. S. 74:504).
- 7. STATUS: Operative.

STATE ENTOMOLOGICAL COMMISSION

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1907.
- 3. AUTHORIZATION: G. S. 74:511-515; 1941 Supp. G. S. 2:2102-2111.
- 4. ORGANIZATION:
 - a. Supervising agency: State Entomological Commission.
 - (1) Method of selection: The Secretary of the State Board of Agriculture, the Secretary of the Kansas State Horticultural Society, the Professor of Entomology of University of Kansas, and the Professor of Entomology at the Kansas State College of Agriculture and Applied Science shall be ex officio members; a fifth member of the commission shall be appointed by the Governor (G. S. 74:512).
 - (2) Qualifications of appointed member: A nurseryman actively engaged in the nursery business within the State (G. S. 74:512).
 - (3) Term of office: Appointed member shall hold office for a term of two years (G. S. 74:512).
 - (4) Method of removal: None specified.
 - (5) Compensation: State Entomologists are allowed a fee of five dollars (\$5) and actual necessary expenses for each inspection made of nursery grounds within the State (G. S. 2:703).
 - b. Internal organization:
 - (1) Units: Horticultural Inspection (G. S. 2:207); Apiary Inspection (G. S. 2:413).
 - (2) Personnel: The Secretary of the State Board of Agriculture shall be ex officio Chairman of the Commission; the secretary of the State Horticultural Society shall be secretary of the Commission (G. S. 74:512); a State Apiarist and one or more competent assistants (G. S. 2:413).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 43:1).
6. DUTIES:
 - a. To suppress and eradicate San José scale and other dangerous insect pests and plant diseases throughout Kansas (G. S. 75:511).
 - b. To inspect annually all grounds within the State where nursery stock is grown (G. S. 2:703).
 - c. To issue licenses to persons, firms, or corporations offering for sale nursery stock not grown in the State by said persons, firms, or corporations (1941 Supp. G. S. 2:2102).
 - d. To inspect all nursery stock brought into the State or offered for sale therein (G. S. 2:704).
 - e. To prevent the transportation or acceptance for transportation trees, plants, or other nursery stock unless the same is tagged with a certificate on inspection, by railroads, express companies, transportation companies, and all carriers doing business in the State (G. S. 2:2108).
 - f. To inspect the apiaries of the State for American foul brood, or any other infectious, contagious or communicable disease or diseases existing in such apiaries or among such bees (G. S. 2:414).
 - g. To submit annually a written report relative to all inspections and examinations, to the Governor and the Legislature, said reports to be distributed to the citizens of Kansas, upon application to the State Entomological Commission (G. S. 74:514).
7. STATUS: Operative.

FORESTRY, FISH AND GAME COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1925.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3301-3304; G. S. 32:206-215; G. S. 74:3302-3308.
4. ORGANIZATION:
 - a. Supervising agency: Forestry, Fish and Game Commission.
 - (1) Method of selection: Six members appointed by the Governor, with the consent of the Senate (1941 Supp. G. S. 74:3301).
 - (2) Qualifications: Members must be competent citizens chosen from six districts of the State designated by law and no more than three members shall be affiliated with the same political party (1941 Supp. G. S. 74:3301).
 - (3) Term of office: Four years (1941 Supp. G. S. 74:3301).
 - (4) Method of removal: By the Governor for cause, after delivering the member a copy of the charges against him and affording him an opportunity to be heard publicly in his own defense (1941 Supp. G. S. 74:3301).
 - (5) Compensation: Seven dollars and fifty cents (\$7.50) per day and actual and necessary traveling expenses. No member shall receive more than three hundred dollars (\$300) in any one year for his per diem (1941 Supp. G. S. 74:3301).

b. Director:

- (1) Method of selection: Appointed by the Commission (1941 Supp. G. S. 74:3302).
- (2) Qualifications: Selected with special reference to training, experience, fitness and knowledge of the duties to be performed by him (1941 Supp. G. S. 74:3302).
- (3) Term of office: At the pleasure of the Commission (1941 Supp. G. S. 74:3302).
- (4) Method of removal: By the Commission (1941 Supp. G. S. 74:3302).
- (5) Compensation: Thirty-three hundred dollars (\$3,300) per year (1941 Supp. G. S. 74:3302).
- (6) Duties: (1941 Supp. G. S. 74:3302).
 - (a) To organize a game protective service and employ game protectors and classify them and fix their compensation.
 - (b) To appoint one or more county game protectors in each county with reference to training, experience, and fitness for such positions.
 - (c) To appoint local preserve protectors for the purpose of protecting and supervising fish and game on preserves under the jurisdiction of the Forestry, Fish and Game Commission.

5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 74:3304).

6. DUTIES:

- a. To adopt and publish rules and regulations relative to fishing and hunting and the protection of fish and game (G. S. 74:3302).
- b. To make application for and procure aid from the Federal Government in all matters pertaining to the development of natural resources, to the control and utilization of waters, prevention of soil erosion, and flood control (G. S. 74:3308).
- c. To acquire in the name of the State, by donation, devise or bequest, or by purchase or condemnation proceedings, title to lands, water, or water rights, for the purpose of establishing public forests, recreational grounds, and fish and game preserves (G. S. 32:214-215).
- d. To establish game sanctuaries upon private property upon petition of the owner, or owners, subject to conditions established by law (G. S. 32:206-207).
- e. To establish open or closed seasons on any species of fish, game, or fur-bearing animals in any locality or localities (G. S. 32:215).
- f. To capture, propagate, transport, sell, exchange, give or distribute any species of game, game birds, fur-bearing animals or fish, or all of them, needed for stocking or restocking any land or waters in the State (G. S. 32:215).

7. STATUS: Operative.

STATE HISTORICAL SOCIETY

1. LEGAL BASIS: Statute.*
2. DATE OF CREATION: 1875.
3. AUTHORIZATION: G. S. 75:2701-2712; 1941 Supp. G. S. 76:2018-2019, 75:3148.
4. ORGANIZATION:
 - a. Supervising agency: State Historical Society.
 - b. Internal organization: A president, two vice-presidents, a treasurer, and a secretary elected from the membership of the Society; a librarian, a newspaper clerk, a research director, a clerk of archives, three cataloguers, an accountant and stenographer, a clerk and curator in the museum, and a clerk in the clipping service (1941 Supp. G. S. 75:3148).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 32:1).
6. DUTIES:
 - a. To collect maps, books, and other papers and materials illustrative of the history of Kansas in particular and the West generally (G. S. 75:2702).
 - b. To procure from the early pioneers narratives of events relative to the early settlement of Kansas, and to the early explorations, Indian occupancy and overland travel in the territory (G. S. 75:2702).
 - c. To gather all information calculated to exhibit faithfully the antiquities and the past and present condition, resources and progress of the State (G. S. 75:2702).
 - d. To procure by gift and exchange such scientific and historical reports of the Legislatures of other states, of railroads, reports of geological and other scientific surveys, and such other books, maps, charts and materials as will facilitate the investigation of historical, scientific, social, educational and literary subjects, and cause them to be properly bound (G. S. 75:2702).
 - e. To catalogue the collections of the Society for more convenient reference of all persons who may consult the same (G. S. 75:2702).
 - f. To prepare biennially for publication a report of its collections and such other matters relating to its transactions as may be useful to the public (G. S. 75:2702).
 - g. To acquire lands of historical importance in the name of the State, by donation, devise or bequests, for the purpose of establishing, improving, keeping and maintaining the same as state parks (1941 Supp. G. S. 76:2019).
7. STATUS: Operative.

* The State Historical Society was founded at a meeting of newspaper men in 1875. It was made a trustee of the State in 1879. Under this arrangement, the members of the Society elect a board of directors which appoints an executive secretary. The secretary of the Society is paid by the State and is authorized by law to appoint such assistants and employees as are necessary to perform the duties of the Society. The Society is required to hold its present and future collections of property for the State, and may not sell, mortgage, transfer, or dispose of in any manner or remove from the Capitol, any article thereof without authority of law.

STATE HORTICULTURAL SOCIETY

1. LEGAL BASIS: Statute.*
2. DATE OF CREATION: 1897.
3. AUTHORIZATION: G. S. 2:801-804; 1941 Supp. G. S. 75:3151.
4. ORGANIZATION:
 - a. Supervising agency: State Horticultural Society.
 - b. Internal organization.
 - (1) Personnel: A president, vice-president, treasurer, and secretary chosen by the Society; a clerk and stenographer appointed by the secretary.
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 32:1).
6. DUTIES: 1941 Supp. G. S. 2:801-803.
 - a. To preserve the archives, trophies, diplomas, books, papers, reports and other property of the State pertaining to horticulture.
 - b. To collect and distribute statistics pertaining to horticulture.
 - c. To compile and issue not to exceed five thousand copies of a biennial report of not to exceed four hundred pages, bound in cloth, containing the transactions of the State Horticultural Society and, in addition thereto, to issue such pamphlets as may be deemed necessary in the interest of horticulture in the State.
 - d. To issue blank forms for the use of township trustees, upon which such horticultural matters shall be recorded as are deemed necessary for the enlightenment of the citizens of the State.
7. STATUS: Operative.

KANSAS INDUSTRIAL DEVELOPMENT COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3601-3609.
4. ORGANIZATION:
 - a. Supervising agency: Kansas Industrial Development Commission.
 - (1) Method of selection: Nine members appointed by the Governor, by and with the consent of the Senate (1941 Supp. G. S. 74:3601).
 - (2) Qualifications: Membership shall represent a cross-section of the social, economic, and geographic composition of the State (1941 Supp. G. S. 74:3601).
 - (3) Term of office: Four years (1941 Supp. G. S. 74:3601).
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual expenses (1941 Supp. G. S. 74:3601).
 - b. Internal organization:
 - (1) Personnel: A director-secretary chosen by the commission, and such assistants, clerks, and stenographers as the business of the commission shall require (1941 Supp. G. S. 74:3603-3604).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 30:1).

* The State Horticultural Society is legalized as a State agency. The Society elects its own officers and executive secretary, which official is paid by the State. The Society maintains quarters in the State House, at Topeka, and keeps therein its records, archives, and trophies.

6. DUTIES: 1941 Supp. G. S. 74:3606-3608.
 - a. To collect and assemble all pertinent information available regarding the industrial opportunities and possibilities of the state of Kansas.
 - b. To acquaint the people of Kansas with the industries located within the State, and industrial opportunities existing in the State.
 - c. To encourage new industrial enterprises to locate in Kansas, by legitimate educational and advertising mediums.
 - d. To encourage the traveling public to visit Kansas, by the dissemination of information as to natural advantages of the State, and its facilities for transient travel.
 - e. To make and enter into contracts necessary to the accomplishing of its duties.
 - f. To organize advisory boards representing interested groups, including industry, labor, agriculture, the press, the professions, industrial associations, civic groups, etc. (1941 Supp. G. S. 74:3608).
7. STATUS: Operative.

STATE INTERSTATE OIL COMPACT COMMISSIONER

1. LEGAL BASIS: Statute.*
2. DATE OF CREATION: 1941.
3. AUTHORIZATION: 1941 Supp. G. S. 55:820.
4. ORGANIZATION:
 - a. Supervising agent: State Interstate Oil Compact Commissioner.
 - (1) Method of selection: Appointed by the Governor (1941 Supp. G. S. 55:820).
 - (2) Qualifications: None specified.
 - (3) Term of Office: None specified.
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual expenses incurred while attending the meetings of the Commission (1941 Supp. G. S. 55:820).
5. METHOD OF FINANCING: Oil and Gas Conservation Fund (Laws of Kansas, 1941, 279:4).
6. DUTIES:
 - a. To act as official representative of the State of Kansas on the Interstate Oil Compact Commission.
7. STATUS: Operative.

KANSAS STATE PLANNING BOARD

1. LEGAL BASIS: Executive Decree.
2. DATE OF CREATION: 1934.
3. AUTHORIZATION: Laws of Kansas, 1941, 19:1; 77:1.
4. ORGANIZATION: (Laws of Kansas, 77:1).
 - a. Supervising agency: Kansas State Planning Board.
 - (1) Method of selection: Fifteen members appointed by the Governor.
 - (2) Qualifications: None specified.
 - (3) Term of office: None specified.

* No statutory reference is made to the Kansas State Planning Board. It was created in 1934 by the executive decree of Alf M. Landon, Governor of Kansas, continued in 1937 by Walter E. Huxman, and again continued by Payne H. Ratner. (Laws of Kansas, 1941, 19:1.)

- (4) Method of removal: None specified.
- (5) Compensation: Actual and necessary expenses.
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 77:1).
- 6. DUTIES:
 - a. To carry on investigations and studies contributing materially to the development of the industrial, agricultural, and mineral resources of Kansas (Laws of Kansas, 1941, 77:1).
 - b. To make specific studies requested by the Commanding General of the Seventh Corps Area and the National Defense Council (Laws of Kansas, 1941, 77:1).
 - c. To make a study of the existing and potential facilities for airport construction and the handling of air traffic, and make such recommendations to the Legislature as it shall deem to the best interest of the State and Nation.
- 7. STATUS: Operative.

STATE SOIL CONSERVATION COMMITTEE

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1937.
- 3. AUTHORIZATION: 1941 Supp. G. S. 2:1904-1905.
- 4. ORGANIZATION:
 - a. Supervising agency: State Soil Conservation Committee.
 - (1) Method of selection: The Director of the State Extension Service, and the Director of the State Agricultural Experiment Station, located at Manhattan, Kansas, shall be ex officio members; two members shall be appointed by the Governor. The Committee shall invite the Secretary of Agriculture of the United States to appoint one person who shall be a resident of the State to serve with the above-mentioned members as a member of the Committee (1941 Supp. G. S. 2:1904).
 - (2) Qualifications: None specified.
 - (3) Term of office: The ex officio members shall hold office so long as they shall retain the office by virtue of which they shall be serving on the committee; the appointed members shall hold office for two years and their term of office shall be concurrent with that of the Governor (1941 Supp. G. S. 2:1904).
 - (4) Method of removal: None specified.
 - (5) Compensation: Expenses, including traveling expenses, necessarily incurred in the discharge of their duties on the Committee (1941 Supp. G. S. 2:1904).
 - b. Internal organization:
 - (1) Personnel: An administrative officer and such technical experts and such other agents and employees, permanent and temporary, as the duties of the Committee may require (1941 Supp. G. S. 2:1904).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 78:1).

6. DUTIES: (1941 Supp. G. S. 2:1904).

- a. To offer such assistance as may be appropriate to the supervisors of soil conservation districts in the carrying out of any of their powers and programs.
- b. To keep the supervisors of soil conservation districts informed of the activities and experience of all other such districts and to facilitate an interchange of advice and experience between such districts and coöperation between them.
- c. To coördinate the programs of the several soil conservation districts insofar as this may be done by advice and consultation.
- d. To secure the coöperation and assistance of the United States and any of its agencies, and of agencies of this State, in the work of soil conservation districts.
- e. To disseminate information throughout the State concerning the activities and programs of the soil conservation districts, and to encourage the formation of such districts in areas where their organization is desirable.*

7. STATUS: Operative.

* Soil conservation districts are organized upon petition of any twenty-five occupiers of land in a given area. The State Soil Conservation Committee then holds a hearing and, if it is determined that there is need, in the interest of public health, safety, and welfare, for the organization of a district in a particular area, such districts are organized in accordance to provisions of law.

CHAPTER V

SOCIAL WELFARE AND CARE FOR THE HANDICAPPED

STATE BOARD OF ADMINISTRATION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1917.
3. AUTHORIZATION: 1941 Supp. G. S. 74:101-108; G. S. 1:102-103; G. S. 76:127; G. S. 76:122.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Administration.
 - (1) Method of selection: Two members appointed by the Governor, by and with the advice and consent of the Senate (1941 Supp. G. S. 74:101).
 - (2) Qualifications: None specified.
 - (3) Term of office: Four years (1941 Supp. G. S. 74:102).
 - (4) Method of removal: By the Governor, when in his judgment the public service demands it (1941 Supp. G. S. 74:102).
 - (5) Compensation: Four thousand dollars (\$4,000) per year and actual traveling and necessary expenses while in the discharge of official duties (1941 Supp. G. S. 74:106).
 - b. State Business Manager:
 - (1) Method of selection: Appointed by the Board of Administration (1941 Supp. G. S. 74:108).
 - (2) Qualifications: Appointed official shall have been a bona fide resident of the State for more than one year prior to his appointment (1941 Supp. G. S. 74:108).
 - (3) Term of office: Indeterminate (1941 Supp. G. S. 74:108).
 - (4) Method of removal: By the Board (1941 Supp. G. S. 74:108).
 - (5) Compensation: Four thousand dollars (\$4,000) per year and necessary incidental expenses (1941 Supp. G. S. 74:108).
 - (6) Duties:
 - (a) To purchase all supplies required by the institutions under the control of the State Board of Administration, the State Board of Regents, or the State Department of Social Welfare, as the case may be, under the direction of such agencies, and such purchases shall be made in the manner provided by law (1941 Supp. G. S. 74:108).
 - (b) To manage and control the institutions governed by the State Board of Administration, by and with the advice and consent of the Board.
 - (c) To attend all meetings of the Board and to keep a full and correct record of all proceedings (1941 Supp. G. S. 74:106).

c. Internal organization:

(1) Units:

- (a) Correctional institutions under the control of the State Board of Administration: the State Penitentiary, Lansing, the Industrial Reformatory (Young Men), Hutchinson, and the State Industrial Farm for Women, Lansing (1941 Supp. G. S. 74:105).
- (b) Boards under the supervision of the State Board of Administration: the State Board of Examiners for the Degree of Certified Public Accountant, and the University Committee on Accounting.
- (c) Personnel: Chairman of the Board designated by the Governor (1941 Supp. G. S. 74:101); the Executive Clerk and Pardon Attorney meet with the Board and vote in case of a tie (1941 Supp. G. S. 74:101); the State Treasurer shall be treasurer of the Board (1941 Supp. G. S. 74:107); the Board has the authority to hire such employees and help in its office as is necessary for the efficient management thereof (1941 Supp. G. S. 74:107).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 24:1).

6. DUTIES:

- a. To serve as a board of trustees for the penal and corrective institutions of the State and to control and manage such institutions, including the erection of buildings, additions, alterations and repairs to buildings already erected and all things connected with the maintenance and improvement thereof (1941 Supp. G. S. 74:105).
- b. To appoint a State Business Manager and to be responsible for the efficient and faithful discharge of all of the duties pertaining to his position (1941 Supp. G. S. 74:108).
- c. To determine the qualifications of persons making application for certificates to practice as certified public accountants and to issue certificates to the same (G. S. 1:102-103).
- d. To issue biennial reports to the Legislature (G. S. 76:127).
- e. To gather information and statistics embodying the experience of charitable and reformatory institutions in this and other countries and publish same in annual reports (G. S. 76:122).

7. STATUS: Operative.

CRIPPLED CHILDREN'S COMMISSION

1. LEGAL BASIS: Statute.

2. DATE OF CREATION: 1931.

3. AUTHORIZATION: G. S. 74:3401-3406.

4. ORGANIZATION:

a. Supervising agency: Crippled Children's Commission.

- (1) Method of selection: Five members appointed by the Governor (G. S. 74:3401).
- (2) Qualifications: None specified.
- (3) Term of office: Four years (G. S. 74:3401).
- (4) Method of removal: None specified.
- (5) Compensation: Actual expenses (G. S. 74:3401).

- b. Internal organization: Chairman and vice-chairman elected from members; secretary employed (G. S. 74:3402).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 30:1).
- 6. DUTIES:
 - a. Approve or disapprove hospitals, convalescent homes and boarding houses for crippled children (G. S. 74:3403).
 - b. Make, approve or disapprove charges for the various items of necessary supplies, treatments, operations, equipment, and laboratory services required (G. S. 74:3403).
 - c. To make and enforce rules and regulations for the enforcement of the act pertaining to crippled children (G. S. 74:3403).
 - d. To organize and conduct clinics (G. S. 74:3405).
 - e. Coöperate with all other agencies created for the same or analogous purposes (G. S. 74:3406).
 - f. Make recommendations to the Legislature in the interest of crippled children (G. S. 74:3406).
- 7. STATUS: Operative.

STATE DEPARTMENT OF SOCIAL WELFARE

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1937.
- 3. AUTHORIZATION: 1941 Supp. G. S. 75:3301-3309; G. S. 39:701-711.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Social Welfare.
 - (1) Method of selection: Three members appointed by the Governor, by and with the advice and consent of the Senate (1941 Supp. G. S. 75:3306).
 - (2) Qualifications: None specified.
 - (3) Term of office: Four years (1941 Supp. G. S. 75:3306).
 - (4) Method of removal: None specified.
 - (5) Compensation: Four thousand dollars (\$4,000) per year and actual traveling and necessary expenses (1941 Supp. G. S. 75:3303).
 - b. Internal Organization:
 - (1) Units: Division of Legal Counsel, Bureau of Public Assistance, Bureau of Finance, Accounts, and Audits, Bureau of Personnel, Bureau of Research and Statistics, Bureau of Child Welfare, and the Bureau of Vocational Rehabilitation.
 - (2) Personnel: Chairman, designated by the Governor, and such agents and employees as may be authorized and designated as such by the State Board (1941 Supp. G. S. 75:3301).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 58:1).
- 6. DUTIES: 1941 Supp. G. S. 39:708.
 - a. To develop state plans, as provided for under the Federal Social Security Act, whereby the State coöperates with the federal government in its program of assisting the states financially in furnishing public assistance to the needy aged, the needy blind, and in furnishing child welfare services and other social welfare services within the State.

- b. To determine general policies relating to all forms of social welfare which are supervised and administered by it, and to make rules and regulations therefor.
 - c. To prescribe duties and compensation of the employees of the State Board, establish the standards of qualifications for the employees of the state and county boards, and shall advise the Director, the Governor, and the Legislature on social welfare matters.
 - d. To supervise all social welfare activities of county boards.
 - e. To conduct special in-service training for state and county welfare workers and may assist state educational institutions in such training service.
 - f. To sponsor, operate, or supervise work projects for the construction, reconstruction, improvement, repair, and maintenance of any equipment used in the administration of state and county boards of social welfare.
 - g. To have custody of, protect, administer, disburse, dispose of, and account for federal or private commodities, equipment, supplies, and any kind of property, given, granted, lent or advanced to the State of Kansas for social welfare purposes.
 - h. To prepare an annual budget.
 - i. To make grants of funds, commodities, or other needed property to county welfare boards.
 - j. To carry on research and compile statistics relative to the entire social welfare program throughout the State, including all phases of dependency, defectiveness, delinquency, and related problems.
 - k. To exercise control of the following benevolent institutions: Topeka State Hospital, Topeka; Osawatomie State Hospital, Osawatomie; Parsons State Hospital, Parsons; State Training School, Winfield; State Orphans' Home, Atchison; Larned State Hospital, Larned; Sanatorium for Tuberculosis, Norton; Industrial School for Boys, Topeka; and the Industrial School for Girls, Beloit.
7. STATUS: Operative.

BOARD OF MANAGERS OF STATE SOLDIERS' HOME

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1889.
- 3. AUTHORIZATION: 1941 Supp. G. S. 75:1904; 76:1919-1934; 74:2301-2304.
- 4. ORGANIZATION:
 - a. Supervising agency: Board of Managers of State Soldiers' Home.
 - (1) Method of selection: Three members appointed by the Governor by and with the consent of the Senate (G. S. 74:2301).
 - (2) Qualifications: Two members shall have been veterans of a former war; the third member may be a widow, mother, sister, or daughter of a veteran of a former war (G. S. 74:2301).
 - (3) Term of office: Three years (G. S. 74:2301).
 - (4) Method of removal: None specified.
 - (5) Compensation: Nine hundred dollars (\$900) per year (G. S. 74:2301).
 - b. Internal organization: President and Secretary elected from members (G. S. 74:2301).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 64:1).
6. DUTIES:
 - a. To take possession of buildings and property donated to Kansas by the United States and place the same in readiness for the reception of qualified disabled soldiers, sailors, and marines (G. S. 74:2302).
 - b. To control and operate the following institutions: State Soldiers' Home, Fort Dodge, Kansas; Mother Bickerdyke Home, Ellsworth, Kansas (1941 Supp. G. S. 76:1904).
7. STATUS: Operative.

CHAPTER VI

HEALTH AND SANITATION

STATE BOARD OF BARBER EXAMINERS

1. LEGAL BASIS: Statutes.
2. DATE OF CREATION: 1913.
3. AUTHORIZATION: G. S. 74:1801-1804.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Barber Examiners.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:1801).
 - (2) Qualifications: Five years of practical experience as a barber prior to appointment (G. S. 74:1801).
 - (3) Term of office: Three years (G. S. 74:1801).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day and traveling expenses (G. S. 74:1803).
 - b. Internal organization: A president, secretary, and treasurer elected from members (G. S. 74:1802).
5. METHOD OF FINANCING: Fees (G. S. 74:1804).
6. DUTIES:
 - a. To prescribe, with the approval of the State Board of Health, such sanitary rules as it may deem necessary to prevent the spreading of infectious and contagious diseases (G. S. 65:1802).
 - b. To conduct examinations at least four times in each year, and shall give prior notice of same in at least two newspapers published in Kansas (G. S. 65:1804).
 - c. To issue certificates of registration to each person meeting examination requirements (G. S. 65: 1804).
 - d. To report annually to the Governor (G. S. 74:1804).
7. STATUS: Operative.

STATE BOARD OF CHIROPRACTIC EXAMINERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1913.
3. AUTHORIZATION: G. S. 74:1301-1306; 65:1301-1311.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Chiropractic Examiners.
 - (1) Method of selection: Five members appointed by the Governor (G. S. 74:1302).
 - (2) Qualifications: The Board shall be composed of one ordained minister, one school teacher, and three practicing chiropractors of integrity and ability, who shall be residents of the State of Kansas,

and who shall have practiced chiropractic continually in the State for a period of not less than two years. No two members may be graduates from the same school or college of chiropractic (G. S. 74:1301).

- (3) Term of office: Three years (G. S. 74:1301).
- (4) Method of removal: By the Governor for cause (G. S. 74:1306).
- (5) Compensation: Ten dollars (\$10) per day for each day actually engaged in the discharge of duties of the Board and three cents (3¢) per mile for each mile necessarily traveled in going to and from any meeting of said Board (G. S. 65:1307).
- b. Internal organization: President and secretary-treasurer elected from members (G. S. 74:1303).
- 5. METHOD OF FINANCING: Fees (G. S. 74:1305).
- 6. DUTIES:
 - a. To hold regular sessions at specified times for the purpose of conducting examinations (G. S. 74:1303).
 - b. To adopt such rules and regulations as are proper and necessary for the performance of the duties of the Board (G. S. 74:1303).
 - c. To adopt a schedule of minimum standards and educational requirements, which shall be without prejudice, partiality, or discrimination as to the different schools of chiropractic (G. S. 74:1303).
 - d. To keep a record of all proceedings and keep on file with the Secretary of State a copy of the rules and regulations of the Board for the purpose of public inspection (G. S. 74:1303).
 - e. To issue licenses to practice chiropractic (G. S. 74:1303).
 - f. To refuse to grant, or revoke licenses for just cause (G. S. 65:1305).
- 7. STATUS: Operative.

BOARD OF REGISTRATION FOR COSMETOLOGISTS

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1927.
- 3. AUTHORIZATION: G. S. 74:2701-2705.
- 4. ORGANIZATION:
 - a. Supervising agency: Board of Registration for Cosmetologists.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:2701).
 - (2) Qualifications: Practical registered cosmetologists who have practiced three years prior to appointment (G. S. 74:2701).
 - (3) Term of office: Three years (G. S. 74:2701).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day and actual traveling expenses (G. S. 74:2702).
 - b. Internal organization: President and secretary elected from members.
- 5. METHOD OF FINANCING: Fees (G. S. 74:2704).
- 6. DUTIES:
 - a. To issue licenses to schools of cosmetology (G. S. 65:1903).
 - b. To prescribe rules and regulations for examinations of applicants for certificates (G. S. 65:1905).
 - c. To issue certificates to practice cosmetology (G. S. 65:1906).

- d. To inspect as to sanitation of the business of cosmetologists (G. S. 65:1907).
 - e. To revoke certificates for cause (G. S. 65:1908).
 - f. To make annual report to the Secretary of State (G. S. 74:2702).
7. STATUS: Operative.

STATE BOARD OF DENTAL EXAMINERS

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1903.
- 3. AUTHORIZATION: G. S. 74:1401-1403; 65:1401-1415.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Dental Examiners.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:1401).
 - (2) Qualifications: Practicing dentists who are residents of Kansas (G. S. 74:1401).
 - (3) Term of office: Four years (G. S. 74:1401).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day and legitimate expenses while actually engaged in the duties of the office (G. S. 74:1403).
 - b. Internal organization: President and secretary elected from members (G. S. 74:1402).
- 5. METHOD OF FINANCING: Fees (G. S. 74:1403).
- 6. DUTIES:
 - a. To administer examinations in dentistry and dental surgery and issue licenses to practice same (G. S. 65:1401).
 - b. To keep permanent record of all registered dentists in Kansas (G. S. 65:1401).
 - c. To refuse to issue license or revoke same for cause (G. S. 65:1407).
 - d. To issue, not later than the first day of November of each year, a document to be known as the Annual Dental Registration Blank, upon which shall be proper space for the endorsement of the name, residence and location of office of persons practicing dentistry, dental surgery, or dental hygiene in the state of Kansas (G. S. 65:1409).
 - e. To administer examinations to applicants for certificates of dental hygiene and issue licenses to practice same (G. S. 65:1412).
- 7. STATUS: Operative.

STATE BOARD OF EMBALMING

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1907.
- 3. AUTHORIZATION: G. S. 74:1701-1705; 65:1701-1712.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Embalming.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:1701).
 - (2) Qualifications: Residents of Kansas who hold embalmers' licenses and have had five years' experience (G. S. 74:1701).
 - (3) Term of office: Three years (G. S. 74:1701).

- (4) Method of removal: By the Governor for cause (G. S. 74:1701).
- (5) Compensation: Five dollars (\$5) per day and actual expenses while in discharge of duties (G. S. 74:1705).
- b. Internal organization: President and treasurer elected from members; executive secretary elected by the board, but not a member thereof (G. S. 74:1704).
- 5. METHOD OF FINANCING: Fees (G. S. 74:1705).
- 6. DUTIES:
 - a. To hold examinations for applicants for embalming licenses (G. S. 65:1701).
 - b. To issue licenses to practice the science of embalming (G. S. 65:1701).
 - c. To enter reciprocal relations with other states (G. S. 65:1701).
 - d. To keep a record of all certificates in force (G. S. 65:1711).
 - e. To adopt rules and regulations for the embalming of dead bodies and transportation of same (G. S. 65:1712).
 - f. To issue licenses to funeral directors (G. S. 65:1717).
 - g. To issue licenses to assistant funeral directors (G. S. 65:1717).
 - h. To revoke licenses for cause (G. S. 65:1722).
- 7. STATUS: Operative.

STATE BOARD OF HEALTH

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1885.
- 3. AUTHORIZATION: G. S. 74:901-903; 65:101-129; 1941 Supp. G. S. 75:3152-3158.
- 4. ORGANIZATION:
 - a. Supervising agency: State Board of Health.
 - (1) Method of selection: Ten members appointed by the Governor, by and with the consent of the Senate (G. S. 74:901).
 - (2) Qualifications: Nine members must be physicians from different parts of the State; men of good moral character and temperate habits, distinguished for their devotion to the study of medicine and allied sciences, and who shall have had not less than seven years' continuous practice in their profession, and each of whom must be a graduate of a reputable medical college. The other member shall not be a member of the medical profession, preferably an attorney interested in sanitary sciences (G. S. 74:901).
 - (3) Term of office: Three years (G. S. 74:901).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day for every day actually engaged in the discharge of official duties and actual and necessary traveling expenses (G. S. 74:902).
 - b. Secretary.
 - (1) Method of selection: Appointed by Board (G. S. 74:901).
 - (2) Qualifications: None specified.
 - (3) Term of office: Indeterminate (G. S. 74:903).
 - (4) Method of removal: By the Board for cause (G. S. 74:903).
 - (5) Compensation: Three thousand five hundred twenty dollars (\$3,520) per annum (1941 Supp. G. S. 75:3152).

- (6) Duties: (G. S. 74:903).
- (a) To keep a record of all the transactions of the Board.
 - (b) To have custody of all books, papers, documents, and other property belonging to the office.
 - (c) To communicate with other state boards of health, and with local boards of health within the State.
 - (d) To file and keep all reports received from other boards and all correspondence of the office pertaining to the business of the Board.
 - (e) To perform all duties prescribed by law or directed by the State Board of Health.
- c. Internal organization:
- (1) Units: Local Health Services, Food and Drug Inspection, Health Education, Accountant, Vital Statistics, Child Hygiene, Tuberculosis Control, Venereal Disease Control, Epidemiologist, Dental Hygiene, Public Health Nursing and Public Health Laboratories, and Chief Engineer.
 - (2) An assistant Chief Food and Drug Inspector, four food and drug inspectors, a private secretary to the Secretary of the Board, and a stenographer (1941 Supp. G. S. 75:3154).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 27:1).
6. DUTIES:
- a. To supervise, generally, the health of the citizens of Kansas (G. S. 65:101).
 - b. To make sanitary investigations and inquiry concerning the causes of disease, especially of epidemics and endemics; the causes of mortality and the effects of locality, employments, conditions, food, water supply, habits, and other circumstances upon the health of the people (G. S. 65:101).
 - c. To advise officers of government, or other State boards, in regard to location, drainage, water supply, disposal of excreta, heating and ventilation of public buildings (G. S. 65:101).
 - d. To make inspections and surveys of such places and localities as they may deem advisable, and take such action and adopt such rules and regulations as are necessary to prevent the introduction or spread of infectious or contagious disease within the State (G. S. 65:101).
 - e. To establish quarantine, and cause the erection of temporary buildings or hospitals necessary for medical treatment of persons who may be kept in quarantine and affected with contagious or infectious disease (G. S. 65:101).
 - f. To keep a record of vital statistics, being a record of marriages, births, and deaths, and also the registration of the forms of disease prevalent in the State (G. S. 65:102).
 - g. To make biennial report in writing to the Governor upon vital statistics and sanitary conditions and prospects of the State (G. S. 65:150).
 - h. To make regulations concerning the transportation of dead bodies of persons for burial beyond the county where the death occurs (G. S. 65:102).

- i. To supervise the discharge of sewage into the streams of the State and the prevention of pollution of such streams by requiring any municipality, corporation, or person so discharging sewage to cease, or require treatment thereof to prevent further pollution (G. S. 65:165).
 - j. To issue permits for the supplying of water for domestic use (G. S. 65:163).
 - k. To supervise and inspect all barber shops, barber schools, public bathhouses, and public bathrooms of the state (G. S. 65:172).
 - l. To make and publish rules and regulations for carrying out the provisions of pure food and drug laws (G. S. 65:603).
7. STATUS: Operative.

STATE HOTEL AND RESTAURANT BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1939.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3801-3811; 36:301-305.
4. ORGANIZATION:
 - a. Supervising agency: State Hotel and Restaurant Board.
 - (1) Method of selection: Four members appointed by the Governor (1941 Supp. G. S. 74:3801).
 - (2) Qualifications: Citizens of the State of Kansas for at least three years next preceding the date of their appointment; two members shall be persons who are actively engaged in the hotel business, and two members shall be actively engaged in the restaurant business (1941 Supp. G. S. 74:3801).
 - (3) Term of office: Two years (1941 Supp. G. S. 74:3801).
 - (4) Compensation: Five dollars (\$5) per day for an average of not to exceed five days per months and necessary traveling expenses (1941 Supp. G. S. 74:3804).
 - b. Director:
 - (1) Method of selection: Appointed by the Board with the approval of the Governor (1941 Supp. G. S. 74:3802).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (1941 Supp. G. S. 74:3802).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three thousand dollars (\$3,000) per year and actual traveling expenses (1941 Supp. G. S. 74:3805).
 - (6) Duties:
 - (a) To serve as secretary of Board with power to vote in case of a tie (1941 Supp. G. S. 74:3805).
 - (b) To appoint clerks, stenographers, and inspectors as designated by law (1941 Supp. G. S. 74:3806).
 - (c) To make and keep a record of all official acts and proceedings of his office and report same to the Governor (1941 Supp. G. S. 74:3809).
 - (d) To perform active functions and exercise powers of the Board (1941 Supp. G. S. 74:3811).
 - c. Internal organization: Chairman elected from members (1941 Supp. G. S. 74:3803).

5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 74:3807).
6. DUTIES: (1941 Supp. G. S. 36:304-305).
 - a. To grant, refuse to grant, suspend or revoke licenses for just cause.
 - b. To establish, by and with the advice of the State Board of Health, a uniform code of sanitary rules and regulations for the preparation, sale, and serving of foods.
 - c. To hear and determine complaints against licensees.
 - d. To keep a complete record of all the acts and transactions of the Board, for the inspection of the public.
 - e. To cause to be inspected all places licensed by it, at any or all reasonable times.
 - f. To assist in the enforcement of any orders promulgated by the State Board of Health relating to restaurants, hotels, rooming houses, and apartment houses.
7. STATUS: Operative.

STATE LIVESTOCK SANITARY COMMISSIONER

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1905.
3. AUTHORIZATION: G. S. 75:1901-1902; 75:3141-3143; 1941 Supp. G. S. 47:1001-1102.
4. ORGANIZATION:
 - a. Supervising agent: State Livestock Sanitary Commissioner.
 - (1) Method of selection: Appointed by the Governor (G. S. 75:1901).
 - (2) Qualifications: The person appointed must have been extensively engaged in the breeding and handling of cattle for a period of not less than ten years immediately preceding his appointment to such office, and shall bear the recommendation of the executive committee of the Kansas State Livestock Association for the term to which the appointment is made (G. S. 75:1901).
 - (3) Term of office: Two years (G. S. 75:1901).
 - (4) Method of removal: None specified.
 - (5) Compensation: Two thousand four hundred seventy-five dollars (\$2,475) per year and actual and necessary traveling expenses (1941 Supp. G. S. 75:3141).
 - b. Internal organization: A chief clerk, who shall be a stenographer (1941 Supp. G. S. 75:3142).
5. METHOD OF FINANCING: Fees (1941 Supp. G. S. 47:1011).
6. DUTIES:
 - a. To protect the health of domestic animals of this State from all contagious or infectious diseases (G. S. 47:610).
 - b. To inspect any stock and cause any stock to be placed in quarantine (G. S. 47:610).
 - c. To destroy animals affected with contagious or infectious diseases to prevent the spread of such diseases within the State (G. S. 47:614).
 - d. To require the owner or owners of any stockyard doing business in this State to employ a competent inspector of livestock (G. S. 47:619).
 - e. To prevent the entrance of livestock into Kansas from any other state, country, or territory where contagious or infectious diseases have become an epidemic (G. S. 47:620).

- f. To order the dipping of animals known to be affected by itch or mange (G. S. 47:627).
 - g. To formulate and announce the rules under which the tuberculin test for tuberculosis in domestic animals shall be applied and for all proceedings subsequent to such application (G. S. 47:631).
 - h. To issue licenses, suspend or revoke the same, to dealers in livestock (1941 Supp. G. S. 47:1002-1004).
 - i. To order the inspection of any stock consigned and delivered to the premises of any livestock community sale by an authorized veterinarian (1941 Supp. G. S. 47:1008).
 - j. To serve as State Brand Commissioner for the State of Kansas (1941 Supp. G. S. 47:416).
7. STATUS: Operative.

BOARD OF MEDICAL REGISTRATION AND EXAMINATION

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1901.
- 3. AUTHORIZATION: G. S. 74:1001-1003.
- 4. ORGANIZATION:
 - a. Supervising agency: Board of Medical Registration and Examination.
 - (1) Method of selection: Seven members appointed by the Governor, by and with the consent of the Senate (G. S. 74:1001).
 - (2) Qualifications: Physicians in good standing in their profession, who shall have received the degree of Doctor of Medicine from some reputable medical college or university not less than six years prior to their appointment (G. S. 74:1001).
 - (3) Term of office: Four years (G. S. 74:1001).
 - (4) Method of removal: None specified.
 - (5) Compensation: Six dollars (\$6) for every day actually spent in discharge of duties; salary of secretary fixed by board but not to exceed eight hundred dollars (\$800) per annum (G. S. 65:1004).
 - b. Internal organization: President and secretary elected from members (G. S. 74:1001).
- 5. METHOD OF FINANCING: Fees (G. S. 74:1003).
- 6. DUTIES:
 - a. To examine applicants for licenses to practice medicine and surgery (G. S. 65:1001).
 - b. To issue certificates to practice medicine or surgery (G. S. 65:1003).
 - c. To refuse to issue license, or revoke same for cause (G. S. 65:1001).
 - d. To issue temporary permits under stated conditions (G. S. 65:1008).
 - e. To investigate and prosecute the practice of medicine and surgery without certificate (G. S. 65:1006).
 - f. To make annual report to the Governor (G. S. 65:1004).
 - g. To keep a record of all proceedings and register of all applications indicating acceptance or rejection (G. S. 65:1001).
 - h. To register doctors and surgeons from other states under conditioned reciprocity (G. S. 65:1001).
- 7. STATUS:

BOARD OF EXAMINERS IN OPTOMETRY

1. LEGAL STATUS: Statute.
2. DATE OF CREATION: 1923.
3. AUTHORIZATION: G. S. 74:1501-1504.
4. ORGANIZATION:
 - a. Supervising agency: Board of Examiners in Optometry.
 - (1) Method of selection: Three members appointed by the Governor (G. S. 74:1501).
 - (2) Qualifications: Shall have practiced optometry in the State of Kansas continuously for the five years last past (G. S. 74:1501).
 - (3) Term of office: Three years (G. S. 74:1501).
 - (4) Method of removal: Dismissal by the Governor for cause (G. S. 74:1501).
 - (5) Compensation: Five dollars (\$5) per day and necessary traveling expenses for time actually employed (G. S. 74:1503).
 - b. Internal organization: President, vice-president, and a secretary-treasurer elected from members (G. S. 74:1503).
5. METHOD OF FINANCING: Fees (G. S. 74:1503).
6. DUTIES:
 - a. To conduct examinations and grant licenses to practice optometry in the State of Kansas (G. S. 74:1504).
 - b. To collect fees for the issuance of licenses (G. S. 65:1509).
 - c. To suspend or revoke licenses for cause (G. S. 74:1504).
 - d. To keep record of all meetings and proceedings of the board including receipts and disbursements (G. S. 74:1504).
 - e. To make rules for the procedure of the board and for the conduct and government of applicants for certificates of registration (G. S. 74:1504).
 - f. To make annual report to the Governor (G. S. 74:1504).
7. STATUS: Operative.

BOARD OF OSTEOPATHIC EXAMINATION AND REGISTRATION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1913.
3. AUTHORIZATION: G. S. 74:1201; 65:1201-1206.
4. ORGANIZATION:
 - a. Supervising agency: Board of Osteopathic Examination and Registration.
 - (1) Method of selection: Five members appointed by the Governor (G. S. 74:1201).
 - (2) Qualifications: Reputable practitioners of osteopathy, graduates of a reputable school of osteopathy who have practiced in Kansas at least three years (G. S. 74:1201).
 - (3) Term of office: Five years (G. S. 74:1201).
 - (4) Method of removal: None specified.
 - (5) Compensation: Not to exceed ten dollars (\$10) per day for any one individual (G. S. 65:1203).
 - b. Internal organization: President, secretary, and treasurer elected from members (G. S. 74:1201).

5. METHOD OF FINANCING: Fees (G. S. 65:1203).
6. DUTIES:
 - a. To hold examinations for applicants for certificates to practice osteopathy (G. S. 65:1201).
 - b. To issue certificates and revoke same for cause (G. S. 65:1201).
 - c. To issue certificates without examination to qualified osteopaths from other states (G. S. 65:1201).
 - d. To issue temporary permits under conditions specified by law (G. S. 65:1201).
 - e. To keep record of all certificates issued or revoked (G. S. 74:1201).
7. STATUS: Operative.

STATE BOARD OF PHARMACY

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1885.
3. AUTHORIZATION: G. S. 74:1601-1602; 65:1601-1623.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Pharmacy.
 - (1) Method of selection: Five members appointed by the Governor (G. S. 74:1601).
 - (2) Qualifications: Registered and practicing pharmacists having ten years' practical experience; recommended by the Kansas State Pharmaceutical Association (G. S. 74:1601).
 - (3) Term of office: Three years (G. S. 74:1601).
 - (4) Method of removal: None specified.
 - (5) Compensation: Three dollars (\$3) per day and actual traveling expenses for time employed; secretary receives six hundred dollars (\$600) per year, together with necessary traveling expense (G. S. 74:1602).
 - b. Internal organization: President, secretary, and treasurer elected from members (G. S. 74:1601).
5. METHOD OF FINANCING: Fees (G. S. 74:1602).
6. DUTIES:
 - a. To register drug stores, pharmacies, pharmacy departments, prescription laboratories, dispensaries and apothecaries (G. S. 65:1621).
 - b. To investigate all complaints of disregard, noncompliance with, or violation of the provisions of law (G. S. 65:1616).
 - c. To supervise the examination and registration of assistant pharmacists (G. S. 65:1603).
 - d. To cancel registration certificates for just cause (G. S. 65:1606).
 - e. To supervise the examination and registration of pharmacists (G. S. 65:1607).
 - f. To make and publish uniform rules and regulations (G. S. 65:1613).
 - g. To register in a suitable book names and places of residence of all persons to whom certificates are issued (G. S. 65:1602).
 - h. To make an annual report to the Governor (G. S. 65:1617).
7. STATUS: Operative.

STATE BOARD OF PODIATRY EXAMINERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1927.
3. AUTHORIZATION: G. S. 74:2801-2804; 65:2001-2208.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Podiatry Examiners.
 - (1) Method of selection: One member appointed by the Governor; two members of the State Board of Medical Registration and Examination serve as ex officio members (G. S. 74:2801).
 - (2) Qualifications for appointed member: Must have been engaged in the practice of podiatry in the State of Kansas for three years prior to appointment (G. S. 74:2801).
 - (3) Term of office: Three years (G. S. 74:2801).
 - (4) Method of removal: None specified.
 - (5) Compensation: Ten dollars (\$10) per day. Podiatry member of the board receives actual railroad fare; compensation limited to three days at any one examination (G. S. 74:2802).
 - b. Internal organization: President and secretary elected from members (G. S. 74:2801).
5. METHOD OF FINANCING: Fees (G. S. 74:2804).
6. DUTIES:
 - a. To hold examinations for applicants for licenses to practice podiatry (G. S. 65:2003).
 - b. To issue licenses for the practice of podiatry (G. S. 65:2004).
 - c. To revoke licenses for cause (G. S. 65:2006).
7. STATUS: Operative.

BOARD FOR EXAMINATION OF TRAINED NURSES

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1913.
3. AUTHORIZATION: G. S. 74:1101-1105.
4. ORGANIZATION:
 - a. Supervising Agency: Board for Examination of Trained Nurses.
 - (1) Method of selection: Four members appointed by the Governor: the secretary of the State Board of Medical Registration and Examination, ex officio member (G. S. 74:1101).
 - (2) Qualifications: Graduate nurses with at least five years' experience (G. S. 74:1101).
 - (3) Term of office: Four years (G. S. 74:1101).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day and actual expenses while in performance of duty; secretary to receive additional two hundred dollars (\$200) per annum (G. S. 74:1103).
 - b. Internal organization: President, vice-president, and secretary-treasurer elected from members (G. S. 74:1102).
5. METHOD OF FINANCING: Fees (G. S. 74:1104).
6. DUTIES:

- a. To hold examinations for applicants for nursing certificates (G. S. 65:1101).
 - b. To issue nursing certificates (G. S. 65:1101).
 - c. To keep an accurate register of all certificates issued or revoked (G. S. 65:1103).
 - d. To register nurses from other states with which Kansas has a reciprocity agreement (G. S. 65:1101).
 - e. To revoke certificates for cause (G. S. 65:1103).
7. STATUS: Operative.

CHAPTER VII

LIBRARIES

STATE LIBRARY

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1868.
3. AUTHORIZATION: G. S. 75:2501-2532; 1941 Supp. G. S. 75:3127-3128a.
4. ORGANIZATION:
 - a. Supervising agency: The Justices of the State Supreme Court by virtue of their office shall be the directors of the State Library (G. S. 75:2501).
 - b. State Librarian:
 - (1) Method of selection: Appointed by the Governor, upon the recommendation of the directors (G. S. 75:2521).
 - (2) Qualifications: None specified.
 - (3) Term of office: Indeterminate.
 - (4) Method of removal: By the request of all of the directors (G. S. 75:2521).
 - (5) Compensation: Three thousand dollars (\$3,000) per year (1941 Supp. G. S. 75:3127).
 - (6) Duties:
 - (a) To cause to be kept a register of all books issued and returned, at the time they shall be so issued and returned (G. S. 75:2504).
 - (b) To make a biennial report to the directors of the State Library which shall show the condition of the Library at the end of the period reported, and the receipts and expenditures for each of the fiscal years covered by the report, and the books and other documents received by the Library, with a statement of how they have been listed and catalogued (G. S. 75:2506).
 - (c) To carry on an exchange of books and documents with other states and governments of the United States, and of foreign countries and with societies and institutions (G. S. 75:2510).
 - (d) To cause each book, pamphlet and document received by the State Library to be properly classified and catalogued in accordance with approved library methods (G. S. 75:2519).
 - (e) To report to the State Auditor, five days before the close of the constitutional term of the Legislature, the names of all members of the Legislature who have not returned books taken from the State Library, along with the title and value of said books (G. S. 75:2520).
 - (f) To deliver sets of the reports of the Supreme Court to specified institutions, associations, and agencies specified by law (G. S. 75:2522-2524a).
 - (g) To be in attendance, in person, or by an assistant, during the hours the Library is to be kept open and to perform the duties imposed upon him by law (G. S. 75:2518).

c. Internal organization:

- (1) Personnel: An assistant librarian, one reference librarian, two assistants in the catalogue department, one assistant in the reference department, two assistants in the law department, one general clerk, and a janitor-porter (1941 Supp. G. S. 75:3128a).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 23:1).
6. DUTIES:
 - a. To make such rules and regulations as are necessary for the proper care and management of the State Library (G. S. 75:2502).
7. STATUS: Operative.

KANSAS TRAVELING LIBRARIES COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1899.
3. AUTHORIZATION: G. S. 75:2601-2605; 1941 Supp. G. S. 75:3130.
4. ORGANIZATION:
 - a. Supervising agency: Kansas Traveling Libraries Commission.
 - (1) Method of selection: The State Librarian and the President of the Kansas State Social Science Federation of Clubs are members of the Commission by virtue of their respective offices; three additional members are appointed by the Directors of the State Library (G. S. 75:2601).
 - (2) Qualifications: None specified.
 - (3) Term of office for appointed members: Three years (G. S. 75:2601).
 - (4) Method of removal: None specified.
 - (5) Compensation: Each member who does not reside in the city of Topeka, Kansas, shall receive three dollars (\$3) per day for each day actually consumed in attendance upon the meetings of the Commission, which said meetings shall not exceed four in any one year, and traveling and actual necessary expenses while attending meetings (G. S. 75:2602).
 - b. Internal organization:
 - (1) Personnel: The State Librarian shall act as ex officio Chairman of the Commission (G. S. 75:2601); a secretary, an assistant secretary, and a cataloguer shall be appointed by the Commission (1941 Supp. G. S. 75:3130).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 23:1).
6. DUTIES:
 - a. To manage the Traveling Library Department of the State Library, and make such rules for the government of such department and the use of the books and other property thereof as they may deem necessary (G. S. 75:2603).
 - b. To send out temporarily from the miscellaneous department of the State Library, such books as may be designated for that purpose by the Directors of the State Library, and any books specially given to or bought for such Traveling Library, to any library in the State, or to

any community or organization not yet having an established library, but which has conformed to the conditions of the regulation of the Commission (G. S. 75:2603).

c. To direct and control the Aplington Art Gallery* (G. S. 75:2605).

* The Aplington Art Gallery is a collection of carbon photographic reproductions of the world's famous paintings, which was donated to the State of Kansas in 1907 by the Kansas Federation of Women's Clubs for circulation among and for the use of the people of the State.

CHAPTER VIII

PUBLIC EDUCATION

STATE BOARD OF EDUCATION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1915.
3. AUTHORIZATION: G. S. 74:201-202; 72:102-105; 1941 Supp. G. S. 72:1356-1365; 75:3115; 72:4114-4125; 72:4308-4316.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Education.
 - (1) Method of selection: State Superintendent of Public Instruction is ex officio Chairman of the Board; eight additional members appointed by the Governor (G. S. 74:201-201a).
 - (2) Qualifications: One member shall be from among the faculty of the University of Kansas or the Kansas State College of Applied Science; one member from among the faculty of the three State teachers' colleges located at Hays, Pittsburg, and Emporia; one member from the faculty of one of the privately endowed or denominational colleges in the State; one county superintendent; one city school superintendent; one high school principal or superintendent from a fully accredited class A high school; and two members who shall be citizens of Kansas and engaged in farming, business, or professional occupation (G. S. 74:201).
 - (3) Term of office: Four years, but in no case shall any appointed member serve for more than two terms in succession (G. S. 74:201a).
 - (4) Method of removal: None specified.
 - (5) Compensation: Five dollars (\$5) per day for each day's actual service not to exceed ten days in any one year; all necessary and actual traveling expenses incurred in attending meetings of the Board and in the discharge of duties required by law (G. S. 74:201).
 - b. Secretary:
 - (1) Method of selection: Elected by the Board (G. S. 74:202).
 - (2) Qualifications: Elected official shall be an expert in education, a graduate of a four-year course of study of a university, college, normal school, or institution of like rank, and who shall have had not less than five years of experience in educational work as superintendent or supervisor (G. S. 74:202).
 - (3) Term of office: Four years (G. S. 74:202).
 - (4) Method of removal: By the Board for cause (G. S. 74:202).
 - (5) Compensation: Two thousand four hundred dollars (\$2,400) per year (1941 Supp. G. S. 75:3115).
 - (6) Duties:
 - (a) To supervise all matters pertaining to teachers' certificates in the State (G. S. 74:202).

- (b) To serve as inspector of colleges and universities accredited by the State Board (G. S. 74:202).
- (c) To perform such duties as shall be required by the State Board of Education or by the State Superintendent of Public Instruction (G. S. 74:202).
- c. Internal organization:
 - (1) Units: School Book Department* (1941 Supp. G. S. 72:4114), and the Department of Vocational education (G. S. 72:4302).
 - (2) Personnel: A stenographer to the State Board of Education (G. S. 75:3114), a secretary, a chief clerk, a bookkeeper, and a shipping clerk, in the School Book Department (1941 Supp. G. S. 74:4120).
- 5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 30:1).
- 6. DUTIES:
 - a. To prescribe courses of study for the public schools of the State, including the common district schools, the graded schools, and the high schools (G. S. 72:102).
 - b. To prepare a course of study for the normal institutes (G. S. 72:102).
 - c. To issue teachers' certificates under such regulations, not inconsistent with law, as the State Board of Education may determine (G. S. 72:102).
 - d. To cooperate with the Federal Board for Vocational Education in the promotion of education in agriculture and the trades and industries; and in the preparation of teachers of vocational subjects (G. S. 72:4301).
 - e. To cooperate with local communities in establishing and maintaining public vocational schools and classes and to provide for the preparation of teachers of vocational subjects and to issue certificates to teachers of vocational subjects who shall have the qualifications specified by the State Board of Education (G. S. 72:4303).
 - f. To adopt such textbooks for each subject as are needed for use in grades one to twelve, inclusive, after having given careful consideration to the textbooks recommended by the textbook advisory committees* (1941 Supp. G. S. 72:4115).
 - g. To place on the accredited list any college or university, or educational institution of like standing, incorporated under the general laws of Kansas in which specified standards are maintained (G. S. 72:1339).
 - h. To examine, at the pleasure of the State Board of Education, accredited institutions, with reference to course of study, equipment, and the character of their work; to impose additional requirements when necessary, and to remove from the accredited list any institution failing to maintain satisfactory standards (G. S. 72:1340).
 - i. To issue Three-year State Certificates to all persons graduating from approved courses of study in institutions on the accredited list; at the expiration of said certificate, the Board shall issue a Life Certificate in

* In 1935, the State School Book Commission was abolished and its duties conferred upon the State Printer and the State Business Manager who were thereby designated as ex officio members of the State Board of Education.

* Textbooks are selected from lists recommended to the State Board of Education by textbook advisory committees. Such committees are designated by the Board and are composed of supervisors, principals, superintendents, or teachers in the high or elementary schools, or public schools of grades one to twelve, inclusive.

lieu of the first one issued subject to conditions imposed by law (G. S. 72:1341).

- j. To revoke certificates held by persons of immoral character, or otherwise disqualified to be a teacher upon satisfactory proof (G. S. 72:1345).

7. STATUS: Operative.

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

1. LEGAL BASIS: Constitution.

2. DATE OF CREATION: 1859.

3. AUTHORIZATION:

- a. Constitution, 1:1; G. S. 75:801-812.
- b. G. S. 75:801-812; 1941 Supp. G. S. 72:5503.

4. ORGANIZATION:

- a. Supervising agency: State Superintendent of Public Instruction.
 - (1) Method of selection: Elected (Constitution, 1:1-2; G. S. 25:101).
 - (2) Qualifications: None specified.
 - (3) Term of office: Two years (Constitution, 1:1).
 - (4) Method of removal: Impeachment (Constitution, 2:28).
 - (5) Compensation: Three thousand dollars (\$3,000) per year (G. S. 75:3112).
- b. Internal organization: An assistant State Superintendent, a statistician, a chief clerk, a statistics clerk, and three stenographers appointed by the Superintendent (G. S. 75:3113); not more than four assistants who serve as supervisors of the public schools of the State, including rural, grade and high schools (G. S. 72:105).

5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 21:1).

6. DUTIES:

- a. To supervise the educational interests of the State (Constitution 6:1).
- b. To administer the distribution of the income of the State school fund (Constitution, 6:4; G. S. 75:805).
- c. To issue written statements upon request of county superintendents, giving opinion on all questions and controversies arising out of interpretation and construction of the school laws in regard to the rights, powers, and duties of school district boards, school officers, and county superintendents (G. S. 75:807).
- d. To publish school laws in force, with forms, regulations, and instructions, and cause them to be forwarded to persons entitled to them (G. S. 75:808).
- e. To visit each county of the State at least once in two years (G. S. 75:809).
- f. To serve as: ex officio Chairman of the State Board of Education (G. S. 72:102); ex officio Chairman of the State School Retirement Board (1941 Supp. G. S. 72:5503); member of the State Safety Council (1941 Supp. G. S. 74:3702); member of the Executive Council (G. S. 75:2101).

7. STATUS: Operative.

STATE BOARD OF REGENTS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1925.
3. AUTHORIZATION: 1941 Supp. G. S. 74:3201-3205; 76:108a-108e.
4. ORGANIZATION:
 - a. Supervising agency: State Board of Regents.
 - (1) Method of selection: Nine members appointed by the Governor, with the advice and consent of the Senate (1941 Supp. G. S. 74:3201).
 - (2) Qualifications: Competent citizens, five of whom shall be members of the political party casting the highest number of votes for the Secretary of State in the last preceding election, and four of whom shall belong to the political party casting the second highest number of votes for the Secretary of State in the last preceding election (1941 Supp. G. S. 74:3201).
 - (3) Term of office: Four years (1941 Supp. G. S. 74:3201).
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual traveling and necessary expenses incurred while in the discharge of official duties (1941 Supp. G. S. 74:3202).
 - b. Internal organization: The Chairman shall be selected from the members of the Board (1941 Supp. G. S. 74:3201); a secretary shall be appointed by the Board (1941 Supp. G. S. 74:3203); the State Treasurer shall be the treasurer of the Board (1941 Supp. G. S. 74:3205).
5. METHOD OF FINANCING: Biennial itemized appropriation (Laws of Kansas, 1941, 53:2).
6. DUTIES:
 - a. To exercise control over the following educational institutions; University of Kansas, Lawrence; University of Kansas Hospitals (Bell Memorial Hospital), Kansas City; Kansas State College of Agriculture and Applied Science, Manhattan; State Teachers College, Emporia; State Teachers College, Pittsburg; Fort Hays Kansas State College, Hays; Irrigation Experiment Station, Tribune; Irrigation Experiment Station, Garden City; Agriculture Experiment Station, Colby; Agriculture Experiment Station, Fort Hays (1941 Supp. G. S. 76:108a); School for the Blind, Kansas City; School for the Deaf, Olathe; Kansas Vocational School (Colored), Topeka; Western University (Colored) Industrial Department, Kansas City (1941 Supp. G. S. 76:108d).
 - b. To appoint the executive heads of the institutions under its jurisdiction and to remove said executive heads, deans, professors, teachers or other employees at the discretion of the Board (1941 Supp. G. S. 76:108b).
 - c. To extend invitations to such persons as in its judgment may be available for engagement as prospective members of the faculty at any of the educational institutions of Kansas, under its management (1941 Supp. G. S. 76:108e).
7. STATUS: Operative.

SCHOOL FUND COMMISSIONERS

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1897.
3. AUTHORIZATION: G. S. 75:2301-2318.
4. ORGANIZATION:
 - a. Supervising agency: School Fund Commissioners.
 - (1) Method of selection: The State Superintendent of Public Instruction, Secretary of State, and the Attorney General shall be ex officio members of the Commission (G. S. 75:2301).
5. METHOD OF FINANCING: None specified.
6. DUTIES:
 - a. To investigate any moneys belonging to the permanent school fund, State Agricultural College, State Normal and State University funds in the bonds of the United States, or bonds of the State of Kansas, or bonds of any municipality of the State of Kansas, school-district bonds, bonds of boards of education, and in the warrants issued by the State Auditor on the State Treasurer and by him stamped "Not paid for want of funds" (G. S. 75:2305).
 - b. To keep suitable records of all proceedings of the Commission (G. S. 75:2303).
 - c. To keep such books as are necessary to register and describe all bonds offered to them and all bonds bought by them for the benefit of the Permanent School, State Agricultural, State Normal and State University funds (G. S. 75:2304).
 - d. To publish a quarterly statement of the condition of the various funds under the supervision of the Commission, showing the amount of each fund, how invested, when due, interest paid, and every other act in any manner connected with the management and investment of said funds (G. S. 75:2307).
 - e. To issue a biennial report to the Governor, to be laid before the Legislature, containing a statement of the amount of each of such funds then on hand, a full description of the said bonds, bought for each fund, date of such bonds, amount, rate of interest, when payable, number of coupons attached when bought, from whom purchased, and the price or rate paid therefor (G. S. 75:2307).
 - f. To authorize any city or school district to vote bonds for the purpose of erecting school buildings to an amount of not more than one hundred per cent in excess of, and in addition to, the amount of bonds that may be voted under laws now in force (75:2316).
7. STATUS: Operative.

STATE SCHOOL RETIREMENT BOARD

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1941.
3. AUTHORIZATION: 1941 Supp. G. S. 72:5501-5531.
4. ORGANIZATION:
 - a. Supervising agency: State School Retirement Board.
 - (1) Method of selection: The State Superintendent of Public Instruction serves as Chairman, the State Treasurer is custodian of all

funds of the board; one school employee and three other persons appointed by the Governor (1941 Supp. G. S. 72:5503).

- (2) Qualifications of appointed members: Not more than two shall belong to the same political party; at least two shall reside in counties wherein there is no city with more than eight thousand population (1941 Supp. G. S. 72:5503).
 - (3) Term: At the first appointment, the Governor shall designate the terms of the appointed members, to run respectively one, two, three, and four years from July 1, 1941. Thereafter, appointments shall be for four years (1941 Supp. G. S. 72-5504).
 - (4) Method of removal: None specified.
 - (5) Compensation: Actual and necessary expenses incurred in the performance of duty (1941 Supp. G. S. 72:5505).
- b. Internal organization:
- (1) Personnel: A full-time executive secretary who shall not be a member of the Board, and such assistants and employees as are deemed necessary subject to limitations of law (1941 Supp. G. S. 72:5505).
5. METHOD OF FINANCING: School employees' saving fund (1941 Supp. G. S. 72:5522).
6. DUTIES:
- a. To control and manage all funds provided for in the Retirement act (1941 Supp. G. S. 72:5506).
 - b. To keep accurate records and make annual reports to the Governor and members of the Legislature (1941 Supp. G. S. 72:5506).
 - c. To make rules and regulations governing its procedure, and to provide for hearings before it and the manner in which its decisions shall be rendered and enforced (1941 Supp. G. S. 72:5506).
 - d. To prepare plans and recommendations for the inclusion of units participating in separate school retirement systems, upon the request of the majority of the members of the same (1941 Supp. G. S. 72:5509).
 - e. To receive, verify, and formally validate service records as submitted by school employees (1941 Supp. G. S. 72:5510).
 - f. To issue certificates of the school employees' service record, showing length of service, salaries earned, the date of birth, and such other information as may be pertinent (1941 Supp. G. S. 72:5511).
 - g. To invest funds accumulated in the employees' savings funds in school, state, municipal, and federal securities approved by the State School Fund Commission (1941 Supp. G. S. 72:5517).
 - h. To issue on request certified statements of service records and savings accounts to persons discontinuing school service (1941 Supp. G. S. 72:5519).
7. STATUS: Operative.

CHAPTER IX

HIGHWAYS

STATE HIGHWAY COMMISSION

1. LEGAL BASIS: Statute.
2. DATE OF CREATION: 1927.
3. AUTHORIZATION: 1941 Supp. G. S. 74:2004; G. S. 74:2001-2104; G. S. 68:404-416.
4. ORGANIZATION:
 - a. Supervising agency: State Highway Commission.
 - (1) Method of selection: Six members appointed by the Governor (G. S. 74:2001).
 - (2) Qualifications: Each commissioner is appointed from a district set off by the Legislature and consisting of a designated group of counties (G. S. 74:2001).
 - (3) Term of office: Two years (G. S. 74:2001).
 - (4) Method of removal: None specified.
 - (5) Compensation: Ten dollars (\$10) per day and actual and necessary traveling expenses (G. S. 74:2001).
 - b. Director of Highways:
 - (1) Method of selection: Appointed by the Highway Commission (1941 Supp. G. S. 74:2004).
 - (2) Qualifications: Practical business man, chosen for fitness and irrespective of political beliefs or affiliations (1941 Supp. G. S. 74:2004).
 - (3) Term of office: Indeterminate (1941 Supp. G. S. 74:2004).
 - (4) Method of removal: At the pleasure of the Governor (1941 Supp. G. S. 74:2004).
 - (5) Compensation: Annual salary of not to exceed four thousand dollars (\$4,000) (1941 Supp. G. S. 74:2004).
 - (6) Duties.
 - (a) The Director of Highways shall be the executive officer of the Commission, shall be subject to the orders and directions of the Commission, and shall vote in case of a tie (1941 Supp. G. S. 74:2004).
 - (b) To appoint, subject to the approval of the Commission, a State Highway Engineer (G. S. 74:2006).
 - (c) To employ, remove, define the duties, and fix the salaries of engineers, clerks, stenographers, and such other employees as may be necessary to carry on the work of the Commission (G. S. 74:2006).
 - (d) To supervise the issuance of licenses to chauffeurs and other operators of motor vehicles (1941 Supp. G. S. 8:243).

- (e) To cancel chauffeurs' and operators' licenses upon notification by the Superintendent of the State Highway Patrol (1941 Supp. G. S. 8:241).
 - (f) To assist the Director of Revenue, and the Attorney General in the enforcement of the Gasoline Tax Law (1941 Supp. G. S. 79:3419).
 - (g) To serve as a member of the State Safety Council (1941 Supp. G. S. 74:3702).
 - (h) To supervise the work of the State Highway Commission and of each of its divisions (G. S. 74:2006).
- c. Internal organization:
- (1) Units: Departments of: Accounting, Construction, Design, Highway Planning, Legal Advice, Maintenance, Materials, Office Engineer, Public Relations, Right of Way, Safety, and Vehicles.*
 - (2) Personnel: Secretary to the Commission and such additional engineers, clerks, stenographers, and other employees as may be necessary (G. S. 74:2006).
5. METHOD OF FINANCING: State Highway Fund (G. S. 68:416).
6. DUTIES: (G. S. 68:404).
- a. To have general supervision over the administration of all roads and bridge laws and over the construction and maintenance of all roads, bridges and culverts throughout the State, except that such supervision shall not extend to township roads.
 - b. To compile information concerning the road, bridge and culvert materials of the State and furnish such information to boards of county commissioners, township highway commissioners, county engineers, and other highway officials.
 - c. To answer all inquiries of such officials concerning highway construction and maintenance and to advise them as to reasonable prices for materials and construction work.
 - d. To devise and adopt standard plans and specifications for road, bridge, and culvert construction and maintenance suited to the needs of the different counties of the State.
 - e. To make a biennial report to the State Legislature and issue bulletins and pamphlets as it deems necessary, which shall be printed as public documents.
 - f. To carry on such other highway educational work as it deems expedient and to cooperate with state and national organizations for the support and advancement of highway construction.
 - g. To make investigations of the highway conditions in any county, assist boards of county commissioners and the Attorney General in the prosecution or defense of patent suits relative to road and bridge construction when so requested.
 - h. To report any violations of the law to the Attorney General who shall take such steps as are necessary to correct the same.

* Organizational units not specifically designated by the Statutes. This classification of departments taken from the Kansas Directory, 1941-1942, compiled by Secretary of State, Frank J. Ryan.

- i. To require the State Accountant to devise a uniform system of auditing and accounting of road and bridge moneys levied and expended, which system shall be used in every township and county in the State.
 - j. To enter into contracts and agreements with the Federal Government, with the approval of the Governor, to acquire funds for public works and construction projects (G. S. 68:4a05).
7. STATUS: Operative.

STATE HIGHWAY PATROL

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1937.
- 3. AUTHORIZATION: 1941 Supp. G. S. 74:20a01-20a15.
- 4. ORGANIZATION:
 - a. Supervising agent: State Highway Superintendent.
 - (1) Method of selection: Appointed by the Governor (1941 Supp. G. S. 74:20a01).
 - (2) Qualifications: Special training and qualifications for such position (1941 Supp. G. S. 20a01).
 - (3) Term of Office: Indeterminate (1941 Supp. G. S. 74:20a05).
 - (4) Method of removal: At the pleasure of the Governor (1941 Supp. G. S. 74:20a05).
 - (5) Compensation: Not to exceed three thousand dollars (\$3,000) per year (1941 Supp. G. S. 74:20a01).
 - (6) Duties:
 - (a) To make all necessary rules and regulations for the conduct of members of the State Highway Patrol (1941 Supp. G. S. 74:20a09).
 - (b) To appoint an assistant superintendent and patrolmen subject to the provisions of law (1941 Supp. G. S. 74:20a01).
 - (c) To cause the State of Kansas to be divided into not less than fifteen districts and to assign to each district at least two members of the Patrol for active duty in such district (1941 Supp. G. S. 74:20a04).
 - b. Internal organization of office:
 - (1) Personnel: An assistant superintendent and not more than sixty-five patrolmen (1941 Supp. G. S. 74:20a01); clerical assistants not to exceed ten in number for use in central office (1941 Supp. G. S. 74:20a10).
- 5. METHOD OF FINANCING: State Highway Fund (1941 Supp. G. S. 74:20a13).
- 6. DUTIES:
 - a. To execute and enforce the law with reference to inspections now and hereafter required to be made by law by the State Corporation Commission as to motor vehicles and transportation by motor vehicles (1941 Supp. G. S. 74:20a02).*

*The Highway Patrol achieves its goal by education and enforcement, coupling these activities with a motor car inspection program. A number of patrolmen visit the schools of the State for the purpose of teaching safety methods through the medium of lectures and motion pictures. This program is effective in making youngsters safety-minded and instills respect and admiration for the members of the State Highway Patrol.

- b. To execute and enforce the law with reference to inspections now and hereafter to be made by law by the Vehicle Commissioner as to license tags, the law with reference to drivers' licenses, and the law with reference to safety of life and property upon the State highways of Kansas (1941 Supp. G. S. 74:20a02).
 - c. To coöperate with the sheriff of any county or the chief of police of any city, upon special request of such officers (1941 Supp. G. S. 74:20a03).
 - d. To make reports to proper boards, bureaus, and officers concerning inspections and other duties of the Patrol (1941 Supp. G. S. 74:20a14).
 - e. To enforce the State Highway Revenue laws (1941 Supp. G. S. 74:20a15).
7. STATUS: Operative.

PORT OF ENTRY BOARD

- 1. LEGAL BASIS: Statute.
- 2. DATE OF CREATION: 1933.
- 3. AUTHORIZATION: G. S. 66:1302-1313.
- 4. ORGANIZATION:
 - a. Supervising agency: Port of Entry Board.
 - (1) Method of selection: The Port of Entry Board shall be composed of the Director of Highways, the Chairman of the Corporation Commission, and the Director of the Kansas Department of Inspections and Registration† (G. S. 66:1302).
 - b. Internal organization: Chairman elected from members; clerical help, secretaries, stenographers and other assistants are drawn from the departments represented on the Board (G. S. 66:1313).
- 5. METHOD OF FINANCING: The entire cost of administration is equitably allocated between the Corporation Commission, the Vehicle Commissioner, the State Highway Department, and the Department of Inspections and Registration, arranging for contributions and reimbursements in accordance with its allocation, so that the expense of administration will be borne by the several departments in just proportion to the benefit received by them respectively (G. S. 66:1311).
- 6. DUTIES:
 - a. To make rules and regulations to aid in proper administration and enforcement of the Kansas Motor Carrier Law and other laws of Kansas relating to motor carriers* (G. S. 66:1302).
 - b. To inspect and register every motor carrier which transports passengers or property into this State by means of the public highways (G. S. 66:1304).
 - c. To issue special permits under conditions designated by law (G. S. 66:1305).
- 7. STATUS: Operative.

† By the terms of Section 8, Chapter 288, *Laws of Kansas, 1939*, all of the jurisdiction, rights, powers, duties and authority of the Department of Inspections and Registration were transferred to the State Director of Revenue and Taxation who, therefore, serves as a member of the Port of Entry Board instead of the person herein cited.

* This duty of the Port of Entry is not to be inconsistent with or in derogation of the powers and duties of the Corporation Commission, the State Highway Department, or the Vehicle Commissioner. Any rule promulgated by the Port of Entry Board, which meets with disapproval, may be appealed to the Governor if done within five days.

CHAPTER X

SUMMARY AND CONCLUSIONS

The main objective of this study has been to investigate and analyze the governmental agencies of the State of Kansas as they existed on January 1, 1943. The analysis rests upon the *Constitution of Kansas* of 1859, the *General Statutes of Kansas*, 1935, the *1941 Supplement to the General Statutes of Kansas*, 1935, and the *Laws of Kansas*, 1941, which have been reviewed thoroughly in search of State agencies. Eighty-five departments, commissions, boards, and societies have been found and listed, though no guarantee is offered that the enumeration is complete.

The following types of data concerning each State agency were obtained:

1. Legal Basis.
2. Date of Creation.
3. Authorization.
4. Organization.
5. Method of Financing.
6. Duties.
7. Status.

In summarizing the findings of this study the following statements are listed as the outstanding conclusions:

1. Nine departments were created by the *Constitution of Kansas*, of 1859, or the amendments thereto, seventy-three agencies were established or legalized by law, and three were set up by executive decree.

2. The various governmental agencies of the State have been established as the need for such arose, during the eighty-four years that Kansas has been a state. The oldest departments are dated 1859; the youngest, 1941.

3. There is found to be a great diversity as to the number of persons constituting the memberships of the various agencies of the State. In certain instances, a single official performs the functions of his department whereas, in others, as many as fifteen persons are included. The average number per agency was found to be between three and four members.

4. Administrative officers obtain their positions in a variety of ways. Nine officials are chosen by the electors of the State; the officials of twenty-eight agencies are appointed by the Governor; officials of sixteen agencies are appointed by the Governor, by and with the consent of the Senate; ten agencies are composed entirely of *ex officio* members; nine are made up partly of *ex officio* members and partly members appointed by the Governor; the membership of five agencies is designated by law; the members of four agencies are appointed by the Supreme Court of Kansas; and four officials are appointed by other agencies or societies.

5. The majority of the governmental agencies of Kansas are financed either by biennial appropriation or by fees collected for services rendered. The manner in which an agency is financed usually depends upon the function

which the board or commission performs. In the study of the eighty-five agencies reported herein, forty-three officials, or agencies, were financed by appropriation, thirty-three were financed by fees, one by voluntary contributions of the members, and one was financed by allocating the total expense to the agencies represented in the membership of that particular board. In the case of certain agencies composed of *ex officio* members, no statutory provision is mentioned. Seven such agencies are reported in this investigation.

6. The fact that Kansas has so many governmental agencies is indicative of the diversity of activities over which the State exercises supervision or control. Each agency is delegated certain functions or duties by the terms of the Constitution or by law. These functions and duties are performed by the members of the agency, as a whole, or are carried into execution by an official chosen by the members of the agency and empowered to act in its behalf.

7. There is evidence that agencies are abolished when there is no longer a felt need for them or when their duties may be performed efficiently by other officials, boards, or commissions. For this reason, all of the agencies investigated in this study are designated as operative.

INDEX

	PAGE
Abstracters, Board of Examiners.....	28
Accountancy, University Committee on	62
Accountant, State	28
Accountants, Certified Public, Board of Examiners for.....	62
Adjutant General	47
Administration, State Board of	61
Advisory Board, Military	44
Agriculture, State Board of	52
Agriculture Experiment Stations	84
Apiarist, State	53
Architect, State	30
Athletic Commission, State	30
Attorney General	10
Auditor, State	24
Banking Board, State	31
Bank Commissioner, State	32
Barber Examiners, State Board of.....	66
Bell Memorial Hospital	84
Boys, Industrial School for	64
Brand Commissioner, State	33
Budget Department, State	11
Budget, Assistant Director of	11
Budget, Director of	11
Building and Loan Board, State.....	33
Building and Loan Associations, State Supervisor of.....	34
Bureau of Investigation, Kansas	35
Business Manager, State	61
Canvassers, State Board of	12
Cereal Malt Beverage, Tax Division.....	20
Child Welfare, Bureau of	63
Chiropractic Examiners, State Board of.....	66
Cigarette Tax Division	20
Civil Service, State Department	12
Civil Service, Director of	13
Corporation Commission, State	36
Cosmetologists, State Board of Registration for.....	67
Crippled Children's Commission, State	62
Dairy Commissioner, State	53
Defense Council, State	36
Dental Examiners, State Board of.....	68
Education, State Board of	81
Embalming, State Board of	68
Engineers, Professional, State Examining Board for.....	3

	PAGE
Entomological Commission, State	53
Executive Council, State	14
Factory, Mill, and Mine Inspection Division	43
Fire Marshal, State	39
Forestry, Fish and Game Commission, State.....	54
Forestry, Fish and Game, Director of.....	55
Fort Hays State College	84
Governor, Kansas	16
Girls, Industrial School for	64
Grain, Chief Inspector of	40
Health, State Board of	69
Highway Commission, State	87
Highway Patrol, State	89
Highway Patrol, State Superintendent of.....	89
Highways, Director of	87
Historical Society, State	56
Horticultural Society, State	57
Hotel and Restaurant Board, State.....	71
Housing Board, State	41
Income Tax Division	20
Inheritance Tax Division	20
Industrial Development Commission, State	57
Insurance, State Commissioner of	42
Interstate Coöperation Commission, Kansas	14
Interstate Oil Compact Commissioner, State.....	58
Irrigation Experiment Stations	84
Kansas State College of Agriculture and Applied Science.....	84
Kansas Vocational School (Colored), Topeka.....	84
Labor Commissioner, State	43
Labor Department, State	43
Larned State Hospital, Larned	64
Law Examiners, State Board of.....	44
Legislative Council, State	17
Librarian, State	78
Library, State	78
Lieutenant Governor	18
Livestock Sanitary Commissioner, State.....	72
Medical Registration and Examining Board, State.....	73
Mine Examining Board, State	45
Mine Inspector	43
Mother Bickerdyke Home	64
Motor Fuel Tax Division	20
Municipal Accounting Board, State	46
Nurses, State Board of Examiners for.....	76
Optometry, State Board of Examiners for.....	74
Osawatomie State Hospital, Osawatomie	64
Parsons, State Hospital, Parsons	64
Penitentiary, State, Lansing	62

	PAGE
Pharmacy, State Board of	75
Planning Board, State	58
Podiatry, State Board of Examiners in	76
Port of Entry Board	90
Printer, State	25
Public Instruction, State Superintendent of	83
Reformatory, Industrial (Young Men), Hutchinson	62
Regents, State Board of	84
Revenue and Taxation, State Commission of	19
Review, State Board of	48
Revisor of Statutes	22
Safety Council, State	48
Sales Tax Division	20
Secretary of State	23
School for the Blind, Kansas City	64
School for the Deaf, Olathe	64
School Retirement Board, State	85
Social Welfare Board, State	63
Soil Conservation Committee, State	59
Soldiers' Home, State	64
Soldiers' Home, State Board of Managers of	64
State Employment Service	43
State Orphans' Home, Atchison	64
State Teachers College, Emporia	84
State Teachers College, Pittsburg	84
State Training School, Winfield	64
Supreme Court of Kansas	78
Topeka State Hospital, Topeka	64
Traveling Libraries Commission, Kansas	79
Treasurer, State	26
Tuberculosis, Sanatorium for, Norton	64
Unemployment Compensation Division	43
University of Kansas, Lawrence	84
Veterinary Examiners, State Board of	51
Water Resources, Division of	53
Western University (Colored), Kansas City	84
Women, Industrial Farm for, Lansing	62
Workmen's Compensation Commissioner, State	50

