

# EMPORIA STATE UNIVERSITY

*Graduate School*

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TO: Members of the Graduate Council  
FROM: Chad Wiley, Chair, Graduate Council  
DATE: September 16, 2020

The Council of Graduate School will meet at 3:30 p.m. on Thursday, September 17, 2020 in a video conferencing session.

## AGENDA

1. **Approval of minutes from the April 16, 2020 meeting.**
  
2. **Regular Graduate Faculty**
  - Libby Schmanke, Assistant Professor, Counselor Education
  - Lori Mann, Associate Professor, Elem Educ/Early Childhood/Spec Educ
  - Carol Russell, Professor, Elem Educ/Early Childhood/Spec Educ
  - Jun Yu, Professor, School of Business (Business Administration)
  - Joyce Zhou, Professor, School of Business (Business Administration)
  - Sunnin Keosybounheuang, Assistant Professor, Health PE and Recreation
  - Jim Persinger, Professor, Psychology
  - Linda Aldridge, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
  - Bret Church, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
  - Howard Pitler, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
  - Sarah Sutton, Associate Professor, SLIM
  - David McKenzie, Assistant Professor, Biological Sciences
  - Alexis Powell, Assistant Professor, Biological Sciences
  - Bekah Selby, Assistant Professor, Mathematics and Economics
  - Maire Johnson, Associate Professor, Social Sciences
  - Darla Mallein, Professor, Social Sciences
  - Philip Kelly, Professor, Social Sciences
  - Dan Colson, Associate Professor, English/Modern Languages/Journalism
  - Max McCoy, Professor, English/Modern Languages/Journalism
  
3. **Associate Graduate Faculty**
  - Stan Trembach, Associate Professor, SLIM
  - Roberta Eichenberg, Professor, Art
  
4. **Information/Congratulations/News**
  - Dr. Rochelle Rowley will present the curricular changes for the new MA-Applied Sociology program
  
5. **Reports/Discussion**
  - Graduate Faculty proposal from tabled meeting, April 2020.
  - Dean Spotswood to present enrollment numbers.

6. **Curricular Change Request**

**Sociology/Anthropology/Crime and Delinquency Studies**

- MA-Applied Sociology w/two concentrations (Community Leadership & Criminal Justice)
- SO710
- SO720
- SO730
- SO732
- SO736
- SO738
- SO740
- SO742
- SO744
- SO746
- SO760
- SO790
- SO791

**Mathematics and Economics**

- MA510
- MA532
- MA581
- MA701

7. **Comments**

- Jan will be emailing the Graduate Council committee assignments for the 2020/2021 scholarships and awards.

# EMPORIA STATE UNIVERSITY

*Graduate School*

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**Present:** Keough, Jensen, Schmanke, Liss, Storm, Butler, Holland, Wiley, Houchins, Adams Wendling, Trump, Wade, Lickteig, Trembach, Johnson, Spotswood, Almkhtar, Lund

**Absent:** James, Williams, Kerri Jackson

**Guests:** Rochelle Rowley, James Willingham

The Council of the Graduate School met at 3:30 p.m. on Thursday, September 17, 2020 in video conferencing session. Dr. Chad Wiley called the meeting to order.

## **Action**

- Minutes from the April 16, 2020 meeting were unanimously approved
- Rochelle Rowley presented curricular changes on the new MA-Applied Sociology program. After discussion, council members unanimously approved the curriculum.

## **Reports/Discussion**

- Dean Spotswood gave a presentation focused on graduate enrollment numbers from F2015 to F2020. Spotswood also focused on strategies for improving our application to enrollment rates, including paring down materials required for admission. Ideally admission could be made within the Graduate School working from a department approved rubric.
- Council members discussed two proposals: eliminate graduate faculty status section 1B.0602 in the university policy manual as well as a compromise proposal. Both proposals will be presented and moved to an action item for the October meeting.

## **Regular Graduate Faculty**

The following listed faculty members were unanimously approved for Regular Graduate Faculty status:

- Libby Schmanke, Assistant Professor, Counselor Education
- Lori Mann, Associate Professor, Elem Educ/Early Childhood/Spec Educ
- Carol Russell, Professor, Elem Educ/Early Childhood/Spec Educ
- Jun Yu, Professor, School of Business (Business Administration)
- Joyce Zhou, Professor, School of Business (Business Administration)
- Sunnin Keosybounheuang, Assistant Professor, Health PE and Recreation
- Jim Persinger, Professor, Psychology
- Linda Aldridge, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
- Bret Church, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
- Howard Pitler, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
- Sarah Sutton, Associate Professor, SLIM
- David McKenzie, Assistant Professor, Biological Sciences
- Alexis Powell, Assistant Professor, Biological Sciences
- Bekah Selby, Assistant Professor, Mathematics and Economics
- Maire Johnson, Associate Professor, Social Sciences

## Graduate Council Minutes

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- Darla Mallein, Professor, Social Sciences
- Philip Kelly, Professor, Social Sciences
- Dan Colson, Associate Professor, English/Modern Languages/Journalism
- Max McCoy, Professor, English/Modern Languages/Journalism

### **Associate Graduate Faculty**

The following listed faculty members were unanimously approved for Associate Graduate Faculty status:

- Stan Trembach, Associate Professor, SLIM
- Roberta Eichenberg, Professor, Art

### **Curricular Change Request**

The following listed curricular changes were unanimously approved.

### **Sociology/Anthropology/Crime and Delinquency Studies**

- MA-Applied Sociology w/two concentrations (Community Leadership & Criminal Justice)
- SO710
- SO720
- SO730
- SO732
- SO736
- SO738
- SO740
- SO742
- SO744
- SO746
- SO760
- SO790
- SO791

### **Mathematics and Economics**

- MA510
- MA532
- MA581
- MA701

### **Comments**

- Dr. Wiley informed council Jan will email out committee assignments for scholarships and awards.

Adjourned at 4:47pm

Next Meeting: October 15, 2020



James

Sept 27, 2020

**GRADUATE COUNCIL 2020 - 2021**

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X Amanda Lickteig ✓	School Leadership/Middle and Secondary Teacher Educ.	Box 4037	5096	<a href="mailto:alicktei@emporia.edu">alicktei@emporia.edu</a>
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Jerald Spotswood ✓	Dean, Graduate School and Distance Education (Ex-Officio)	Box 4003	5403	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
Jim Williams	Vice President, Student Affairs (Ex-Officio)	Box 4007	5269	<a href="mailto:jwilliam@emporia.edu">jwilliam@emporia.edu</a>
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Brady Lund ✓	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary

Rachelle Rowley - Visitor

## CURRICULAR CHANGE REQUESTS

GRADUATE COUNCIL – September 17, 2020

**OnBase Link:** <https://esuobweb.emporia.edu/AppNet-curr/docpop/docpop.aspx?clienttype=html&cqid=180>

### **Sociology, Anthropology, and Crime and Delinquency Studies**

MA- Applied Sociology (New Program) – Tkt#428

SO 710 – Tkt#429

SO 720 – Tkt#430

SO730 – Tkt#431

SO732 – Tkt#432

SO736 – Tkt#433

SO738 – Tkt#434

SO740 – Tkt#435

SO742 – Tkt#436

SO744 – Tkt#437

SO746 – Tkt#438

SO760 – Tkt#439

SO790 – Tkt#440

SO791 – Tkt#441

### **Mathematics and Economics**

MA510 – Tkt#417

MA532 – Tkt#418

MA581 – Tkt#419

MA701 – Tkt#416

**Question:** Should the role of the Graduate Council as the final arbiter of who is or is not qualified to serve as Regular Graduate Faculty, and therefore who is eligible and/or qualified to mentor a graduate student through a thesis or dissertation as their committee chair, be eliminated?

**Discussion of the Question:** After the Graduate Council took the question back to their departments and subsequent discussion of the matter was held in the Graduate Council itself, it became apparent that there are two separate concerns. First, there is the issue of eradicating the Graduate Council's role both as a means of streamlining the process of who is or is not experienced enough, not only to teach graduate classes but to chair a thesis or dissertation committee, and as a means of returning greater autonomy to individual departments/disciplines concerning whom they judge qualified as Regular Graduate Faculty. Second, there is the issue of the Graduate Council's role in aiding newly hired colleagues from being overloaded too early in their career at ESU.

Faculty consulted on this question tended to adhere very strongly to one of these two issues. All faculty acknowledge that the Graduate Council's role in distinguishing between Associate and Graduate Faculty is most often that of presuming that departments know who is best qualified, or that of catching minor clerical errors such as accidentally mis-categorized nominations. For faculty strongly of the opinion that eradication of the Graduate Council's final judgment should occur expressed the view that the Council's general tendency to simply rubber-stamp the designations requested by departments means that the Council's role is redundant. These faculty consistently emphasized that it should really be the departments and/or disciplines who are most qualified to assess the expertise and experience of new hires and to determine their suitability to either teach or to chair graduate committees. Additionally, scholarly productivity of faculty in certain disciplines is dependent upon collaboration with graduate students (e.g., research in the sciences, which entails mentoring/chairing graduate student committees) and this productivity is important toward tenure and promotion of junior faculty. Faculty who disagreed with eradicating Graduate Council's faculty review, however, stated that the Council's existing function in potentially protecting new hires from overload, even if it is historically relatively uncommon, remains too important to end the Council's oversight of the process. Rarity, they argued, was an insufficient justification to remove that oversight because there are cases where the Council has had to step in and protect new hires, which makes it possible that will occur again; they also additionally noted that the Council's work on the matter generally is not onerous, so retaining the Council's role is not a burden for the Council but could be essential for some new hires at ESU.

**Potential compromise:** During the February 2020 Graduate Council, Máire Johnson (Social Sciences) proposed that a middle ground solution could be enacted. This middle ground solution would retain the Graduate Council's oversight role, and thus retain the protections for new faculty that the Council offers through that oversight, but would also insert new language into the University Policy Manual's language concerning the required qualifications for Regular Graduate Faculty that allowed for expertise gained without teaching to be considered in that rubric. At present, most new hires are given Associate Graduate Faculty



status because they have not taught a graduate course within the last five years, regardless of how much research, how many publications, how many post-doctoral research fellowships, or the like they may have had. The proposed compromise would insert language into the UPM that includes the consideration of all of these elements and, as a result, would accord greater weight to the departmental/disciplinary determination of a new hire's readiness to mentor a graduate student's research by chairing a thesis or dissertation committee. This compromise would particularly (but not exclusively) benefit those in the sciences and mathematics, fields in which faculty frequently require collaboration with graduate students to do publishable research but may or may not have had previous opportunity to teach a graduate course.

**Proposed emendation to the UPM:** What follows is the proposed change to the UPM's text concerning who may qualify for Regular Graduate Faculty. The proposal has been drafted by Máire Johnson (Social Sciences) and Bill Jensen (Biological Sciences). The original text is located on pages I-7 through I-8 of the UPM; I have included here only those passages directly related to the determination of those requirements. Current UPM text is given in regular type-face. Proposed deletions are shown with ~~strike-through text~~. Proposed additions are given in **bold and underlined**.

**[page 1-7 of UPM]**

1B.0601.01 Regular Graduate Faculty

Membership in the regular graduate faculty is restricted to those faculty members with the rank of assistant professor or above who hold earned doctorates or recognized terminal degrees in their fields and are actively participating in research or creative activities and teaching. Faculty members with the rank of **assistant associate** professor or above, having 35 semester hours beyond the master's degree from an accredited institution and engaged in research or creative activities, may also be considered for appointment to the regular graduate faculty.

Members of the regular graduate faculty:

- demonstrate a record of current engagement (within the past ~~5~~**3** years) in graduate-level teaching and/or advising supported by such items (but not limited to) peer evaluations, student evaluations, thesis and/or project supervision, and graduate teaching assignments; and
- demonstrate a record of current engagement in research (within the past ~~5~~**3** years) or scholarly or creative contributions to the discipline recognized beyond the University (examples include but are not limited to **post-doctoral research or other post-graduate fellowships**, publications, presentations, performances, exhibits, competitions, journal editorship, review panels, grants); and
- demonstrate a record of current participation in professional activities (examples include, but are not limited to, participation on University committees or in state, regional, or national professional organizations, consulting/contract work in disciplinary or research interest, relevant professional practice).



**Departments nominating a new faculty member for Regular Graduate Faculty who does not have the stated teaching experience may submit, as part of the process of appointment, a brief explanation of the appointee's qualifications as regular graduate faculty, and thus their qualifications to chair thesis or dissertation committees; this explanation should demonstrate that the candidate's record of current engagement in research or creative contributions to their discipline exceeds the expectations for Associate Graduate Faculty and that this engagement has occurred within the past 3 years.**

[page I-8 of the UPM]

1B.0602 Guidelines for Graduate Faculty Membership (Updated 9/2010; revised by Graduate Council 2/17/2011; approved by Provost 3/11/2011)

[page 1-9 of the UPM]

1. Entering tenure track (not tenured) assistant professors who have recently completed (received PhD within past 5 years) the PhD **and whose teaching, research, or creative scholarly experience falls outside the past 3 years** will be permitted to teach graduate classes and are eligible to apply for associate membership in the graduate faculty. They may not chair thesis committees or doctoral dissertation committees. In exceptional circumstances, and with the approval of the department chair and dean of the Graduate School, may chair a masters committee.
2. Entering tenure track (not tenured) assistant professors with significant prior post-doctoral experience **within the past 3 years** may apply for regular graduate faculty status and, if appointed, serve as chairs of thesis and/or doctoral committees.
4. Entering tenure track (not tenured) assistant professors who have recently completed (received PhD within past 5 years) the PhD will be permitted to teach graduate classes and are eligible to apply for associate membership in the graduate faculty. They may not chair thesis committees or doctoral dissertation committees. In exceptional circumstances and with the approval of the department chair and dean of the Graduate School may chair a masters **and doctoral** committees.

# EMPORIA STATE UNIVERSITY

*Graduate School*

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TO: Members of the Graduate Council  
FROM: Chad Wiley, Chair, Graduate Council  
DATE: October 15, 2020

The Council of Graduate School will meet at 3:30 p.m. on Thursday, October 15, 2020 in a video conferencing session.

## AGENDA

1. **Approval of minutes from the September 17, 2020 meeting.**
  
2. **Action**
  - Graduate Faculty proposals, compromised proposal or eliminate graduate faculty status
  
3. **Regular Graduate Faculty**
  - Erika Martin, Assistant Professor, Biological Sciences
  - Alfredo Montalvo, Associate Professor of Sociology, Anthr, Crime/Delinquency Studies
  - Rochelle Rowley, Associate Professor of Sociology, Anthr, Crime/Delinquency Studies
  - Jan Todd, Assistant Professor of Sociology, Anthr, Crime/Delinquency Studies
  - Alivia Allison, Associate Professor, Physical Sciences
  - Andrea Luthi, Assistant Professor, Physical Sciences
  - Qiyang Zhang, Assistant Professor, Physical Sciences

# EMPORIA STATE UNIVERSITY

*Graduate School*

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**Present:** Keough, Jensen (Fields), Liss (Schwerdtfeger), Storm, Butler, Holland, Wiley, Houchins, Adams  
Wendling, Trump, Wade, Lickteig, Trembach, Johnson, Spotswood, Williams, Almukhtar, Lund

**Absent:** Kerri Jackson

**Guests:** Mary Sewell, James Willingham

The Council of the Graduate School met at 3:30 p.m. on Thursday, October 15, 2020 in video conferencing session. Dr. Chad Wiley called the meeting to order.

## **Action**

- Minutes from the September 17, 2020 meeting were unanimously approved.
- Graduate Council approved the proposal to eliminate graduate faculty status. Dr. Chad Wiley will forward the elimination proposal to Faculty Senate President Sandra Valenti for further action.

## **Regular Graduate Faculty**

The following listed faculty members were unanimously approved for Regular Graduate Faculty status:

- Erika Martin, Assistant Professor, Biological Sciences
- Alfredo Montalvo, Associate Professor of Sociology, Anthropology, Crime/Delinquency Studies
- Rochelle Rowley, Associate Professor of Sociology, Anthropology, Crime/Delinquency Studies
- Alivia Allison, Associate Professor, Physical Sciences
- Andrea Luthi, Assistant Professor, Physical Sciences
- Qiyang Zhang, Assistant Professor, Physical Sciences

## **Associate Graduate Faculty**

The following listed faculty members were unanimously approved for Associate Graduate Faculty status:

- Jan Todd, Assistant Professor of Sociology, Anthropology, Crime/Delinquency Studies, did not meet the criteria for Regular status; the committee approved Associate status.

Adjourned at 3:53pm

Next Meeting: November 19, 2020

## GRADUATE COUNCIL 2020 - 2021

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<del>Jerry Liss</del> ✓	Elementary Education/Early Childhood/Special Education	Box 4037	5821	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
Mel Storm ✓	English, Modern Languages, and Journalism	Box 4019	5563	<a href="mailto:mstorm@emporia.edu">mstorm@emporia.edu</a>
Michael Butler ✓	Health, Physical Education and Recreation	Box 4013	5947	<a href="mailto:mbutler@emporia.edu">mbutler@emporia.edu</a>
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Chad Wiley ✓	Mathematics and Economics	Box 4027	5641	<a href="mailto:cwiley1@emporia.edu">cwiley1@emporia.edu</a>
Andy Houchins ✓	Music	Box 4029	6089	<a href="mailto:ahouchin@emporia.edu">ahouchin@emporia.edu</a>
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Eric Trump ✓	Physical Sciences	Box 4030	5991	<a href="mailto:etrump@emporia.edu">etrump@emporia.edu</a>
John Wade ✓	Psychology	Box 4031	5317	<a href="mailto:jwade2@emporia.edu">jwade2@emporia.edu</a>
Amanda Lickteig ✓	School Leadership/Middle and Secondary Teacher Educ.	Box 4037	5096	<a href="mailto:alicktei@emporia.edu">alicktei@emporia.edu</a>
Stan Trembach ✓	School of Library and Information Management	Box 4029	5203	<a href="mailto:strembac@emporia.edu">strembac@emporia.edu</a>
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Jerald Spotswood ✓	Dean, Graduate School and Distance Education (Ex-Officio)	Box 4003	5403	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
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<del>Kerri Jackson</del> ✓	Associate Director-Graduate Recruiting & Marketing (Ex-Officio)	Box 4003	5403	<a href="mailto:kjacks20@emporia.edu">kjacks20@emporia.edu</a>
<del>Hussain Almkhtar</del> ✓	Graduate Student Representative			<a href="mailto:halmukht@g.emporia.edu">halmukht@g.emporia.edu</a>
Brady Lund ✓	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary

*James Willingham*  
*Mrs. Swell*



## Dr. Michael Butler - Proposal

This proposal is to end the current system of graduate faculty status at the university. Specifically, section 1B.06 Graduate Faculty should be removed from the University Policy Manual in its entirety. The rationale for this proposal is that the costs of this system outweigh the benefits. The cost of continuing this system is mainly the time and energy on the part of all involved. While the time and energy for an individual (particularly a faculty member) may seem minimal, the collective time and energy for all involved is significant. This includes the time for faculty and/or department chairs to periodically complete the applications (both for initial membership and renewal), the departmental vote on the applications, the Deans' approval of the applications, and the graduate council's vote on the applications. It also includes the IT infrastructure necessary to support the system. While this may still sound like it is not much of a burden, a careful consideration of the benefits will reveal that it is not worth continuing.

The benefits are somewhat debatable, but the primary benefit is said to be the protection offered to those faculty who are put into the associate category. Faculty with associate graduate faculty status are not allowed to chair a thesis committee. They can serve on thesis committees, but not chair them.

The idea behind this protection seems to be that new tenure-track faculty members could be over-whelmed if they were to chair one or more thesis committees while engaging in the expected teaching, service, and research activities needed to become tenured. Discussion in the graduate council suggests that this protection is rarely, if ever, needed. There is a clause in the current policy that allows this protection to be removed with the consent of the chair and dean, so the utility of this protection seems to be questionable at best. In fact, some have argued that the protection actually is counterproductive in that their new faculty are the ones that most need to be chairing thesis committees because that is a critically important way for them to produce the scholarly activity required for tenure. Given these facts, it would appear that the protection offered by the current system is either not needed or easily circumvented.

Another plausible benefit of the current system is that it allows the graduate council to exercise some degree of oversight or quality control over who teaches graduate classes. While this may sound reasonable, in reality, it does not occur. As evidence of this it should be noted that many of the applications that end up being voted on by the graduate council show clear deficiencies that should prevent their approval. Yet, these applications typically show that they have been approved at all levels including the departmental faculty, the department chair, and the Dean. Indeed, these applications are rarely challenged even by the graduate council, where they are almost always approved. In fact, several members of the council have suggested in discussion that the department faculty are probably in a much better position (compared to the graduate council members) to evaluate the ability of their own faculty to teach graduate courses and participate in thesis committees.

For these reasons, this proposal is to completely eliminate our current system of graduate faculty status and leave it up to departments to make these decisions.

## **Dr. William Jensen & Dr. Maire Johnson**

**Question:** Should the role of the Graduate Council as the final arbiter of who is or is not qualified to serve as Regular Graduate Faculty, and therefore who is eligible and/or qualified to mentor a graduate student through a thesis or dissertation as their committee chair, be eliminated?

**Discussion of the Question:** After the Graduate Council took the question back to their departments and subsequent discussion of the matter was held in the Graduate Council itself, it became apparent that there are two separate concerns. First, there is the issue of eradicating the Graduate Council's role both as a means of streamlining the process of who is or is not experienced enough, not only to teach graduate classes but to chair a thesis or dissertation committee, and as a means of returning greater autonomy to individual departments/disciplines concerning whom they judge qualified as Regular Graduate Faculty. Second, there is the issue of the Graduate Council's role in aiding newly hired colleagues from being overloaded too early in their career at ESU.

Faculty consulted on this question tended to adhere very strongly to one of these two issues. All faculty acknowledge that the Graduate Council's role in distinguishing between Associate and Graduate Faculty is most often that of presuming that departments know who is best qualified, or that of catching minor clerical errors such as accidentally mis-categorized nominations. For faculty strongly of the opinion that eradication of the Graduate Council's final judgment should occur expressed the view that the Council's general tendency to simply rubber-stamp the designations requested by departments means that the Council's role is redundant. These faculty consistently emphasized that it should really be the departments and/or disciplines who are most qualified to assess the expertise and experience of new hires and to determine their suitability to either teach or to chair graduate committees. Additionally, scholarly productivity of faculty in certain disciplines is dependent upon collaboration with graduate students (e.g., research in the sciences, which entails mentoring/chairing graduate student committees) and this productivity is important toward tenure and promotion of junior faculty. Faculty who disagreed with eradicating Graduate Council's faculty review, however, stated that the Council's existing function in potentially protecting new hires from overload, even if it is historically relatively uncommon, remains too important to end the Council's oversight of the process. Rarity, they argued, was an insufficient justification to remove that oversight because there are cases where the Council has had to step in and protect new hires, which makes it possible that will occur again; they also additionally noted that the Council's work on the matter generally is not onerous, so retaining the Council's role is not a burden for the Council but could be essential for some new hires at ESU.

**Potential compromise:** During the February 2020 Graduate Council, Máire Johnson (Social Sciences) proposed that a middle ground solution could be enacted. This middle ground solution would retain the Graduate Council's oversight role, and thus retain the protections for new faculty that the Council offers through that oversight, but would also insert new language into the University Policy Manual's language

concerning the required qualifications for Regular Graduate Faculty that allowed for expertise gained without teaching to be considered in that rubric. At present, most new hires are given Associate Graduate Faculty status because they have not taught a graduate course within the last five years, regardless of how much research, how many publications, how many post-doctoral research fellowships, or the like they may have had. The proposed compromise would insert language into the UPM that includes the consideration of all of these elements and, as a result, would accord greater weight to the departmental/disciplinary determination of a new hire's readiness to mentor a graduate student's research by chairing a thesis or dissertation committee. This compromise would particularly (but not exclusively) benefit those in the sciences and mathematics, fields in which faculty frequently require collaboration with graduate students to do publishable research but may or may not have had previous opportunity to teach a graduate course.

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**[page 1-7 of UPM]**

#### 1B.0601.01 Regular Graduate Faculty

Membership in the regular graduate faculty is restricted to those faculty members with the rank of assistant professor or above who hold earned doctorates or recognized terminal degrees in their fields and are actively participating in research or creative activities and teaching. Faculty members with the rank of **assistant associate** professor or above, having 35 semester hours beyond the master's degree from an accredited institution and engaged in research or creative activities, may also be considered for appointment to the regular graduate faculty.

Members of the regular graduate faculty:

- demonstrate a record of current engagement (within the past ~~5~~**3** years) in graduate-level teaching and/or advising supported by such items (but not limited to) peer evaluations, student evaluations, thesis and/or project supervision, and graduate teaching assignments; and
- demonstrate a record of current engagement in research (within the past ~~5~~**3** years) or scholarly or creative contributions to the discipline recognized beyond the University (examples include but are not limited to **post-doctoral research or other post-graduate fellowships**, publications, presentations, performances, exhibits, competitions, journal editorship, review panels, grants); and
- demonstrate a record of current participation in professional activities (examples include, but are not limited to, participation on University committees or in state, regional, or national professional



organizations, consulting/contract work in disciplinary or research interest, relevant professional practice).

**Departments nominating a new faculty member for Regular Graduate Faculty who does not have the stated teaching experience may submit, as part of the process of appointment, a brief explanation of the appointee's qualifications as regular graduate faculty, and thus their qualifications to chair thesis or dissertation committees; this explanation should demonstrate that the candidate's record of current engagement in research or creative contributions to their discipline exceeds the expectations for Associate Graduate Faculty and that this engagement has occurred within the past 3 years.**

[page I-8 of the UPM]

1B.0602 Guidelines for Graduate Faculty Membership (Updated 9/2010; revised by Graduate Council 2/17/2011; approved by Provost 3/11/2011)

[page 1-9 of the UPM]

1. Entering tenure track (not tenured) assistant professors who have recently completed (received PhD within past 5 years) the PhD **and whose teaching, research, or creative scholarly experience falls outside the past 3 years** will be permitted to teach graduate classes and are eligible to apply for associate membership in the graduate faculty. They may not chair thesis committees or doctoral dissertation committees. In exceptional circumstances, and with the approval of the department chair and dean of the Graduate School, may chair a masters committee.
2. Entering tenure track (not tenured) assistant professors with significant prior post-doctoral experience **within the past 3 years** may apply for regular graduate faculty status and, if appointed, serve as chairs of thesis and/or doctoral committees.
4. Entering tenure track (not tenured) assistant professors who have recently completed (received PhD within past 5 years) the PhD will be permitted to teach graduate classes and are eligible to apply for associate membership in the graduate faculty. They may not chair thesis committees or doctoral dissertation committees. In exceptional circumstances and with the approval of the department chair and dean of the Graduate School may chair a masters **and doctoral** committees.



# EMPORIA STATE UNIVERSITY

*Graduate School*

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TO: Members of the Graduate Council

FROM: Chad Wiley, Chair, Graduate Council

DATE: November 18, 2020

The Council of Graduate School will meet at 3:30 p.m. on Thursday, November 19, 2020 in a video conferencing session.

## **AGENDA**

1. **Approval of minutes from the October 15, 2020 meeting.**
  
2. **Regular Graduate Faculty**
  - Daniel Haskin, Associate Professor, Accounting, Info Systems and Finance
  - Daehyun Moon, Assistant Professor, Accounting, Info Systems and Finance
  - Douglass Smith, Assistant Professor, Accounting, Info Systems and Finance
  - Tanja Steigner, Professor, Accounting, Info Systems and Finance
  - Gaelynn Wolf Bordonaro, Professor, Counselor Education
  
3. **Associate Graduate Faculty**
  - Will Phillips, Assistant Professor, Business Administration
  
4. **Curricular Change Request**
  - Counselor Education**
    - Art Therapy – Modify Admissions
    - Clinical Counseling – Modify Admissions
    - School Counseling – Modify Admissions
    - CE 740 – New Course
    - CE 694 – Modify Title
    - RE 746 – Modify Title
    - CE 712 – New Course
  
  - Elementary Ed/Early Childhood/Special Ed**
    - EL 727 – New Course
    - EL 737 - New Course
    - EL 739 – New Course
    - Dyslexia Certificate
    - Dyslexia Concentration

**SLIM**

- MLS – Modify/Add Management Requirement
- School Library Media Licensure – Modify/Add Technology Requirement
- MLS – Add new School Library Media Concentration
- LI851 – Restrict Only SLM Licensure

5. **Comments**

- Reminder: Last day to submit Curricular Changes – March 18, 2021.
- Reminder: Departments to review Grad School emails immediately, to avoid degree conferral issues.

# EMPORIA STATE UNIVERSITY

*Graduate School*

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**Present:** Keough, Jensen, Schmanke, Liss, Storm, Butler, Holland, Wiley, Trump, Wade, Lickteig, Trembach, Johnson, Spotswood, Lund

**Absent:** Almukhtar, Houchins, Jackson, Adams Wendling, Williams

**Guests:** Mary Sewell, James Willingham

The Council of the Graduate School met at 3:30 p.m. on Thursday, November 19, 2020 via video conferencing session. Dr. Chad Wiley called the meeting to order.

## **Action**

- Minutes from the October 15, 2020 meeting were unanimously approved.

## **Regular Graduate Faculty**

The following listed faculty members were unanimously approved for Regular Graduate Faculty status:

- Daniel Haskin, Associate Professor, Accounting, Info Systems and Finance
- Daehyun Moon, Assistant Professor, Accounting, Info Systems and Finance
- Douglass Smith, Assistant Professor, Accounting, Info Systems and Finance
- Tanja Steigner, Professor, Accounting, Info Systems and Finance
- Gaelynn Wolf Bordonaro, Professor, Counselor Education

## **Associate Graduate Faculty**

The following listed faculty members were unanimously approved for Associate Graduate Faculty status:

- Will Phillips, Assistant Professor, Business Administration

## **Curricular Change Request**

The following listed curricular changes were unanimously approved.

### **Counselor Education**

- Art Therapy – Modify Admissions
- Clinical Counseling – Modify Admissions
- School Counseling – Modify Admissions
- CE 740 – New Course
- CE 694 – Modify Title
- RE 746 – Modify Title
- CE 712 – New Course

Graduate Council Minutes

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November 20, 2020

**Elementary Ed/Early Childhood/Special Ed**

- EL 727 – New Course
- EL 737 - New Course
- EL 739 – New Course
- Dyslexia Certificate
- Dyslexia Concentration

**SLIM**

- MLS – Modify/Add Management Requirement
- School Library Media Licensure – Modify/Add Technology Requirement
- MLS – Add new School Library Media Concentration
- LI851 – Restrict Only SLM Licensure

Adjourned at 3:55pm

Next Meeting: February 18, 2021



## GRADUATE COUNCIL 2020 - 2021

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Brady Lund ✓	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary

Mary Sewell  
James Willingham

## CURRICULAR CHANGE REQUESTS

GRADUATE COUNCIL – November 19, 2020

**OnBase Link:** <https://esuobweb.emporia.edu/AppNet-curr/docpop/docpop.aspx?clienttype=html&cqid=180>

### **Counselor Education**

Art Therapy -Modify Admissions – Tkt#463  
Clinical Counseling – Modify Admissions – Tkt#464  
School Counseling – Modify Admissions – Tkt#465  
CE743 – New Course – Tkt#473  
CE694 – Modify Title – Tkt#480  
RE746 – Modify Title – Tkt#481  
CE712 – New Course – Tkt#482

### **Elementary Ed/Early Childhood/Special Ed**

EL727 – New Course - Tkt#420  
EL737 – New Course - Tkt#423  
EL739 – New Course - Tkt#425  
Dyslexia Certificate – Tkt#426  
Dyslexia Concentration – Tkt#427

### **SLIM**

MLS – Modify/Add Management Requirement – Tkt#500  
School Library Media Licensure – Modify/Add Technology Requirement – Tkt#501  
MLS – Add new School Library Media Concentration – Tkt#502  
LI851 – Restrict Only SLM Licensure – Tkt#503

# EMPORIA STATE UNIVERSITY

*Graduate School*

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TO: Members of the Graduate Council  
FROM: Chad Wiley, Chair, Graduate Council  
DATE: February 18, 2021

The Council of Graduate School will meet at 3:30 p.m. on Thursday, February 18, 2021 in a video conferencing session.

## **AGENDA**

1. **Approval of minutes from the November 18, 2020 meeting.**
2. **Information/Congratulations/News**
  - Megan O'Brien will present the appeal for Ashley Lee for revalidation of courses; ED 886 & ED 887
3. **Regular Graduate Faculty**
  - Jennie Lauber, Associate Professor, Elem Ed/Early Childhood/Special Ed
  - Kelly O'Neal-Hixson, Associate Professor, Elem Ed/Early Childhood/Special Ed
  - Connie Phelps, Professor, Elem Ed/Early Childhood/Special Ed
  - Neal Luo, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
  - Jerry Will, Professor, School Leadership/Middle/Secondary Teacher Ed
  - Kevin Kienholz, Professor, English/Modern Languages/Journalism
  - Cynthia Patton, Associate Professor, English/Modern Languages/Journalism
  - Tracy Freeze, Professor, Music
  - Dawn McConkie, Professor, Music
  - Penelope Speedie, Associate Professor, Music
  -
4. **Associate Graduate Faculty**
  - Cate Grundleger, Associate Professor, Instructional Design/Technology
  - Claudia Aguirre Mendez, Assistant Professor, Physical Sciences
  - Douglas Allen, Assistant Professor, Social Sciences
5. **Curricular Change Request**  
**School Leadership/Middle & Secondary Tchr Ed**
  - Curriculum Leadership Pre-K-12 concentration – Modify
  - Effective Practitioner Pre-K-12 concentration – Modify
  - Instructional Coach/Teacher Leader concentration – Modify
  - MED Teaching – Modify Admission Requirements
  - ED 848 – New Course
  - ED 858 – New Course
  - ED 868 – New Course

### **Accounting, Information Systems, and Finance**

- MSIT – Degree Requirements Modify
- MSIT – Admissions Modify
- MAcc – Degree Requirements Modify

### **Business Administration**

- MBA – Admissions Modify
- MBA – Degree Requirements Modify
- EP 810 – New Course
- MG 830 – New Course

### **Counselor Education**

- Clinical Counseling - Modify
- Clinical Counseling/Addiction Counseling Concentration - Modify
- Clinical Counseling/Clinical Mental Health Counseling Concentration - Modify
- Clinical Counseling/Clinical Rehabilitation Counseling Concentration - Modify
- Clinical Counseling/Rehabilitation Counseling/Deaf & Hard of Hearing Concentration - Modify
- Clinical Counseling/Rehabilitation Counseling/Autism Spectrum Disorders Concentration – Modify
- Art Therapy/Clinical Counseling – Modify Core Courses (Clinical Counseling)
- Art Therapy/Clinical Counseling –Clinical Rehab Counseling Concentration – Modify
- Art Therapy/Clinical Counseling – Addiction Concentration – Modify
- Art Therapy/Clinical Counseling – Clinical Mental Health Counseling Concentration – Modify
- Art Therapy – Thesis - Modify
- Art Therapy – Non-Thesis - Modify

### **Elementary Ed/Early Childhood/Special Ed**

- SD 730 – New Course
- Special Ed – Gifted/Talented Concentration Reduce Hours
- Special Ed – Gifted/Talented Licensure/Endorsement Reduce Hours
- Special Ed – High Incidence Concentration – Modify
- MS Early Childhood Unified – Modify Admission Requirements
- EL 881 – New Course

### **Mathematics and Economics**

- EC 500 – New Course
- MA 766 – New Course
- MA 767 – New Course
- MA 768 – New Course
- MA 769 – New Course
- MA 770 – New Course
- Economic Education Certificate – New
- EC 580 – New Course
- EC 586 – New Course
- EC 587 – New Course
- EC 588 – New Course
- EC 589 – New Course

### **Music**

- MM – Music Education Emphasis – Modify
- MM - Music Performance Emphasis - Modify

### **Psychology**

- PY 530 – New Course - Requested Graduate Syllabi – all 3 courses
- PY 550 – New Course
- PY 560 – New Course

### **Social Sciences**

- Political Science Certificate – New
- PO 712 – New
- PO 713 – New
- PO 715 – New
- PO 716 – New
- PO 717 – New
- PO 711 – New
- PO 714 – New
- PO 710 - New

### **Sociology, Anthropology, Crime & Delinquency Studies**

- MA Applied Sociology – Criminal Justice Concentration – New
- MA Applied Sociology – Community Leadership Concentration - New

## 6. **Comments**

- Thesis/Declaration Committee Declaration Form and the Final Exam Unity Form are now available for submission in OnBase.
- Ask all departments to submit degree plans for international students in a timely fashion. HR requests confirmation that students are in their last semester of enrollment for the purpose of employment, unable to verify the information without degree plans on file.
- REMINDER: Last day to submit Curricular Change forms for approval is Thursday, March 18<sup>th</sup>.



# EMPORIA STATE UNIVERSITY

*Graduate School*

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**Present:** Keough, Jensen, Schmanke, Liss, Storm, Butler, Holland, Wiley, Houchins, Adams Wendling, Morales, Wade, Lickteig, Trembach, Johnson, Spotswood, Williams, Lund

**Absent:** Almukhtar, Jackson

**Guests:** Mary Sewell, James Willingham, Megan O'Brien, Michael Smith, Marc Fusaro, Rob Catlett

The Council of the Graduate School met at 3:30 p.m. on Thursday, February 18, 2021 via video conferencing session. Dr. Chad Wiley called the meeting to order.

## **Action**

- Minutes from the November 18, 2020 meeting were unanimously approved.
- An appeal was presented by Megan O'Brien on behalf of Ashley Lee for revalidation of courses ED886 and ED 887, beyond the eighth year. After discussion, Graduate Council unanimously approved.

## **Regular Graduate Faculty**

The following listed faculty members were unanimously approved for Regular Graduate Faculty status:

- Jennie Lauber, Associate Professor, Elem Ed/Early Childhood/Special Ed
- Kelly O'Neal-Hixson, Associate Professor, Elem Ed/Early Childhood/Special Ed
- Connie Phelps, Professor, Elem Ed/Early Childhood/Special Ed
- Neal Luo, Associate Professor, School Leadership/Middle/Secondary Teacher Ed
- Jerry Will, Professor, School Leadership/Middle/Secondary Teacher Ed
- Kevin Kienholz, Professor, English/Modern Languages/Journalism
- Cynthia Patton, Associate Professor, English/Modern Languages/Journalism
- Tracy Freeze, Professor, Music
- Dawn McConkie, Professor, Music
- Penelope Speedie, Associate Professor, Music

## **Associate Graduate Faculty**

The following listed faculty members were unanimously approved for Associate Graduate Faculty status:

- Cate Grundleger, Associate Professor, Instructional Design/Technology
- Claudia Aguirre Mendez, Assistant Professor, Physical Sciences
- Douglas Allen, Assistant Professor, Social Sciences

## **Curricular Change Request**

The following listed curricular changes were unanimously approved.

## **Accounting, Information Systems, and Finance**

- MSIT – Degree Requirements Modify
- MSIT – Admissions Modify
- MAcc – Degree Requirements Modify

## Graduate Council Minutes

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February 19, 2021

### **Business Administration**

- MBA – Admissions Modify
- MBA – Degree Requirements Modify
- EP 810 – New Course
- MG 830 – New Course

### **Counselor Education**

- Clinical Counseling - Modify
- Clinical Counseling/Addiction Counseling Concentration - Modify
- Clinical Counseling/Clinical Mental Health Counseling Concentration - Modify
- Clinical Counseling/Clinical Rehabilitation Counseling Concentration - Modify
- Clinical Counseling/Rehabilitation Counseling/Deaf & Hard of Hearing Concentration - Modify
- Clinical Counseling/Rehabilitation Counseling/Autism Spectrum Disorders Concentration – Modify
- Art Therapy/Clinical Counseling – Modify Core Courses (Clinical Counseling)
- Art Therapy/Clinical Counseling -Clinical Rehab Counseling Concentration – Modify
- Art Therapy/Clinical Counseling – Addiction Concentration – Modify
- Art Therapy/Clinical Counseling – Clinical Mental Health Counseling Concentration – Modify
- Art Therapy – Thesis - Modify
- Art Therapy – Non-Thesis - Modify

### **Elementary Ed/Early Childhood/Special Ed**

- SD 730 – New Course
- Special Ed – Gifted/Talented Concentration Reduce Hours
- Special Ed – Gifted/Talented Licensure/Endorsement Reduce Hours
- Special Ed – High Incidence Concentration – Modify
- MS Early Childhood Unified – Modify Admission Requirements
- EL 881 – New Course

### **Mathematics and Economics**

- EC 500 – New Course
- MA 766 – New Course
- MA 767 – New Course
- MA 768 – New Course
- MA 769 – New Course
- MA 770 – New Course
- Economic Education Certificate – New
- EC 580 – New Course
- EC 586 – New Course
- EC 587 – New Course
- EC 588 – New Course
- EC 589 – New Course

## Graduate Council Minutes

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February 19, 2021

### Music

- MM – Music Education Emphasis – Modify
- MM - Music Performance Emphasis - Modify

### Psychology

- PY 530 – New Course - Requested Graduate Syllabi – all 3 courses
- PY 550 – New Course
- PY 560 – New Course

### School Leadership/Middle & Secondary Tchr Ed

- Curriculum Leadership Pre-K-12 concentration – Modify
- Effective Practitioner Pre-K-12 concentration – Modify
- Instructional Coach/Teacher Leader concentration – Modify
- MED Teaching – Modify Admission Requirements
- ED 848 – New Course
- ED 858 – New Course
- ED 868 – New Course

### Social Sciences

- Political Science Certificate – New
- PO 712 – New
- PO 713 – New
- PO 715 – New
- PO 716 – New
- PO 717 – New
- PO 711 – New
- PO 714 – New
- PO 710 - New

### Sociology, Anthropology, Crime & Delinquency Studies

- MA Applied Sociology – Criminal Justice Concentration – New
- MA Applied Sociology – Community Leadership Concentration - New

Adjourned at 4:42pm

Next Meeting: March 18, 2021

~~Janet Holland~~

Michael Smith  
James Willingham

Mary Sewell Rob Collett  
Marc Fusaro Megan O'Brien

~~Jim Williams~~

**GRADUATE COUNCIL 2020 - 2021**

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<del>Libby Schmanke</del>	Counselor Education	Box 4036	5804	<a href="mailto:eschmank@emporia.edu">eschmank@emporia.edu</a>
<del>Jerry Liss</del>	Elementary Education/Early Childhood/Special Education	Box 4037	5821	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
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<del>Brady Lund</del>	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary



## CURRICULAR CHANGE REQUESTS

GRADUATE COUNCIL – February 18, 2021

**OnBase Link:** <https://esuobweb.emporia.edu/AppNet-curr/docpop/docpop.aspx?clienttype=html&cqid=180>

### **Accounting, Information Systems, and Finance**

MSIT – Degree Requirements Modify – Tkt#573

MSIT – Admissions Modify – Tkt#574

MAcc – Degree Requirements Modify – Tkt#572

### **Business Administration**

MBA – Admissions Modify – Tkt#571

MBA – Degree Requirements Modify – Tkt#575

EP 810 – New Course – Tkt#587

MG 830 – New Course – Tkt#586

### **Counselor Education**

Clinical Counseling – Modify – Tkt#543

Clinical Counseling/Addiction Counseling Concentration - Modify – Tkt#493

Clinical Counseling/Clinical Mental Health Counseling Concentration - Modify– Tkt#511

Clinical Counseling/Clinical Rehabilitation Counseling Concentration - Modify– Tkt#512

Clinical Counseling/Rehabilitation Counseling/Deaf & Hard of Hearing Concentration - Modify– Tkt#513

Clinical Counseling/Rehabilitation Counseling/Autism Spectrum Disorders Concentration - Modify– Tkt#515

Art Therapy/Clinical Counseling – Modify Core Courses (Clinical Counseling) – Tkt#491

Art Therapy/Clinical Counseling -Clinical Rehab Counseling Concentration – Modify – Tkt#492

Art Therapy/Clinical Counseling – Addiction Concentration – Modify – Tkt#494

Art Therapy/Clinical Counseling – Clinical Mental Health Counseling Concentration – Modify – Tkt#562

MS Art Therapy – Thesis – Modify – Tkt#584

MS Art Therapy – Non-Thesis – Modify – Tkt#585

### **Elementary Ed/Early Childhood/Special Ed**

SD730 – New Course - Tkt#476

Special Ed – Gifted/Talented Concentration Reduce Hours – Tkt#477

Special Ed – Gifted/Talented Licensure/Endorsement Reduce Hours – Tkt#478

Special Ed – High Incidence Concentration – Modify – Tkt#467

MS Early Childhood Unified – Modify Admission Requirements – TKT#568

EL 881 – New Course – TKT#565

### **Music**

MM Music Education Emphasis – Tkt#623

MM Music Performance Emphasis – Tkt#614

## **Mathematics and Economics**

EC 500 – New Course – Tkt#545  
MA 766 – New Course – Tkt#609  
MA 767 – New Course – Tkt#610  
MA 768 – New Course – Tkt#611  
MA 769 – New Course – Tkt#612  
MA 770 – New Course – Tkt#613  
Economic Education Certificate – New – Tkt#604  
EC 580 – New Course – Tkt#591  
EC 586 – New Course – Tkt#592  
EC 587 – New Course – Tkt#594  
EC 588 – New Course – Tkt#596  
EC 589 – New Course – Tkt#598

## **Psychology**

PY 530 – New Course - TKT#557  
PY 550 – New Course – TKT#558  
PY 560 – New Course – TKT#559

## **School Leadership/Middle & Secondary Tchr Ed**

Curriculum Leadership Pre-K-12 concentration – Modify – Tkt#552  
Effective Practitioner Pre-K-12 concentration – Modify – Tkt#553  
Instructional Coach/Teacher Leader concentration – Modify – Tkt#554  
MED Teaching – Modify Admission Requirements – Tkt#564  
ED 848 – New Course – Tkt#549  
ED 858 – New Course – Tkt#550  
ED 868 – New Course – Tkt#551

## **Social Sciences**

Political Science Certificate – New – Tkt#603  
PO 712 – New – Tkt#595  
PO 713 – New – Tkt#597  
PO 715 – New – Tkt#600  
PO 716 – New – Tkt#601  
PO 717 – New – Tkt#602  
PO 711 – New – Tkt#619  
PO 714 – New – Tkt#620  
PO 710 – New – Tkt#590  
MA Applied Sociology – Criminal Justice Concentration – New – Tkt#581  
MA Applied Sociology – Community Leadership Concentration – New – Tkt#580

# EMPORIA STATE UNIVERSITY

<b>Originator</b>	<b>Ticket Number</b>	<b>Status</b>	<b>Document Date</b>
MOBRIEN1	1929	Wait GR Office	02/01/2021

<b>Student E ID*</b>	<b>Student First Name</b>	<b>Student Last Name</b>
E10844614	Ashley	Lee

<b>Course Prefix*</b>	<b>Course Number*</b>	<b>Course Title*</b>
ED	887	DEVELOPING AUTHENTIC ASSESSMENTS

<b>Semester taken*</b>	<b>Original Grade*</b>	<b>Hours Credit*</b>
201230	A	3

<b>Instructor UserID*</b>	<b>Instructor First Name</b>	<b>Instructor Last Name</b>
AADDISON	Ann	Addison

<b>Dept Validation</b>	<b>Examiner UserID*</b>	<b>Examiner First Name</b>	<b>Examiner Last Name</b>
AADDISON		Ann	Addison

**Detailed description of method of revalidation\***  
See attached documentation.

**Briefly explain the extenuating circumstances as to why an extension is necessary and the revalidation should be allowed\***  
See attached documentation.

## Attachment (3)

GR - Revalidation Misc  
GR - Revalidation Misc - 1929 - E10844614 - AshleyLee  
GR - Revalidation Misc - 1929 - E10844614 - AshleyLee  
GR - Revalidation Misc - 1929 - E10844614 - AshleyLee

## Approvals

<b>Orgn</b>	<b>UserID</b>	<b>Date</b>
ADVSR	MOBRIEN1	02/01/2021

# EMPORIA STATE UNIVERSITY

Originator	Ticket Number	Status	Document Date
MOBRIEN1	1928	Wait GR Office	02/01/2021

Student E ID *	Student First Name	Student Last Name
E10844614	Ashley	Lee

Course Prefix *	Course Number *	Course Title *
ED	886	DESIGNING INSTRUCTIONAL PROGRAMS

Semester taken *	Original Grade *	Hours Credit *
201210	A	3

Instructor UserID *	Instructor First Name	Instructor Last Name
AADDISON	Ann	Addison

Dept Validation	Examiner UserID *	Examiner First Name	Examiner Last Name
AADDISON		Ann	Addison

**Detailed description of method of revalidation \***  
See attached documentation.

**Briefly explain the extenuating circumstances as to why an extension is necessary and the revalidation should be allowed \***  
See attached documentation.

### Attachment (3)

GR - Revalidation Misc

GR - Revalidation Misc - 1928 - E10844614 - AshleyLee

GR - Revalidation Misc - 1928 - E10844614 - AshleyLee

GR - Revalidation Misc - 1928 - E10844614 - AshleyLee

### Approvals

Orgn	UserID	Date
ADVISR	MOBRIEN1	02/01/2021





Faculty,

I am writing to support the revalidation of ED 886 Designing Instructional Programs (SP 2012) and ED 887 Designing Authentic Assessments (SU 2012) for Ashley Lee who was a student of mine at that time. The course content in both courses has remained relevant and has not changed significantly. As a student, Ashley demonstrated mastery of the content in both courses. Additionally, the work that Ashley has done as a teacher and in professional development in the Olathe School District has kept her current in both areas.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Addison", with a long, sweeping horizontal line extending to the right.

Ann Addison, Ph.D.

R.R. Osborne Instructional Resource Center

14090 Black Bob Rd. Olathe, Kansas 66062 • (913) 780-7006 • (913) 780-8158  
[www.olatheschools.com](http://www.olatheschools.com)

To Whom It May Concern:

I am writing to request revalidation of 6 of my 11 previous credit hours: ED 886 Designing Instructional Programs (SP 2012) and ED 887 Designing Authentic Assessments (SU 2012). I had intended on completing a masters but starting a family did not allow me to finish in the time frame planned. I am excited to pursue my graduate work again now that circumstances are right for me to continue. I would greatly appreciate being allowed to keep the previously earned credits towards my course of study.

Back in 2013 we were surprised to welcome twins to our family. My career goals were put on hold. I took a leave of absence from teaching for a year. I resumed part time teaching a year later and then went full-time. Once again I have the opportunity to pursue my masters and I am committed to finishing it over the next year.

Working full time as a kindergarten teacher in the Olathe School District has offered me the opportunity to keep up with my professional development. I continue to look for ways to grow as an educator. I am our schools Leader for Learning. I am responsible for building proposals, and tracking and logging staff development. I was selected for Project Insight, which is a federal grant allowing for 25 teachers from our district to receive ELL classes and certification through K-State University. I have taken two classes over the past year as part of this program.

Allowing my previous credit hours to be reinstated would be a huge blessing for me as I resume my graduate studies. I am absolutely committed to incorporating everything I have learned and will continue to learn.

Thank you so much for your consideration,

Ashley Lee

**Department of School Leadership/Middle & Secondary Teacher Education  
Master of Science (MS) Degree Plan for Curriculum and Instruction**

**Concentration: Effective Practitioner**

Name: Ashley Lee

E-mail address: alee6@g.emporia.edu

Current mailing address: \_\_\_\_\_

ID#: E10844614

Start Term: SP 1 2021

Faculty Advisor: Megan O'Brien

START DATES: Spring 1= 1/25/2021 Spring 2= 3/29/2021 Summer 1=5/17/2021 Summer 2=7/06/2021 Fall 1= 8/23/2021 Fall 2= 10/18/2021

REQUIRED COURSES								
DIV	#	COURSE TITLE	HRS	GR	SEMESTERS OFFERED	SEMESTER COMPLETED	SUBSTITUTIONS	GR
ER	753	Research in Education	3		Spring 1 or 2 2021 Summer 1 or 2 2021 Fall 1 2021	SP 1 2021		
ED	810	Supporting Technology Integration for School Leaders	3		Spring 2 2021 Summer 1 or 2 2021 Fall 2 2021	SU 2 2021		
ED	820	Curriculum Leadership: Models and Strategies	3		Spring 2 2021 Summer 1 or 2 2021 Fall 1 2021	SU 2 2021		
ED	833	Beliefs, Values & Issues in Educational Practice	3		Spring 1 2021 Summer 1 or 2 2021 Fall 2 2021	SP 1 2021		
ED	835	Cultural Influences & Educational Practice	3	---	Spring 1 2021 Summer 1 or 2 2021 Fall 1 2021	SU 2021		
ED	880	Contemporary Teaching and Learning Strategies	3		Spring 2 2021 Summer 1 2021 Fall 2 2021	SP 2 2021		
ED	887	Developing Authentic Assessments	3	A	Spring 1 2021 Summer 1 2021 Fall 1 2021	SU 2012	**pending revalidation	A
ED	895	Practicum	3		Spring 1 or 2 2021 Fall 1 or 2 2021	SP 2 2021		

**Required for Effective Practitioner Area of Concentration (nine credit hours from the course options below):**

EA	811	Supervision & Evaluation	3		Spring 2 2021 Summer 1 2021 Fall 2 2021			
EA	830	School Leadership Theory	3	---	Spring 2 2021 Summer 2 2021 Fall 2 2021	FA 2020	EDCI 742: ESL/Dual Lang Assessment (3 hrs) Kansas State University	
ED	837	Brain-Based Learning	3	---	Spring 2 2021 Fall 2 2021 Spring 2 2022	SP 2020	EDCI 720: ESL/Dual Lang Method (3 hrs) Kansas State University	A
ED	865	Advanced Theory & Practice in Teaching	3	---	Spring 1 2021 Summer 1 2021 Fall 1 2021	SP 2012	ED886: Designing Inst Programs (3hrs) **pending revalidation	A

A grade of 'C' or better is required for 700 level and above courses. Grades of C- or below cannot be used towards program completion. A grade of 'B' or better is required for 500-600 level courses, as well as in practicum. Candidate must have an overall GPA of 3.0 to graduate/complete the program. Department faculty and staff will provide assistance as needed, but the ultimate responsibility for completion of required course work falls to the candidate. All courses counted towards the degree must be completed in a 7-year time frame. Candidate must be enrolled in at least 1 credit hour during the semester the degree is granted. Students should consult the Graduate School Handbook for full policies regarding grades and requirements in their program.

**Transfer Credit (up to nine credit hours authorized):** Any courses that are transferred in to fulfill degree requirements at ESU adhere to Graduate School Policy. Courses accepted for transfer must have been completed within a 7-year period prior to the semester of graduation. University policy prohibits the transfer of courses where a grade of "C" or lower was obtained. For full rules and restrictions regarding transfer credit visit <https://www.emporia.edu/graduate-school/graduate-student-resources/graduate-policies/>.

Advisor's Signature Megan O'Brien Date 01/04/2021

Department Chair Signature Dr. Dan Stiffler (mo) Date 01/04/2021

Graduate School Dean Signature \_\_\_\_\_ Date \_\_\_\_\_

# EMPORIA STATE UNIVERSITY

*Office of* THE PROVOST

Campus Box 4045  
1 Kellogg Circle  
Emporia, Kansas 66801-5415  
620-341-5171  
www.emporia.edu

November 20, 2020

Allison D. Garrett, President  
Emporia State University

Dear President Garrett,

I write to recommend the discontinuation, effective at the end of AY 2022, of the Master of Arts program in Teaching English to Speakers of Other Languages (TESOL), along with the English as a Second Language (ESL) undergraduate and graduate endorsements, the TESOL/Applied Linguistics minor, and the ESL graduate certificate. This recommendation supports the original recommendation for discontinuance from Dean Joan Brewer of The Teachers College, and opposes Faculty Senate Resolution 20003, which recommends against discontinuation.

As Dean Brewer points out, TESOL enrollments have declined steadily for years. Even before admissions were suspended prior to AY 2021, Fall 2019 TESOL enrollment was down to only 10 master's and licensure students and 3 certificate students, and only one completer was recorded for AY 2020. Fall 2020 enrollment is 9 master's and licensure students and 2 certificate students. TESOL is no longer viable under KBOR minima, or by any other reasonable expectation of program productivity.

While FSR 20003 is earnestly presented, its arguments do not negate the facts of student demand and enrollment. There is no particular reason to believe that a different departmental home would have made a difference, or that special marketing efforts should be necessary. And a handful of inquiries about TESOL since admissions were suspended does not mean that the program was on the verge of a comeback. Unfortunately, inquiries do not equate to enrolled students.

Statements in FSR 20003 suggesting that TESOL faculty members had limited input into the actual discontinuance recommendation are accurate, but miss the point. For years prior to the recommendation, department chairs, deans, and the provost have held discussions, mediations, and interventions with TESOL faculty members to address the internal conflicts that were



undermining the program. In spite of these efforts, TESOL faculty have made no progress in resolving the problems, nor have they offered any viable plan for reversing the program's decline.

FSR 20003 references the Program Discontinuance Policy's provision that program discontinuance "shall normally carry a 3 year phase-out period." Three years would be appropriate for an undergraduate major program in which first-year enrollees might "normally" need three more years to finish. But discontinuation of TESOL at the end of AY 2022 provides ample time for all current students to complete their programs.

In my view, continued commitment of substantial resources to TESOL cannot be justified at a time when careful stewardship of limited resources is so critical to the future of the university and its students, faculty, and staff.

Your consideration is appreciated.

Sincerely,



David P. Cordle  
Provost and Vice President for Academic Affairs

C: Sandra Valenti, President of the Faculty  
Joan Brewer, Dean, The Teachers College  
James Persinger, Interim Chair, Department of Instructional Design and Technology  
Manjula Shinge, Associate Professor, TESOL  
Cate Grundleger, Associate Professor, TESOL

# EMPORIA STATE UNIVERSITY

Campus Box 4001  
1 Kellogg Circle  
Emporia, Kansas 66801-5415  
620.341.5551  
emporia.edu

## Office of the PRESIDENT

December 9, 2020

Dr. David Cordle  
Provost  
Emporia State University

Dear Dr. Cordle:

This letter is written in response to FSR 20003 regarding the proposed discontinuance of the Masters of Arts in Teaching English to Speakers of Other Languages; English as a Second Language (ESL) Endorsement; Teaching English to Speakers of Other Languages (TESOL) and Applied Linguistics Minor; and English as a Second Language (ESL) Certificate. The Dean of the Teachers College has presented these programs for discontinuance – a course of action approved by the Provost.

The Faculty Senate unanimously passed a resolution on November 6, 2020, stating that “it does not support discontinuance of the TESOL programs. . . .”

It is always difficult to vote in favor of ending a program in which respected and valued colleagues teach and that is of value to certain students. Yet resource constraints require ESU to consider cuts of unproductive programs to allow the continuation of programs that are growing and that benefit the largest number of students. The Kansas Legislature cut state universities’ budgets this year, and the State’s Budget Office has asked the universities to prepare for additional cuts for next year.

In 2013, the TESOL program was moved into The Teachers College/IDT for several reasons. See [idtesu.blogspot.com](http://idtesu.blogspot.com), August 29, 2013. Even prior to the move, the TESOL program suffered from low enrollments. On an FTE basis, the combined programs have had fewer than 9 students in each of the last 4 years.

At its height and shortly after the move into IDT, the combined programs had fewer than 15 FTE students during the last decade.

	F10	F11	F12	F13	F14	F15	F16	F17	F18	F19	F20
FTE (SCH/12)	10.90	7.80	9.30	10.30	11.10	14.00	14.60	8.40	7.60	6.68	5.50

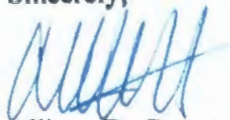
Because of the small number of students and credit hours produced, ESU cannot justify the substantial resources it provides to the TESOL program. While grants can be helpful in subsidizing program delivery costs, there have been no grants awarded for TESOL programs since 2013.

As evidenced by our long history of low program enrollments, it is not clear that there is strong demand for studying TESOL. It is also not clear that demand for ESL instructors is increasing. According to the U.S. Bureau of Labor Statistics, the demand for ESL instructors will decline from 2019 to 2029 “due to rising high school graduation rates, which will reduce the need for these types of teachers.” Source: <https://www.bls.gov/emp/tables/factors-affecting-occupational-utilization.htm> Further, given that the recommendation is a return to EMLJ, there is nothing that would indicate enrollment results different than the poor enrollment numbers when the discipline was previously in EMLJ.

Plans have been made that allow the students currently in our TESOL programs to complete their degrees or certificates in their original time frame. I appreciate the work done by the faculty and department chair to allow for this to happen.

In light of the continued low enrollments over the last decade and the necessity of subsidizing the program during that time, I must regrettably concur with the recommendations of the Dean of the Teachers College and the Provost.

Sincerely,



Allison D. Garrett  
President

Cc:

Dr. Sandra Valenti, President of the Faculty

Dr. Joan Brewer, Dean of The Teachers College

Dr. James Persinger, Chair, Department of Instructional Design and Technology

Dr. Manjula Shinge, Associate Professor, TESOL

Dr. Cate Grundleger, Associate Professor, TESOL

# EMPORIA STATE UNIVERSITY

*Graduate School*

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TO: Members of the Graduate Council  
FROM: Chad Wiley, Chair, Graduate Council  
DATE: March 17, 2021

The Council of Graduate School will meet at 3:30 p.m. on Thursday, March 18, 2021 in a video conferencing session.

## **AGENDA**

1. **Approval of minutes from the February 18, 2021 meeting.**
2. **Information/Congratulations/News**
  - Dr. Fusaro will present School of Business curricular changes
  - Update Graduate Faculty Status
3. **Curricular Change Request**
  - Accounting, Information Systems, and Finance**
    - MSIT – Modify Admission
    - MAcc – Modify Admission
    - MSIT – Modify Program
    - IS 773 – New Course
  - Business Administration**
    - MBA – Global Concentration (New) – Partnership w/Tsinghua University in China
  - Mathematics and Economics**
    - MA 537 – New Course
4. **Regular Graduate Faculty**
  - Rachel Bowes, Assistant Professor of Biological Sciences
  - Fred Coon, Assistant Professor of Mathematics and Economics
  - Mark LaSota, Assistant Professor of Health, PE and Recreation
5. **Discussion**
  - 500-600 level courses
6. **Comments**
  - Election of Chair/Vice President

+

# EMPORIA STATE UNIVERSITY

*Graduate School*

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**Present:** Keough, Jensen, Schmanke, Liss, Storm, Butler, Holland, Wiley, Houchins, Wade, Lickteig, Trembach, Johnson, Spotswood, Williams, Lund

**Absent:** Adams Wendling, Almukhtar, Morales, Jackson

**Guests:** Mary Sewell, James Willingham, Marc Fusaro

The Council of the Graduate School met at 3:30 p.m. on Thursday, March 18, 2021 via video conferencing session. Dr. Chad Wiley called the meeting to order.

## **Action**

- Minutes from the February 18, 2021 meeting were unanimously approved.

## **Reports/Discussion**

- Dean Spotswood informed Council that Faculty Senate is revising the bill to eliminate Graduate Faculty Status. Senate hopes to have the bill on the floor before the end of the semester.
- Council members discussed a proposal to revise graduate policy for the accelerated Bachelor's/Master's program to 500-600 level courses. After discussion, council members agreed to discuss the issues with their respective departments. This will be an action item on the next agenda.

## **Regular Graduate Faculty**

The following listed faculty members were unanimously approved for Regular Graduate Faculty status:

- Rachel Bowes, Assistant Professor of Biological Sciences
- Fred Coon, Assistant Professor of Mathematics and Economics
- Mark LaSota, Assistant Professor of Health, PE and Recreation

## **Curricular Change Request**

The following listed curricular changes were unanimously approved.

## **Accounting, Information Systems, and Finance**

- MSIT – Modify Admission
- MAcc – Modify Admission
- MSIT – Modify Program
- IS 773 – New Course

## **Business Administration**

- MBA – Global Concentration (New) – Partnership w/Tsinghua University in China

## **Mathematics and Economics**

- MA 537 – New Course



## Graduate Council Minutes

Page | 2

March 22, 2021

### Comments

- An election for Graduate Council Chair and Vice Chair for 2021-2022 will be held at the April meeting. Amanda Lickteig self-nominated for Vice Chair for the 2021-2022 Graduate Council.

Adjourned at 4:21pm

Next Meeting: April 15, 2021

## CURRICULAR CHANGE REQUESTS

GRADUATE COUNCIL – March 18, 2021

**OnBase Link:** <https://esuobweb.emporia.edu/AppNet-curr/docpop/docpop.aspx?clienttype=html&cqid=180>

### **Accounting, Information Systems, and Finance**

MSIT –Admissions Modify – Tkt#574

MAcc –Admissions Modify – Tkt#627

MSIT – Program Modify – Tkt#637

IS 773 – New Course – Tkt#638

### **Business Administration**

MBA – Global Concentration (New)- Partnership w/Tsinghua University in China – Tkt#588

### **Mathematics and Economics**

MA 537 – New Course – Tkt#608

## Current Version (Graduate Policy Handbook Appendix A page 30)

### Degree Requirements

- Students in the accelerated degree program must meet all degree requirements of the Bachelor's and Master's programs.
- When a thesis is required for the Master's degree, the undergraduate honors thesis may not be substituted for the master's thesis.
- Accelerated Bachelor's/Master's programs may use a maximum of 12 pre-admission to Graduate School credits, which may include up to a maximum of 12 hours shared between the Bachelor's and Master's program. All 12 shared hours must be taken at the 700 level. No 500 or 600 level courses will be accepted as shared hours.
- Only course approved 700 level courses (12 shared hours) in which the student receives a B (B+, B) or better will be transferred to the graduate transcript. These courses must be approved by advisor, Department Chair and Dean of the Graduate School.
- Transcripts - Two transcripts, one undergraduate and one graduate, will show the completed coursework for Accelerated Degree students. Undergraduate transcripts will contain all courses taken for undergraduate credit. Graduate transcripts will contain all courses taken for graduate credit. All courses shown on the undergraduate transcript will be used to calculate the undergraduate GPA. Graduate GPA will be calculated using graduate courses. (Revision approved by Provost, April 2019)
- In Masters programs requiring 40 or more hours of graduate coursework, a maximum of 15 hours may be shared between the Bachelor's and Master's program. (Approved by Graduate Council, October 18, 2018)

### Proposed Version

### Degree Requirements

- Students in the accelerated degree program must meet all degree requirements of the Bachelor's and Master's programs.
- When a thesis is required for the Master's degree, the undergraduate honors thesis may not be substituted for the master's thesis.
- Accelerated Bachelor's/Master's programs may use a maximum of 12 pre-admission to Graduate School credits, which may include up to a maximum of 12 hours shared between the Bachelor's and Master's program. ~~All 12 shared hours must be taken at the 700 level. No 500 or 600 level courses will be accepted as shared hours.~~

- Only courses approved for both graduate and undergraduate level 700-level courses (12 shared hours) in which the student receives a B (inclusive of B-) (B+, B) or better will be transferred to the graduate transcript. These courses must be approved by advisor, Department Chair and Dean of the Graduate School.
- Transcripts - Two transcripts, one undergraduate and one graduate, will show the completed coursework for Accelerated Degree students. Undergraduate transcripts will contain all courses taken for undergraduate credit. Graduate transcripts will contain all courses taken for graduate credit. All courses shown on the undergraduate transcript will be used to calculate the undergraduate GPA. Graduate GPA will be calculated using graduate courses. (Revision approved by Provost, April 2019)
- In Masters programs requiring 40 or more hours of graduate coursework, a maximum of 15 hours may be shared between the Bachelor's and Master's program. (Approved by Graduate Council, October 18, 2018)

## Rationale:

**Limiting “shared” hours to 700 and above limits the number of undergraduate departments that could propose accelerated programs.** Since KBOR course numbering policies dictate courses numbered 700-799 should typically enroll mostly graduate students, most undergraduate programs do not include courses numbered 700-799. Students taking classes for both graduate and undergraduate credit will often be better served by taking classes at the 500-699 since these courses are designed primarily for upper level undergraduates. Furthermore, excluding 500-699 courses compels departments wishing to propose an Accelerated Master's program to submit a curriculum change to renumber courses within their undergraduate program. Not only is this an onerous process, it is also contrary to the spirit of the KBOR Course numbering system (UPM 40.01)

**The requirements for an Accelerated Master's program exceed the requirements of traditional Master's program.** Courses numbered 500-699 have been approved for graduate credit by the Graduate Council and are acceptable as part of the degree plan for traditional students provided they do not exceed 40% of the total graduate credits and students earn a grade of B- or higher (or “P”). Even students who take graduate classes in addition to their undergraduate programs are allowed to take and transfer 500-699 graduate level courses with a grade of B- or P.

Graduate Policy regarding requirements for the Master's Degree dictate:

- *“A minimum of 60 percent of credit hours must be earned in courses numbered 700 and above.” (GPH pg 13)*

- *“A grade of A, B, (inclusive of B-) or P (no C, D or F grades) may be used in 500 and 600 level courses, and no grade lower than C may be used in other graduate classes.” (GPH pg 18)*
- *“Undergraduate students who take graduate credit may only enroll for a total of 17 semester hours during the fall/spring or a total of 10 hours for the summer term (undergraduate/graduate). No more than 12 semester hours of graduate credit can be accumulated in this way. Only those courses numbered 500-799 will be considered for graduate credit before the undergraduate degree has been awarded” (GPH pg 21)*



March 18<sup>th</sup>

### GRADUATE COUNCIL 2020 - 2021

Shawn Keough	Business	Box 4039	5729	<a href="mailto:skeough@emporia.edu">skeough@emporia.edu</a>
William Jensen	Biological Sciences	Box 4050	5339	<a href="mailto:wjensen1@emporia.edu">wjensen1@emporia.edu</a>
Libby Schmanke	Counselor Education	Box 4036	5804	<a href="mailto:eschmank@emporia.edu">eschmank@emporia.edu</a>
Jerry Liss	Elementary Education/Early Childhood/Special Education	Box 4037	5821	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
Mel Storm - Wg Early	English, Modern Languages, and Journalism	Box 4019	5563	<a href="mailto:mstorm@emporia.edu">mstorm@emporia.edu</a>
Michael Butler	Health, Physical Education and Recreation	Box 4013	5947	<a href="mailto:mbutler@emporia.edu">mbutler@emporia.edu</a>
Janet Holland (Temporary)	Instructional Design and Technology	Box 4037	5650	<a href="mailto:jholland@emporia.edu">jholland@emporia.edu</a>
Chad Wiley	Mathematics and Economics	Box 4027	5641	<a href="mailto:cwiley1@emporia.edu">cwiley1@emporia.edu</a>
Andy Houchins	Music	Box 4029	6089	<a href="mailto:ahouchin@emporia.edu">ahouchin@emporia.edu</a>
Linda Adams Wendling -	Nursing	Box 4043	4441	<a href="mailto:ladamsw@emporia.edu">ladamsw@emporia.edu</a>
Michael Morales SAC	Physical Sciences	Box 4030	5978	<a href="mailto:mmorales@emporia.edu">mmorales@emporia.edu</a>
John Wade	Psychology	Box 4031	5317	<a href="mailto:jwade2@emporia.edu">jwade2@emporia.edu</a>
Amanda Lickteig	School Leadership/Middle and Secondary Teacher Educ.	Box 4037	5096	<a href="mailto:alicktei@emporia.edu">alicktei@emporia.edu</a>
Stan Trembach	School of Library and Information Management	Box 4029	5203	<a href="mailto:strembac@emporia.edu">strembac@emporia.edu</a>
Maire Johnson	Social Sciences	Box 4032	5461	<a href="mailto:mjohns38@emporia.edu">mjohns38@emporia.edu</a>
Jerald Spotswood	Dean, Graduate School and Distance Education (Ex-Officio)	Box 4003	5403	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
Jim Williams	Vice President, Student Affairs (Ex-Officio)	Box 4007	5269	<a href="mailto:jwilliam@emporia.edu">jwilliam@emporia.edu</a>
Kerri Jackson	Associate Director-Graduate Recruiting & Marketing (Ex-Officio)	Box 4003	5403	<a href="mailto:kjacks20@emporia.edu">kjacks20@emporia.edu</a>
Hussain Almukhtar	Graduate Student Representative			<a href="mailto:halmukht@g.emporia.edu">halmukht@g.emporia.edu</a>
Brady Lund	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary

James Willingham  
Mary Sewell

Guest-Marc Fusaro

# EMPORIA STATE UNIVERSITY

*Graduate School*

---

TO: Members of the Graduate Council  
FROM: Chad Wiley, Chair, Graduate Council  
DATE: April 13, 2021

The Council of Graduate School will meet at 3:30 p.m. on Thursday, April 15, 2021 in a video conferencing session.

## **AGENDA**

1. **Approval of minutes from the March 18, 2021 meeting.**
2. **Information/ /News**
3. **Action**
  - Dr. Smith will present Emporia State Research Studies suggested By-Laws changes, in addition vote on board members and co- editor
  - 500-600 level courses
  - Election of Council Chair for Fall 2021/Spring 2022
4. **Associate Graduate Faculty**
  - Kari Hess, Associate Professor of Nursing
  - Mary Mitsui, Associate Professor of Nursing
5. **Discussion**
  - Exception to existing 3.0 GPA policy, Briana McLilly
6. **Comments**

## GRADUATE COUNCIL 2020 - 2021

<del>Shawn Keough</del> ✓	Business	Box 4039	5729	<a href="mailto:skeough@emporia.edu">skeough@emporia.edu</a>
<del>William Jensen</del> ✓	Biological Sciences	Box 4050	5339	<a href="mailto:wjensen1@emporia.edu">wjensen1@emporia.edu</a>
<del>Libby Schmank</del> ✓	Counselor Education	Box 4036	5804	<a href="mailto:eschmank@emporia.edu">eschmank@emporia.edu</a>
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<del>Michael Butler</del> ✓	Health, Physical Education and Recreation	Box 4013	5947	<a href="mailto:mbutler@emporia.edu">mbutler@emporia.edu</a>
<del>Janet Holland</del> (Temporary) ✓	Instructional Design and Technology	Box 4037	5650	<a href="mailto:jholland@emporia.edu">jholland@emporia.edu</a>
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<del>Linda Adams Wendling</del> ✓	Nursing	Box 4043	4441	<a href="mailto:ladamswe@emporia.edu">ladamswe@emporia.edu</a>
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<del>Maire Johnson</del> ✓	Social Sciences	Box 4032	5461	<a href="mailto:mjohns38@emporia.edu">mjohns38@emporia.edu</a>
<del>Jerald Spotswood</del> ✓	Dean, Graduate School and Distance Education (Ex-Officio)	Box 4003	5403	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
<del>Jim Williams</del> ✓	Vice President, Student Affairs (Ex-Officio)	Box 4007	5269	<a href="mailto:jwilliam@emporia.edu">jwilliam@emporia.edu</a>
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<del>Hussain Almkhtar</del> ✓	Graduate Student Representative			<a href="mailto:halmukht@g.emporia.edu">halmukht@g.emporia.edu</a>
<del>Brady Lund</del> ✓	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary

*Michael Smith - guest*

## ESRS By Laws

### Proposed bylaws change

Old wording: "The editorial board is representative of the various disciplines at Emporia State University and comprised of volunteers who are regular members of the Graduate Faculty as ESU. Board members serve three-year terms, which are renewable once, and are staggered on a three-year rotation scheme. The Board is appointed by the Dean of the Graduate School in consultation with members of the Graduate Council."

New wording: "The editorial board is representative of the various disciplines at Emporia State University and <sup>is composed of</sup> ~~comprised of~~ volunteers who are ~~regular~~ members of the ~~Graduate~~ Faculty as ESU. Board members serve three-year terms, which are renewable. The Board is appointed by the Dean of the Graduate School in consultation with current ESRS editors and members of the ESRS Board of Directors."

The reason for the ending of the staggered terms is that so many terms expired during the COVID pandemic that we are essentially starting over. The Board voted to repeal the two-term limit at our last meeting. Only members of the current board voted, the others are considered pending until the Graduate Council and you give your approval.

### Editors

Editor 1: Michael Smith

Editor 2: Deborah Hann

### College of LAS

Paul Zunkel, 2022

Erika Martin, 2024

Evandro Camara, 2024

Kevin Rabas, 2024

### Teachers College

Carrie Boettcher, 2024

Kelly McEnerney, 2024

### SLIM

Sarah Sutton, 2024

### Library

Terri Summey, 2024

### School of Business

Antonia Bauman, 2024

### Graduate School

Jerald Spotswood, Ex-Officio

**DRAFT MINUTES**  
Faculty Senate Meeting  
Emporia State University  
Tuesday, May 4th, 2021  
3:30 - 5:00 pm  
Albert Taylor Hall

**I. CALL TO ORDER:**

The meeting was called to order at 3:36 pm.

**II. ANNOUNCEMENT OF ATTENDANCE:**

Members Present: David Cordle, Sandy Valenti, Greg Schneider, Brenda Koerner, Shawn Keough, Madeleine Bock, Andra Baldwin, Tyler Goad, Alexis Powell, Essam Abotteen, Stephanie Metzger, Tanja Steigner, Carrie Boettcher, Sajedur Rahman, Jenny Moss, Morgan Willingham, Phil Kelly, Melissa Reed, Hannah Kipfer, Heather Caswell, Howard Pitler, Will Phillips, Jim Harris, Jenny Ma, Tyler Goad, Jorge Ballester, Lynette Schreiner, Robert Jones, Brayden Soper

Absent: Amy Sage Webb-Baza, Art Guterrez

Guests: Graduate Dean Jerald Spotswood, Vice President for Student Affairs, James Williams

**III. APPROVAL OF MINUTES:**

The minutes from the April 20th meeting were approved.

**IV. ANNOUNCEMENTS AND REPORTS:**

**ASG President, Braydon Soper**

No report.

**Provost & Vice President for Academic Affairs, Dr. David Cordle**

Nothing to share for this meeting.

**Faculty President, Dr. Sandy Valenti**

Thank you for your time commitment, during a crazy year.

**V. COMMITTEE REPORTS:**

**A. Academic Affairs Committee, Melissa Reed, Chair**

Melissa Reed moves to bring the report to the table. Jenny Moss seconded.

Gave the end of the year committee report.



The report was approved unanimously.

**B. Committee on Campus Governance, Madeleine Bock, Chair**

Madeleine Bock moved to bring the report to the floor. Howard Pitler seconded.

Gave the end of the year committee report.

The report was approved unanimously.

**C. Faculty Affairs Committee, Jim Harris, Chair**

Jim moved to bring the committee to the table. Morgan Willingham seconds.

Gave the end of year committee report.

The report was approved unanimously.

**VI. OLD BUSINESS:**

FSB 20012 – Changes to Policy and Procedures for Determining Graduate Faculty. This is a bill concerning getting rid of the designation of graduate faculty, and if we do that what will happen. Jenny Ma seconded.

Jorge Ballester moved to withdraw the previous amendment from the last meeting, and Morgan Ford Willingham seconded. Ballester brought forward a new amendment that is as follows:

**AMENDMENT for FSB 20012,**

**Changes to Policy and Procedures for Determining Graduate Faculty**

**RATIONALE:**

This amendment will bring the bill's wording more fully into alignment with current practice and other university policies, while preserving the elimination of graduate faculty as a status and localizing the decision-making within the department."

**ORIGINAL FSB 20012:**

Full-time, terminally degreed faculty at Emporia State University are eligible to instruct graduate courses, to supervise graduate teaching and research, and to direct graduate research, projects, and theses.

In considering who will serve these roles within a department, graduate program faculty should consider the following:

- Faculty's academic rank
- Faculty's record of graduate engagement, generally in graduate teaching or advising
- Faculty's record of research or creative activity
- Faculty's record of professional service

**AMENDMENT LANGUAGE PROPOSED:**

*Wording to be eliminated is struck through. Wording to be added appears in bold. All changes are highlighted.*

Full-time, ~~terminally degreed~~ faculty **as well as adjunct, part-time, and emeritus faculty with appropriate credentials** at Emporia State University are eligible to instruct graduate courses, to supervise graduate teaching ~~and research~~, and to direct graduate research, projects, ~~theses~~, and **dissertations**.

In considering who will serve these roles within a department, **graduate program the department** faculty should consider the following:

**Faculty's degrees, additional education, and equivalent experience**

- Faculty's academic rank
- Faculty's record of graduate engagement, generally in graduate teaching or advising
- Faculty's record of research or creative activity
- Faculty's record of professional service

**Faculty's availability for the role being considered**

**BILL AS IT WILL READ IF AMENDED:**

Full-time faculty as well as adjunct, part-time, and emeritus faculty with appropriate credentials at Emporia State University are eligible to instruct graduate courses, to supervise graduate teaching and research, and to direct graduate research, projects, theses, and dissertations.

In considering who will serve these roles within a department, the department faculty should consider the following:

- Faculty's degrees, additional education, and equivalent experience
- Faculty's academic rank
- Faculty's record of graduate engagement, generally in graduate teaching or advising
- Faculty's record of research or creative activity
- Faculty's record of professional service
- Faculty's availability for the role being considered

Amendment passes.

The bill passes.

**VII. NEW BUSINESS:**

Faculty Senate Executive committee report was given by Sandy Valenti. Melissa moved to bring the report to the table.

The report passes.

Jim Williams spoke. He is happy to see life on campus. Thanks to the faculty on behalf of the students. The fact that we have in-person graduation next weekend, is due to the effort the faculty put in. We have more time this year working with faculty initiating concerns for students than we have in the last five or six years. Please bring back to your departments a huge thank you. Thanks also to Sandy and Brenda for their honest and open feedback during this wild school year.

Melissa Reed moves to bring FSR 20018 for David Cordle to the floor. Resolution passes.

Madeleine Bock moved to bring FSR 20019 for Greg Schneider to the floor. Morgan Willingham seconded. Resolution passes.

Jim Harris moved to bring to the floor FSR 20020 for Sandy Valenti. Resolution passes.

**VIII. FOR THE GOOD OF THE SENATE:**

Debunking the rumor mill

Of thee I S(t)ing – sharing the good news!

**IX. ADJOURNMENT:**

The meeting was adjourned at 4:05 p.m.

**NEXT MEETING: May 4th, Albert Taylor Hall**

## GRADUATE COUNCIL 2020 - 2021

Shawn Keough	Business	Box 4039	5729	<a href="mailto:skeough@emporia.edu">skeough@emporia.edu</a>
William Jensen	Biological Sciences	Box 4050	5339	<a href="mailto:wjensen1@emporia.edu">wjensen1@emporia.edu</a>
Libby Schmanke	Counselor Education	Box 4036	5804	<a href="mailto:eschmank@emporia.edu">eschmank@emporia.edu</a>
Jerry Liss	Elementary Education/Early Childhood/Special Education	Box 4037	5821	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
Mel Storm	English, Modern Languages, and Journalism	Box 4019	5563	<a href="mailto:mstorm@emporia.edu">mstorm@emporia.edu</a>
Michael Butler	Health, Physical Education and Recreation	Box 4013	5947	<a href="mailto:mbutler@emporia.edu">mbutler@emporia.edu</a>
Janet Holland (Temporary)	Instructional Design and Technology	Box 4037	5650	<a href="mailto:jholland@emporia.edu">jholland@emporia.edu</a>
Chad Wiley	Mathematics and Economics	Box 4027	5641	<a href="mailto:cwiley1@emporia.edu">cwiley1@emporia.edu</a>
Andy Houchins	Music	Box 4029	6089	<a href="mailto:ahouchin@emporia.edu">ahouchin@emporia.edu</a>
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Stan Trembach	School of Library and Information Management	Box 4029	5203	<a href="mailto:strembac@emporia.edu">strembac@emporia.edu</a>
Maire Johnson	Social Sciences	Box 4032	5461	<a href="mailto:mjohns38@emporia.edu">mjohns38@emporia.edu</a>
Jerald Spotswood	Dean, Graduate School and Distance Education (Ex-Officio)	Box 4003	5403	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
Jim Williams	Vice President, Student Affairs (Ex-Officio)	Box 4007	5269	<a href="mailto:jwilliam@emporia.edu">jwilliam@emporia.edu</a>
Kerri Jackson	Associate Director-Graduate Recruiting & Marketing (Ex-Officio)	Box 4003	5403	<a href="mailto:kjacks20@emporia.edu">kjacks20@emporia.edu</a>
Hussain Almkhtar	Graduate Student Representative			<a href="mailto:halmukht@g.emporia.edu">halmukht@g.emporia.edu</a>
Brady Lund	Graduate Student Representative			<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

Chad Wiley, Chair – William Jensen, Vice Chair – Jan Gerstner, Executive Secretary



**COMMITTEE ASSIGNMENTS  
GRADUATE COUNCIL  
2020-2021**

**Durst Research Award (Fall)**

*Application Deadline: September 25, 2020*

Mel Storm  
Shawn Keough  
Eric Trump  
Janet Holland

**Boylan Thesis Award (Fall and Spring)**

*Application Deadline: October 9, 2020 & March 12, 2021*

Libby Schmanke  
William Jensen  
Amanda Lickteig  
Maire Johnson

**Robert J. Grover Award (Fall)**

*Application Deadline: November 13, 2020*

Michael Butler  
Chad Wiley  
Andy Houchins  
Jerry Liss

**Graduate Teaching Assistant Award (Spring)**

*Application Deadline: March 5, 2021*

Michael Butler  
John Wade  
Eric Trump  
Brady Lund

**Boylan Scholar Award (Spring)**

*Application Deadline: March 5, 2021*

Andy Houchins  
Mel Storm  
Shawn Keough  
Chad Wiley

**Faculty Mentor Award (Spring)**

*Application Deadline: March 5, 2021*

Stan Trembach  
Jerry Liss  
Linda Adams Wendling  
Hussain Almkhtar



## **COUNCIL MEETINGS**

**2020-2021**

**Thursday, September 17, 2020 – 3:30-5:00 – ZOOM Meeting**

**Thursday, October 15, 2020 – 3:30-5:00 -----ZOOM Meeting**

**Thursday, November 19, 2020 – 3:30-5:00 – ZOOM Meeting**

**Thursday, February 18, 2021– 3:30-5:00 --- ZOOM Meeting**

**Thursday, March 18, 2021– 3:30-5:00 ----- ZOOM Meeting**

**Thursday, April 15, 2021 – 3:30-5:00----- ZOOM Meeting**

## Jan Gerstner

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**From:** Ashley Wolgram  
**Sent:** Friday, August 21, 2020 12:01 PM  
**To:** Chad Wiley; William Jensen; Jan Gerstner; Kerri Jackson; Eric Trump; Michael Butler; Libby Schmanke; Jerald Liss; Amanda Lickteig; Maire Johnson; Shawn Keough; Andrew Houchins; Janet Holland; Stan Trembach; John Wade; Mel Storm; Chad Wiley; Jerald Spotswood; James Williams; Jerald Liss; Hussain Almukhtar - Student; Brady Lund - Student  
**Cc:** Sarah McKernan  
**Subject:** Graduate Council

August 21, 2020

Good afternoon,

Committee memberships have been updated according to the university committee policy and you have been recommended to serve. You will be receiving information regarding a meeting time and place in the near future from the Committee Chair or a senior member of the committee until a new chair is elected.

Thank you for serving on the committee listed below!

<b>Graduate Council</b>		<b>Term is unlimited - Membership often provided by Grad Office   Jan Gerstner</b>		
Chair	2020-2021	Chad	Wiley	<a href="mailto:cwiley1@emporia.edu">cwiley1@emporia.edu</a>
Vice Chair		William	Jensen	<a href="mailto:wjensen1@emporia.edu">wjensen1@emporia.edu</a>
Exec Secretary, Graduate Studies		Jan	Gerstner	<a href="mailto:jgerstn1@emporia.edu">jgerstn1@emporia.edu</a>
Associate Director - Graduate Recruiting and Marketing (Ex-Officio)		Kerri	Jackson	<a href="mailto:kjacks20@emporia.edu">kjacks20@emporia.edu</a>
Faculty, Physical Sciences		Eric	Trump	<a href="mailto:etrump@emporia.edu">etrump@emporia.edu</a>
Faculty, Health/Phys Ed/Rec		Michael	Butler	<a href="mailto:mbutler@emporia.edu">mbutler@emporia.edu</a>
Faculty, Counselor Ed		Libby	Schmanke	<a href="mailto:eschmank@emporia.edu">eschmank@emporia.edu</a>
Faculty, Elementary Education/Early Childhood/Special Education		Jerry	Liss	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
Faculty, School Leadership/Mid & Sec Edu.		Amanda	Lickteig	<a href="mailto:alicktei@emporia.edu">alicktei@emporia.edu</a>
Faculty, Social Science		Maire	Johnson	<a href="mailto:mjohns38@emporia.edu">mjohns38@emporia.edu</a>
Faculty, School of Business		Shawn	Keough	<a href="mailto:skeough@emporia.edu">skeough@emporia.edu</a>
Faculty, Music		Andy	Houchins	<a href="mailto:ahouchin@emporia.edu">ahouchin@emporia.edu</a>
Faculty, Instr. Design & Technology	(Temporary)	Janet	Holland	<a href="mailto:jholland@emporia.edu">jholland@emporia.edu</a>
Faculty, SLIM		Stan	Trembach	<a href="mailto:strembac@emporia.edu">strembac@emporia.edu</a>
Psychology		John	Wade	<a href="mailto:jwade2@emporia.edu">jwade2@emporia.edu</a>
Faculty, Eng./Mod Lang/ Journalism		Mel	Storm	<a href="mailto:mstorm@emporia.edu">mstorm@emporia.edu</a>
Faculty, Mathematics and Economics		Chad	Wiley	<a href="mailto:cwiley1@emporia.edu">cwiley1@emporia.edu</a>
Graduate & Distance Ed Dean (ex officio)	-	Jerry	Spotswood	<a href="mailto:jspotswo@emporia.edu">jspotswo@emporia.edu</a>
VP of Student Affairs (ex officio)	-	Jim	Williams	<a href="mailto:jwilliam@emporia.edu">jwilliam@emporia.edu</a>
Faculty, Biological Sciences		William	Jensen	<a href="mailto:jliss@emporia.edu">jliss@emporia.edu</a>
Graduate Student Representative	2020-2021	Hussain	Almukhtar	<a href="mailto:halmukht@g.emporia.edu">halmukht@g.emporia.edu</a>
Graduate Student Representative (2)	2020-2021	Brady	Lund	<a href="mailto:blund2@g.emporia.edu">blund2@g.emporia.edu</a>

## EMPORIA STATE UNIVERSITY

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